Transmittal to Louisiana Legislative Auditor
of Comprehensive Budget Information

Transferring Agency: Office of the Lt. Governor/Department of Culture, Recreation & Tourism

Agency #: 267 **Program #: 6786**

Receiving Agency or Entity

Name	Type	$ Amount
Jefferson Parish	Contract	$418,500.00
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Please attach email submission/documentation.

Submitted by: J Rogue **Date Submitted:** 2/8/12

CONTRACT FISCAL INFORMATION SHEET

PLEASE COMPLETE THIS FORM AND ATTACH TO CONTRACT WHEN IT IS TIME TO ROUTE CONTRACT FOR APPROVALS AND SIGNATURES.

CONTRACTOR'S NAME: Jefferson Parish

CONTRACTOR'S ADDRESS: 200 Derbigny Street (P.O. Box 9)
Gretna, LA 70053

CONTRACTOR'S FEDERAL ID# 72-6013920-26

Or SOCIAL SECURITY # _____

CONTRACTOR'S TELEPHONE # (504) 736-6779

CONTRACT AMOUNT $418,500.00

CONTRACT PERIOD From: July 1, 2011 To: December 31, 2012

SOURCE OF FUNDS: State: _____ Percent
_____ State: _____ Percent
_____ Federal _____ Percent
_____ Self-generated 100 Percent (Agency Appropriation)

Organ. 6786 Object 4160 Sub Object _____ Reporting Cat. 7213
Organ. _____ Object _____ Sub Object _____ Reporting Cat. _____
Organ. _____ Object _____ Sub Object _____ Reporting Cat. _____

BRIEF DESCRIPTION OF SERVICES: Funding provided under this agreement will be used to assist with the continuing construction associated with the 610-acre site involving the implementation of the Parc des Familles Master Plan to build a prominent public park that will encourage tourism and economic development in Jefferson Parish. Specifically, funds provided under this agreement will be used to construct a two-story building to house a high-quality concession stand and restrooms on the first floor and a press box on the second floor. Funds will also be used to install a public address system and scoreboards on all four baseball fields at the baseball quadraplex located on the site at Parc Des Familles to improve services at the park.

STATE OF LOUISIANA
PARISH OF EAST BATON ROUGE
PARISH OF JEFFERSON

COOPERATIVE ENDEAVOR AGREEMENT

THIS COOPERATIVE ENDEAVOR is entered into by and between the Louisiana Department of Culture, Recreation and Tourism, Office of Tourism, hereinafter referred to as "State," and Jefferson Parish officially domiciled at 200 Derbigny Street (P.O. Box 9), Gretna, LA 70053; hereinafter referred to as "Contractor."

WITNESSES:

WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivisions...may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual;" and

WHEREAS, in accordance with La R.S. 51:1254, the Louisiana Office of Tourism was established to be responsible for the design, plan, development, and implementation of the effective and accurate promotion of Louisiana's history, culture, art, folklife, recreational and leisure opportunities, natural and scenic resources, transportation, cuisine, sites, attractions, accommodations and events, and the office is mandated to encourage and assist local governmental and private sector development for the promotion of tourism; and

WHEREAS, in accordance with La R. S. 51:1255 (8), the Office of Tourism is also mandated to cooperate with all governmental agencies, tourists, promotion agencies, private industry, and private nonprofit associations and organizations in promotion, advertising, and publicity of the state, including cooperative advertising, formation of local promotion groups, and other activities necessary and proper to promote and assist in the expansion of tourism and the tourism industry in Louisiana; and

WHEREAS, Jefferson Parish is a political subdivision of the state of Louisiana, and within the parish is a 610 acre tract of land that is currently in the early development and construction stages of implementation of the Parc des Familles Master Plan (Project), an economic development project designed to create a prominent public park; when complete the park will consist of recreational facilities, an environmental study area, a commercial reception hall that will consist of a 17,000 sq. ft. banquet facility overlooking a lake, botanical garden, maintenance facility, equestrian center, baseball quadraplex, stadium, science and art museum, and other public facilities; and

