

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

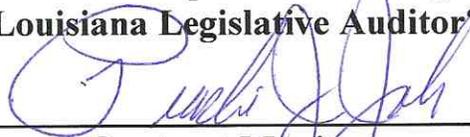
Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: St. Tammany Parish Government

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures:



Contract Monitor

12-28-12

Date



Appointing Authority

1-9-13

Date

**DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 13 - Information**

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: St. Tammany Parish Government
Address: PO BOX 628
City & State: Covington, LA 70434
Contact Name: **Gina Campo**
Telephone Number: (985) 867-5095
Fax Number: (985) 898-5205

Program Data:

Arts Grant #: FY13-069
Amount to be
Transferred: \$18,171
Funding Source: State Funds | 5301 & Federal Funds | 5204
Beginning Date: July 1, 2012
Ending Date: June 30, 2013

1. Proposed Plan with Detailed Goals and Objectives:

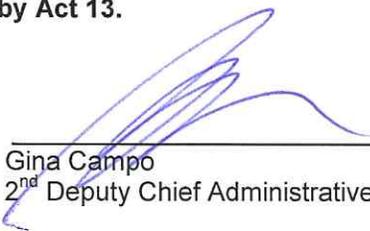
Continue to develop and strengthen our cultural communities and the long term growth of the cultural economies in both parishes. Our goals for the upcoming year are to Assist St. Bernard Parish Government in implementing the new community Cultural Plan, to continue implementing the St. Tammany Parish Cultural Plan, and to sustain community based organizations during this fiscal crisis. The Commission on Cultural Affairs has moved from the Department of Cultural and Governmental Affairs to the newly formed Department of Culture, Recreation & Tourism and will now answer to the 2nd Deputy Chief Administrative Officer, Operations. Through this newly formed department we foresee many opportunities for new programming partnerships.

2. Proposed Performance Measures for the Project:

Performance shall be measured by attendance figures, growth of the arts in St. Tammany and St. Bernard Parishes, increased number of available arts experiences, quality of those experiences, increased requests for Decentralized Arts Funding grants, quality of applications and anecdotal evidence from our arts organizations and individuals in the community.

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.

4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 13.



Gina Campo
2nd Deputy Chief Administrative Officer, Operations

Provide a revised budget incorporating the exact grant amount. Unless amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget

CASH INCOME

1. Admissions, Memberships, Subscriptions	<u>\$0.00</u>
2. Contracted Services Revenues [workshops, presentations]	<u>\$0.00</u>
3. Other Revenues [list source]	<u>\$0.00</u>
4. Corporate support [source]	<u>\$0.00</u>
5. Foundation Support [source]	<u>\$0.00</u>
6. Other Private Support, Fundraising [source]	<u>\$0.00</u>
7. Applicant Cash other than above [source]	<u>\$0.00</u>

GOVERNMENT SUPPORT

8a. Federal Government Support [source]	<u>\$0.00</u>
8b. State/Regional Government Support [source]	<u>\$0.00</u>
8c. Local government Support [STPG]	<u>\$264,039.00</u>

9. COMMUNITY SUPPORT

10. Local Arts Agency Support	<u>\$0.00</u>
11. Community Arts Fund Support	<u>\$0.00</u>
12. All other Local Support	<u>\$0.00</u>

13. **SUBTOTAL** **\$264,039.00**

14. DOA General Support Grant (Art Institutions)	<u>\$18,171.00</u>
15. DOA Arts in Education Grants	<u>\$0.00</u>
16. Other DOA Program Grants (DAF)	<u>\$93,991.00</u>
17. Total DOA Grants	<u>\$0.00</u>

18. **TOTAL CASH INCOME** **\$376,201.00**

19. In-Kind Income \$16,650.00

20. **TOTAL INCOME** **\$392,851.00**

EXPENSES (this grant only)

	DOA Grant	Cash Match	Total
21. Personnel-Admin	<u>\$0.00</u>	<u>\$243,289.00</u>	<u>\$243,289.00</u>
22. Personnel-Artistic	<u>\$8,712.00</u>	<u>\$11,300.00</u>	<u>\$20,012.00</u>
23. Personnel-Tech/Prod	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
24. Outside Prof.Serv.-Artist	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
25. Outside Prof.Serv.-Other	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
26. Space Rental/Utilities	<u>\$0.00</u>	<u>\$14,502.00</u>	<u>\$14,502.00</u>
27. Travel	<u>\$0.00</u>	<u>\$5,644.00</u>	<u>\$5,644.00</u>
28. Marketing [Promotion,Print]	<u>\$7,844.00</u>	<u>\$7,369.00</u>	<u>\$15,213.00</u>
29. Other Expenses	<u>\$1,615.00</u>	<u>\$70,757.00</u>	<u>\$72,372.00</u>
30a. Development Expenses	<u>\$0.00</u>	<u>\$5,169.00</u>	<u>\$5,169.00</u>
30b. Fundraising Events	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
31. SUBTOTAL (lines 21 through 30b)	<u>\$18,171.00</u>	<u>\$358,030.00</u>	
32. TOTAL EXPENSES (must equal lines 21 through 30b)			<u>\$376,201.00</u>
33. DEFICIT (if line 32 exceeds line 20)			<u>\$0.00</u>