

ATTACHMENT A - PLAN

Act 13 of 2012 20-901

NAME OF CONTRACTING PARTY:

Madison Parish Police Jury

NAME AND BRIEF NARRATIVE OF PROGRAM:

Remodel public works maintenance building to create an office

Program Goals, Objectives, Expected Outcomes/Results Activities and Related Performance Measures (Duplicate pages as needed for each goal identified). What are the goals, objective(s), expected outcomes/results for this program: Indicate the goals/objectives for this program. Indicate the expected outcomes/results for each goal. Explain how each goal, objective, outcome/result is measured. Identify activities that will be implemented to achieve expected outcomes, the person(s) responsible for implementing the activity, and the expected completion date.

1. Program Goal (*Goals are the intended broad, long-term results. Goals are clear statements of the general end purposes toward which efforts are directed.*)

To remodel the existing Public Works Maintenance Building to provide a secure office environment for storage of Public Works Documents and an office for Superintendent and a secretary;

2. Program Objective(s) (*Objectives are intermediate outcomes--specific, measurable steps towards accomplishing the goal, that identify the expected outcomes and results. The program objective must include a percentage, a specific dollar amount or a number.*)

1.To pay \$27,500.00 toward materials for the remodeling of Public Works Maintenance Building by June 30, 2013

3. Relevant Activity (Activities) (*An activity is a distinct subset of functions or services within a program to meet the Program Objective.*)

Remodel the building which will include framing, installing drywall, painting, installing ceramic tile flooring, installing new sliding window, door, insulation,electrical, heating and cabinet.

4. Performance Measure(s) (*Measure the amount of products or services provided or number of customers served. Specific quantifiable measures of progress, results actually achieved and assess program impact and effectiveness. A Performance Measure must be designated as a percentage, a specific dollar amount or a number.*)

1. Percentage completion of remodeling Public Works Maintenance Building

ATTACHMENT B

Page 1

Project Budget (2012-11)

Act 13 of 2012

20-901

Madison Parish Police Jury

Anticipated Income or Revenue

Sources (list all sources of revenue)

	<u>Amounts</u>
1. Madison Parish Visitor Enterprise Fund	\$ 27,500.00
2. Public Works Operating Fund	\$ 5,400.00
3.	\$
Total all sources	<u>\$ 32,900.00</u>

Anticipated Expenses

Expense Categories

	<u>Total Amount</u>	<u>Amount Line Item</u>
	(see footnote 1 below)	Appropriation
		(see footnote 2 below)
Gross Salaries(See Attachment B, page 2)	\$	\$
Related Benefits (employer share)	\$	\$
Travel	\$	\$
Operating Services:		
Advertising	\$	\$
Printing	\$	\$
Insurance	\$	\$
Maintenance of auto, movable property	\$	\$
Maintenance of building and grounds	\$	\$
Rentals	\$	\$
Software licensing	\$	\$
Dues and Subscriptions	\$	\$
Telephones and Internet Service	\$	\$
Postage	\$	\$
Utilities	\$	\$
Other	\$	\$
Office Supplies	\$	\$
Professional & Contract Services	\$	\$
(See Attachment B, page 3)		
Other Charges (See Attachment B, Page 4)	\$	\$
Acquisitions & Major Repairs	<u>\$ 32,900.00</u>	<u>\$ 27,500.00</u>
Total Use of the Appropriation	<u>\$ 32,900.00</u>	<u>\$ 27,500.00</u>

(Budget categories listed above reflect a typical budget and may be adjusted by the agency and recipient to reflect actual categories necessary for each individual program. Salaries and Professional & Other Contract Services and Other Charges shall be detailed using pages 2, 3 and 4 of Attachment B).

All numbers must be rounded to the nearest dollar..

Footnote (1) This column represents expenditures by category and MUST equal total sources listed above.

Footnote (2) This column represents the portion of expenditures by category funded by the state appropriation provided by this Cooperative Endeavor Agreement.

ATTACHMENT B
Page 2
STAFFING CHART
Act 13 of 2012

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Name of Contracting Party: Madison Parish Police Jury

Name of Program: Remodeling of Maintenance Building

Name	Title	Total Annual Salary Amount	Total Salary Paid by Appropriation		Related Benefits	Full time or Part Time # of months
			Amount	Percentage		
N/A						

Totals \$ _____ \$ _____ \$ _____

ATTACHMENT B

Page 3

SCHEDULE OF PROFESSIONAL AND OTHER CONTRACT SERVICES

Act 13 of 2012

20-901

Name of Contracting Party: Madison Parish Police Jury

Name of Program: Remodeling of Maintenance Building

Name and Address of Individual and/or Firm	Nature of Work Performed and Justification for Services	Total Contract Amount	Total Paid by Appropriation
N/A			

Totals

\$ _____

\$ _____

ATTACHMENT B
Page 4
SCHEDULE OF OTHER CHARGES
Act 13 of 2012

20-901

Name of Contracting Party: Madison Parish Police Jury

Name of Program: Remodeling of Maintenance Building

<p>Provide a description of the intended use of the funds listed in Other Charges and the dollar amount. Each use should be listed separately. Do not budget funds in Other Charges that can be placed in another expenditure category.</p>	<p>List dollar Amount for each use</p>	
<p>N/A</p>		
	<p>Total – Should agree with Attachment B, page 1</p>	