WHEREAS, consistent with the Office of Tourism's Master Plan to expand and increase the economic impact on tourism in Louisiana through strong, effective public initiatives, the State wishes to cooperate with the Contractor in adding amenities at the recently constructed quadraplex baseball field at Parc des Familles. The Contractor's intent is to construct a two-story building that will be utilized to house a high-quality concession stand and two public restrooms on the first floor and a press box on the second floor. The Contractor will also install electronic scoreboards at each of the four baseball fields and a public address system (PA system) for communication purposes; and

WHEREAS, the public purpose for this endeavor is to provide supplemental funding to assist the Contractor in improving facilities at the newly constructed baseball quadraplex located at the site of Parc des Familles, which will include the concession stand, press box, rest rooms and a public address system, all of which will be used to provide added services and conveniences as a benefit for the public; and

WHEREAS, the tourism goal is to capitalize on an opportunity to support a public project that will assist in tourism and economic development, through presenting a high quality sports facility at the park. This project supports the tourism goal of presenting Louisiana a unique and desirable travel destination. The State will receive economic benefits and recognition as a supporter of the project, through internet media, verbal acknowledgement, signage on site, in printed promotional materials and other related publicity efforts.

SCOPE OF SERVICES

As provided herein and in greater detail in Exhibit A, Contractor shall utilize the appropriated funds to ensure the following services:

- Follow appropriate public bidding procedures and award a contract to construct a high quality two-story building to include a concession stand and public rest rooms on the first floor and a press box on the second at the baseball quadraplex located on the site of Parc des Familles in the parish of Jefferson. Contractor shall also ensure the installation of first quality scoreboards at each of the four baseball fields and a PA system.

- **Progress Reports**-Contractor shall provide at least quarterly detailed **Progress Reports (Exhibit D**) to provide updates regarding activities, which shall be accompanied by supporting documentation for activities such as timelines for construction and installation, photos of construction progress, and available copies of publicity pieces including press releases, newspaper articles, and other media activities that address project activities. Contractor shall also include copies of bidding documents, construction plans and specifications, scoreboards and PA system specifications, copies of agreements, financial records, paid invoices, and other documentation to confirm construction and installation activities.

- **Financial Accountability for Expenses** – Contractor shall provide an **Itemized Cost Report** listing all expenses to be reimbursed by the State with every invoice submitted for payment; all payment requests must be in compliance with the projected **Budget (Exhibit B).** Contractor shall continuously maintain financial accountability for all funds to be reimbursed by the State in support of cost associated with the construction project as noted herein in this agreement. A **Progress Report (Exhibit D)** must be submitted with any request for reimbursement.

- **Final Report** - Upon conclusion of services provided within the terms of this agreement, Contractor shall provide a **Final Report (Exhibit D)** to summarize activities, providing detailed information that will be utilized to determine the effectiveness of this endeavor as it relates to the specific goals and objectives that are outlined in **Exhibit A.** Contractor shall also submit documentation to verify acknowledgement of the State as an official sponsor such as copies of press releases, newspaper articles and other publicity pieces, photos of the construction site, and photos of the signage that recognizes the State's financial support. Contractor agrees to submit the **Final Report** no later than 30 days after final acceptance.

State Tourism Sponsorship Recognition

Contractor shall ensure that the Louisiana Office of the Lieutenant Governor and the Department of Culture Recreation and Tourism are prominently recognized as supporters of the Parc des Familles construction project in the following manner:

Contractor shall:

- Prominently utilize every opportunity to insert Louisiana's official tourism logo "**Louisiana Pick Your Passion"** on websites and in any publicity pieces developed to promote the project including a link to **LouisianaTravel.com** the State's official tourism website when link option is possible. To obtain information regarding the use of the State's official logo, Contractor shall contact the Louisiana Office of Tourism's Programs and Services department.
- Provide speaking opportunities for representatives from the Office of the Lieutenant Governor or the Department of Culture, Recreation and Tourism, Office of Tourism to participate in major events such as press conferences, tournaments, meetings or other prominent activities to promote Louisiana tourism and to acknowledge the State's support of the Project.
- Install a first quality permanent sign not smaller than 4'× 6' on site at the park to acknowledge the State's financial contributions in support of construction of the Quadraplex.
- Verbally recognize the Office of the Lieutenant Governor and Department of Culture, Recreation and Tourism, Office of Tourism as an official sponsor in publicity efforts, including advertisements, speaking engagements, and media sets that promote the Project.

