

**Office of Lt. Governor/
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT - Tourism

Recipient: Cameron Parish Tourist Commission

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Lindsay Schmidt*
Contract Monitor

11/5/12
Date

Kle Schmidt
Appointing Authority

7/19/12
Date

2011-2013 Compiled Budget	Cameron Parish Tourist Commission	
REVENUE		
BP Tourism Recovery Program	\$	407,000.00
Accommodations Tax Revenues	\$	16,000.00
(Requested) CMP Funding	\$	19,067.00
TOTAL REVENUE	\$	442,067.00
EXPENSES		
Leisure Media, print and digital	\$	111,000.00
Collateral and visitor center distribution	\$	67,203.00
Website Marketing	\$	34,500.00
Festival & Event Marketing	\$	45,000.00
Signage, Interpretation and Visitor Viewing Scopes	\$	67,725.00
Out of Home Marketing (& printing)	\$	48,437.24
Concept/design of print ads and online banners	\$	15,434.00
Coordination/planning	\$	26,358.00
Postage	\$	10,951.76
Travel	\$	14,458.00
Miscellaneous	\$	1,000.00
TOTAL EXPENSES	\$	442,067.00