

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation

**Recipient: City of Baton Rouge
P. O. Box 1471
Baton Rouge, LA 70821**

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – NPS Federal Funds**
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: 
Contract Monitor

11/27/13
Date


Appointing Authority

11/27/13
Date

**BUDGET
CITY OF BATON ROUGE
OLD SOUTH BATON ROUGE HISTORIC RESOURCES SURVEY**

July 1, 2013- June 30, 2014

	GRANT FUNDS	CASH MATCH	IN-KIND MATCH	TOTAL
Personnel				
Project Manager (50 hrs. @50/hr.)	1,000	1,500		2,500
Anna Forbes (20/hrs. @ \$75/hr.))			1,500	1,500
Billy Huey, (5 hrs. @ \$75/hr.)			375	345
John Sykes (10 hrs. @ \$75/hr.)			750	750
Carolyn Bennett (10 hrs. @ \$75/hr.)		750		750
Lyna Buckely (5 hrs. @ \$60/hr.)	300			300
Preservation Interns (4 Students –Class Stipend)	1,500	1,500		3,000
General Expenses				
Photo Developing & Printing	300	0		300
Supplies	100			100
Printing & Copying	300			300
Chairs & AV Equipment Rental		500		500
Indirect Cost for Foundation for Historical Louisiana Overhead		500		500
Professional Fees/Communications		500		500
TOTALS	3,500	5,250	2,625	11,375
FEDERAL GRANT AMOUNT	\$ 3,500			
CASH/IN-KIND MATCH		\$ 7,875		
TOTAL PROJECT COST		\$ 11,375		

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.