PAYMENT TERMS

In consideration of the services described above, the State hereby agrees to reimburse the Contractor in an amount not to exceed the total sum of **FOUR HUNDRED EIGHTEEN THOUSAND FIVE HUNDRED AND NO/100 ($418,500.00) DOLLARS,** which sum is inclusive of all costs and expenses to be paid by State in connection with the Project. No state funds shall be remitted for any items that are not listed in the **Budget (Exhibit B)**, without prior written approval of State. Travel expenses, if any, shall be allocated in the attached Budget (Exhibit B), and are reimbursable only in accordance with Division of Administration Policy and Procedure Memorandum No. 49. Payment will be made only upon approval of the State's assigned Contract Monitor, Jack Warner, his supervisor, designee or successor.

Upon successful completion of services, Contractor shall submit at least quarterly **Progress Reports (Exhibit D)** and an **Itemized Cost Report** listing all costs to be reimbursed, accompanied by an original invoice on the Contractor's official letterhead, with supporting documentation for all expenses. Supporting documentation shall include copies of contractual agreements, signed work orders, invoices, billing statements, requisitions, receipts, processed checks, and other appropriate records that accurately reflect incurred expenses for the construction project as described herein at Parc des Familles. Other items of proof of services may include copies of construction and installation documents, photos of the construction site, and proof of acknowledgement of the State's financial support of the Project as specified herein. All original documentation to support the reimbursement request must be maintained by the Contractor and is subject to audit, as hereinafter stated.

Payment is contingent upon the continued availability of funds and upon the approval of this agreement by the director to the Louisiana Division of Administration, Office of Contractual Review.

If it is determined by the State's Contract Monitor, or by an audit, that state funds were expended on non-reimbursable expenses, the recipient will be required to repay the State in accordance with the State's terms.

The Contractor is notified that no funds appropriated under Act 12 of the 2011 Regular Legislative Session shall be transferred to a public or quasi-public agency or entity which is not a budget unit of the state unless the Contractor executes a copy of this Agreement and submits to Agency for approval, a Comprehensive Budget showing all anticipated uses of the appropriation, an estimate of the duration of the project, and a plan showing specific goals and objectives for the use of such funds, including measures of performance. The Agency shall submit the Agreement, the Budget, and any other required information to the Legislative Auditor for approval at **ebudgets@lla.la.gov**.

TAXES

Contractor hereby agrees that the responsibility for payment of taxes from the funds thus received under this agreement and/or legislative appropriation shall be Contractor's obligation and identified under Federal tax identification number 72-6013920-26.

TERMINATION FOR CAUSE

The State may terminate this agreement for cause based upon the failure of Contractor to comply with the terms and/or conditions of the agreement; provided that the State shall give Contractor written notice specifying Contractor's failure. If within thirty (30) days after receipt of such notice, Contractor shall not have either corrected such failure or, in the case which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the State may, at its option, place Contractor in default and the agreement shall terminate on the date specified in such notice. Contractor may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the State to comply with the terms and conditions of this agreement; provided that the Contractor shall give the State written notice specifying the State's failure and a reasonable opportunity for the State to cure the defect.

TERMINATION FOR CONVENIENCE

The State may terminate this agreement at any time by giving thirty (30) days written notice to Contractor. Upon receipt of notice, Contractor shall, unless the notice directs otherwise, immediately discontinue the work and placing of orders, for materials, facilities, services and supplies in connection with the performance of this Agreement. Contractor shall be entitled to payment for deliverables in progress; to the extent work has been performed satisfactorily.

