

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** St. Tammany Parish Government

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program Decentralized Arts Funding
  - Line Item Appropriation
  - Letter of Agreement

- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

**Signatures:**

  
\_\_\_\_\_  
Contract Monitor

12.6.12  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Appointing Authority

12-6-12  
\_\_\_\_\_  
Date

Grant #FY13-079  
Program: DECENTRALIZED ARTS FUNDING

Dates: July 1, 2012 – December 31, 2013  
Amount: \$71,096.00

**ATTACHMENT A**

**DEPARTMENT OF CULTURE, RECREATION AND TOURISM  
Act 13 - Information**

**OFFICE:** Cultural Development – Division of the Arts

**Recipient:**

Name: St. Tammany Parish Government  
Address: P.O. Box 628  
City & State: Covington, LA 70434  
Contact Name: Gina Campo  
Telephone Number: (985) 867-5095  
Fax Number: (985) 898-5205

**Program Data:**

Arts Grant #: FY13 - 079  
**Amount to be**  
Transferred: \$ 71,096.00  
Funding Source: State Funding - 5314  
Beginning Date: July 1, 2012  
Ending Date: December 31, 2013

**1. Proposed Plan with Detailed Goals and Objectives:**

Administer Decentralized Arts Funding Grant Program in St. Tammany and St. Bernard Parish. Further the Cultural Economy of the two parishes as well as the mission of the St. Tammany Commission on Cultural Affairs of nurturing, sustaining, and enhancing the arts by creating partnerships at the community level. We strive to provide the highest quality of services and support to all arts organizations and presenters in St. Tammany Parish. Encourage and promote the development of new arts experiences. Continue to provide the residents of St. Tammany and St. Bernard with top quality programming, technical support, leadership development opportunities and an aggressive cooperative marketing campaign for the arts.

**2. Proposed Performance Measures for the Project:**

Performance shall be measured by attendance figures, growth of the arts in St. Tammany and St. Bernard, increased number of available arts experiences, quality of those experiences, increased requests for DAF grants, quality of applications and anecdotal evidence from our arts organizations and individuals in the community.

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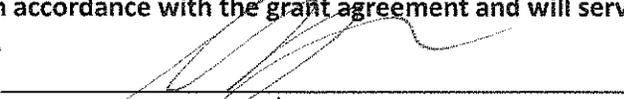
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**3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.**

**4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 13.**

  
Gina Campo, 2<sup>nd</sup> Deputy CAO, Operations

Grant # FY13-079  
 Program: DECENTRALIZED ARTS FUNDING

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**ATTACHMENT B**

**PARISHES SERVED BY GRANTEE/ St. Tammany Parish Government DAF Allocation Formula:**

Region 1 Parish	Population 2010 Census	Dollar Allocation	\$ Admin. Fee	2013 Regrant
St. Bernard	35,897	\$6,137	\$614	\$5523
St. Tammany	233,740	\$39,959	\$3,996	\$35,963
<b>Region Total</b>	<b>269,637</b>	<b>\$46,096</b>	<b>\$4,610</b>	<b>\$41,486</b>

St. Tammany Parish Government 2012-2013 PAYMENT SCHEDULE

Payment Date	Calculation	Amount	
#1	09/2012	75% of Regrant	\$31,114.50
#2	11/2012	CDC (\$25,000) & Administrative Fees (\$4,610)	\$29,610.00
#3	05/2013	25% of Regrant	\$10,371.50

**TOTAL AWARD**

**\$71,096.00**