OWNERSHIP

All records, reports, documents and other material delivered or transmitted to Contractor by the State shall remain the property of the State, and shall be returned by Contractor to the State, at Contractor's expense, at termination or expiration of this agreement. All records, reports, documents, or other material related to this agreement and/or obtained or prepared by Contractor in connection with performance of the services contracted for herein shall become the property of the State, and shall, upon request, be returned by Contractor to the State at Contractor's expense at termination or expiration of this agreement.

ASSIGNMENT

Contractor shall not assign any interest in this agreement and shall not transfer any interest in same (whether by assignment or notation), without prior written consent of the State, provided however, that claims for money due or to become due to Contractor from the State may be assigned to a bank, trust company, or other financial institution without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the State.

FINANCIAL DISCLOSURE

The Contractor shall be audited in accordance with R.S. 24:513. If the amount of public funds received by the Contractor is below the amount for which an audit is required under R.S. 24:513, the Agency shall monitor and evaluate the use of the funds to ensure effective achievement of the goals and objectives.

AUDITOR'S CLAUSE

It is hereby agreed that in accordance with La R. S. 24:513, the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration and/or the Department of Culture Recreation and Tourism auditors shall have the option of auditing all records and accounts of Contractor's that relate to this agreement.

Contractor and any subcontractors paid under this agreement shall maintain all books and records pertaining to this agreement for a period of three years after the date of final payment under the prime contract and any subcontract entered into under this agreement.

AMENDMENTS IN WRITING

Any alteration, variation, modification, or waiver of provisions of this agreement shall be valid only when it has been reduced to writing, executed by all parties, and approved by the director of the Louisiana Division of Administration, Office of Contractual Review.

FISCAL FUNDING CLAUSE

The continuation of this agreement is contingent upon the legislative appropriation of funds to fulfill the requirements of the agreement. If the legislature fails to appropriate sufficient monies to provide for the continuation of the agreement, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the agreement, the agreement shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

TERM OF CONTRACT

This agreement shall begin on **July 1, 2011** and shall terminate on **December 31, 2012.**

DISCRIMINATION CLAUSE

The Contractor agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age

Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and Contractor agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

Contractor agrees not to discriminate in its employment practices, and will render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by Contractor, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this agreement.

THUS DONE AND SIGNED AT Baton Rouge, Louisiana on the 9th day of December, 2011.

WITNESSES:

Department of Culture, Recreation and Tourism, Office of Tourism

LeAnne Weill, Interim Assistant Secretary
Office of Tourism

THUS DONE AND SIGNED AT Baton Rouge, Louisiana on the 14th day of December, 2011.

WITNESSES:

Charles R. Davis, Deputy Secretary
Office of the Lieutenant Governor and
Department of Culture, Recreation and Tourism

THUS DONE AND SIGNED AT Gretna, Louisiana on the 31 day of January, 2012

WITNESSES:

Jefferson Parish

Elton M. Lagasse
Jefferson Parish Council Chairman

EXHIBIT A

Agency Name: Department of Culture, Recreation and Tourism, Office of Tourism
Contractor's Name: Jefferson Parish
Contract Monitor: Jack Warner

Detailed Goal: The goal in this endeavor is to encourage tourism and economic development activities by providing financial support to assist in continuing construction associated with the 610-acre site involving the implementation of the Parc des Familles Master Plan to build a prominent public park that will assist in tourism development in Jefferson Parish. Specifically, funds provided under this agreement will be used to construct a two-story building to house a high-quality concession stand and restrooms on the first floor and a press box on the second floor. Funds will also be used to install a public address system and scoreboards on all four baseball fields at the baseball quadraplex located on the site at Parc Des Familles to improve services at the park.

Objectives: The objectives include 1) ensuring an appropriate bidding process to hire quality contractors to perform services by December 15, 2011, 2) to enter into clearly defined contracts for services that include blueprints/construction plans, specifications, and timelines for completing tasks, and 3) completion of construction of the two-story building with concession stand, restrooms and press box, as well as the complete installations of scoreboards and the public address system not later than December 15, 2012.

Contractor shall also ensure that the Louisiana Office of Tourism is acknowledged for the financial support that is being provided through print media, internet media, and through verbal acknowledgements when opportunities are present.

Deliverables: Shall include the following: 1) copies of bid documents, 2) copies of construction documents including plans and specifications, 3) detailed specifications for the scoreboards, 4) detailed specifications for the PA system, 5) copies of signed contractual agreements for services, 6) proof of progress and completion of construction to include photos and other documents that validate the completion of services, 7) Progress Reports as specified in the Scope of Services, 8) Itemized Cost Reports with supporting documentation for expenses, 9) information and documentation that verifies that the State was acknowledged as a financial supporter of the project, and 10) the Final Report as specified in the Scope of Services.

Performance Measures: The Contractor's performance will be measured by 1) successful completion of all services in compliance with the terms, 2) the level of recognition that the State receives as a supporter of the project, 3) the Contractor's ability to adhere to timelines, 4) adherence to all reporting requirements to include complete Progress Reports, Itemized Cost Reports, and the submission of adequate documentation for expenses and 5) by the information submitted in the Final Report and documentation that that supports the achievement of goals and objectives.

Monitoring Plan: The State's Contract Monitor for this agreement is Jack Warner, Deputy Assistant Secretary of the Office of Tourism, his designee, supervisor, or successor.

The Contract Monitor will ensure compliance with all requirements of this agreement in the following manner:

- Review services as needed and analyze the Contractor's written **Progress Reports (Exhibit D)** and **Itemized Cost Reports** with supporting documentation to ensure compliance and that the goals and objectives are being achieved.
- Secure any missing deliverables or documents that are needed to validate services.

- Ensure that request for reimbursements are in compliance with the approved **Budget (Exhibit B),** prior to authorizing and release of payment.
- Ensure that the State is receiving adequate recognition for providing financial support.
- Upon the completion of all services or the expiration of this agreement, complete a performance evaluation and submit to the DCRT, Office of Management and Finance in compliance with administrative procedures.

Utility of Final Product: Parc des Familles is an economic and tourism development project to create a prominent public park in Jefferson Parish, to be constructed in stages; when complete will consist of recreational facilities, an environmental study area, a commercial reception hall that will consist of a 17,000 sq. ft. banquet facility overlooking a lake, botanical garden, maintenance facility, equestrian center, baseball quadraplex, stadium, science and art museum, and other public facilities that will also support the Louisiana tourism goal of attracting more visitors to the state. The park brings potential for future events and activities, the State's tourism industry will receive economic benefits and the State will be recognized as a supporter of the project, through on site signage, internet media, verbal acknowledgement, printed promotional materials and other related publicity.

EXHIBIT B

JEFFERSON PARISH

Parc des Familles

Project Budget (2011-12) and (2012-13)

Anticipated Income or Revenue

Sources	Amounts
Jefferson Parish Local funds	$ 542,364.00
State Appropriation	$ 418,500.00
TOTAL	**$ 960,864.00**

Anticipated Expenses

Expense Categories	Subtotal	Total Amount	Amount of Line Item Appropriation
Professional & Contract Services		$960,864.00	$418,500.00
1. General	$114,404.76		
2. Sitework	$ 57,240.20		
3. Concrete	$ 47,107.60		
4. Masonry	$ 75,400.00		
5. Metals	$213,431.88		
6. Wood and Plastics	$ 6,994.80		
7. Thermal & Moisture Protection	$ 20,377.72		
8. Doors and Windows	$ 38,164.00		
9. Finishes	$ 50,904.28		
10. Specialties	$ 22,558.50		
11. Equipment	$ 88,705.50		
12. Mechanical	$133,226.00		
13. Electrical	$ 92,348.76		
Other Charges		$ 0.00	$ 0.00
Acquisitions & Major Repairs		$ 0.00	$ 0.00
Total Use of the Appropriation		**$960,864.00**	**$418,500.00**

EXHIBIT C

SCHEDULE OF PROFESSIONAL AND OTHER CONTRACT SERVICES

Name of Organization: JEFFERSON PARISH

Name of Program: Construction of a Concession Stand and Press Box at Parc Des Familles

Name and Address of Individual and/or Firm	Work to be Performed	Total Contract Amount	Total State Appropriation
Contractor - TBD **Note:** Contractor fully understands that full disclosure of Sub-contractors is necessary under the terms of this agreement. Therefore a Disclosure and Certification Statement, **Exhibit E-1**, must be submitted to the State with any request for payment, to include individual Contractors for building, PA system, and scoreboards.	Construction of a concession stand, press box, and rest rooms at the Parc Des Familles Baseball Quadraplex in accordance with plans and specifications prepared by Meyer Engineers.	$960,864	$418,500
Totals		$960,864	$418,500

EXHIBIT D

Progress and Final Report Format

At least quarterly, Contractor shall submit Progress Reports and upon conclusion of all services a Final Report in compliance with the Scope of Services as follows:

Provide a 1 – 2 page typed detailed listing of activities to inform the State regarding activities that are taking place, taking into careful consideration the goals, objectives, and the measures for performance. Full details are provided under the Scope of Services. With each report, please submit the following:

1) **Goal** - State the goals and provide the overall measurement for achievement of the goal (see Exhibit A).

2) **Objectives Accomplished** - List accomplishments in compliance with the stated objectives (see Exhibit A).

3) **Measure of Performance Outcome** – Address items listed under the Scope of Services and as listed on Exhibit A.

4) **Tourism Publicity** - Provide information regarding all publicity benefits that the State received, including recognition and acknowledgements of Louisiana Office of Tourism's financial support for this project. Include documented proof.

5) **Construction Progress/Documents** – Provide an update of progress and include bid documents, contractual agreements, timelines, and other items that validate services.

6) **Media Relations** - Provide support documentation for media relations and publicity efforts to include copies of publicity materials, articles, advertisements, public announcement, website acknowledgements, and other documents that recognize Louisiana tourism support.

7) **Accountability for Expenditures** – Provide the **Itemized Cost Report**, accompanied by copies of contractual agreements, budgets, work orders, paid vendor invoices, receipts, expense logs, and other documents to support incurred cost/expenses as requested in the Payment Terms.
** Itemized Cost Reports must reflect contract payment terms in compliance with the budget, Exhibit B, with documented proof of incurred expenses submitted at least quarterly.*

8) **Final Report-** Please see the Scope of Services for details.

EXHIBIT E

Disclosure and Certification Statement

Contractor's Name: JEFFERSON PARISH
Contractor's Mailing Address: P.O. Box 9, Gretna, Louisiana 70053

Parc Des Familles mailing address: 7437 Lapalco Blvd., Marrero, LA 70072
Organization Type: Local government

Private entities required to register with the Secretary of State's office must be in good standing with that office.

Names and Addresses of all officers and directors, including Executive Director, Chief Executive Officer or any person responsible for the daily operations of the entity:

Elton M. Lagasse - Council Chairman and Councilman-At-Large
Ricky Templet - Council District 1
Paul Johnson - Council District 2
Christopher L. Roberts - Councilman-At-Large
Mark Spears - Council District 3
Ben Zahn - Council District 4
Cynthia Lee-Sheng - Council District 5

mailing address: P.O. Box 9, Gretna, Louisiana 70053

C. J. Gibson – Director of Parks & Recreation

Names and Addresses of all key personnel responsible for the program or functions funded through this agreement:

C. J. Gibson - Director
J.P. Dept. of Parks and Recreation
6921 Saints Drive
Metairie, LA 70003

Leo Webb – Assistant Director
J.P. Dept. of Parks and Recreation
6921 Saints Drive
Metairie, LA 70003

List any person receiving anything of economic value from this agreement if that person is a state elected or appointed official or member of the immediate family of a person who is a state elected or appointed official Include the amount of anything of economic value received, the position held within the organization. Identify the official and the public position held.

X **I hereby certify that this organization has no outstanding audit issues or findings.**

☐ **I hereby certify that this organization has outstanding audit issues or findings and is currently working with the state to resolve such issues or findings.**

X **I hereby certify that the above information is true and correct, to the best of my knowledge, and I am the duly authorized representative of the organization.**

Elton M. Lagasse - Jefferson Parish Council Chairman
(Name and Title of Person Authorized to sign for the Contractor)

(Signature of Person Authorized to sign for the Contracting Party)

ATTACHMENT E-1

Sub-Contractor's Disclosure and Certification Statement

Contractor's Name: JEFFERSON PARISH

List service to be provided: Construction of a Concession Stand and Press Box at Parc Des Familles

Sub-Contractor's Name: **Dynamic Constructors, LLC**

Sub-Contractor's Mailing Address: **Attn: Jeffrey Hymel**
5700 Citrus Blvd., Suite D
New Orleans, LA 70123

Organization Type: **LLC**
Corporate/Private entitles required to register with the Secretary of State's office must be in good standing with that office.

Names and Addresses of all officers and directors, including Executive Director, Chief Executive Officer or any person responsible for the daily operations of the entity:

Names and Addresses of all key personnel responsible for the program or functions funded through this agreement:

List any person receiving anything of economic value from this agreement if that person is a state elected or appointed official or member of the immediate family of a person who is a state elected or appointed official. Include the amount of anything of economic value received, the position held within the organization. Identify the official and the public position held.

JH I hereby certify that this organization has not outstanding audit issues or findings.

____ I hereby certify that this organization has outstanding audit issues or findings and is currently working with the state to resolve such issues or findings.

JH I hereby certify that I have reviewed the above information, it is true and correct to the best of my knowledge, and I am the duly authorized representative of the organization.

Signature of Subcontractor (authorized person)

Jeffrey R Hymel, Owner
Print Name and Title

1/16/2012
Date

EXHIBIT F

Contractor's Contact Sheet
FY 2011-12

Schedule 20-945

Please complete all sections:

Legal Name of Entity: Jefferson Parish

Authorized Persons: for the CEA: Elton M. Lagasse - Council Chairman
for Attachments: C.J. Gibson - Director

Contact Person, if different: Gary Lehmann

Telephone Number: 504-736-6779

Fax Number: 504-736-6739

Email Address: glehmann@jeffparish.net

Fed Tax ID#: 72-6013920

Physical Address: 1221 Elmwood Park Blvd., Suite 906, Jefferson, LA 70123

Mailing Address: P.O. Box 9, Gretna, Louisiana 70053

Parish: Jefferson

Legal Status of Entity *: Local Government Authority

* The legal status of the entity may be any of the following:
Sole Proprietorship
Partnership
Limited Liability Company
Municipality
Local Governmental Authority
Corporation
Non-profit Corporation
Non-Profit Religious Corporation

EXHIBIT F-1

Jefferson Parish Council

Elton Lagasse, Councilman-at-Large/Council Chairman, EltonLagasse@jeffparish.net
East Bank Office: 736-6607 West Bank Office: 364-3446

Chris Roberts, Councilman-at-Large, ChrisRoberts@jeffparish.net
East Bank Office: 736-6615 West Bank Office: 364-2616

Ricky Templet, Councilman, District 1, RickyTemplet@jeffparish.net
364-2607

Paul Johnson, Councilman, District 2, PaulJohnson@jeffparish.net

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Mark Spears, Councilman, District 3, MarkSpears@jeffparish.net

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Ben Zahn, Councilman, District 4, BenZahn@jeffparish.net

Cynthia Lee-Sheng, Councilwoman, District 5, CynthiaLeeSheng@jeffparish.net

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EAST BANK COUNCIL ADDRESS:

East Bank Council Receptionist 736-6600
Joseph S. Yenni Building
1221 Elmwood Park Blvd.
10th Floor
Jefferson, LA 70123-2337

WEST BANK COUNCIL ADDRESS:

West Bank Council Receptionist 364-2600
General Government Building
200 Derbigny Street
6th Floor
Gretna, LA 70053-5850