

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** St. Tammany Parish Government

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program** Decentralized Arts Funding
  - Line Item Appropriation
  - Letter of Agreement
- 

- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

**Signatures:**

  
\_\_\_\_\_  
Contract Monitor

11-18-13  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Appointing Authority

11-19-13  
\_\_\_\_\_  
Date

Grant #FY14-001  
Program: DECENTRALIZED ARTS FUNDING

Dates: July 1, 2013 – December 31, 2014  
Amount: \$71,096.00

**ATTACHMENT A**

**DEPARTMENT OF CULTURE, RECREATION AND TOURISM  
Act 14 - Information**

**OFFICE:** Cultural Development – Division of the Arts

**Recipient:**

Name: St. Tammany Parish Government  
Address: P.O. Box 628  
City & State: Covington, LA 70434  
Contact Name: Wensel Conroy  
Telephone Number: (985) 898-3011  
Fax Number: (985) 898-5205

**Program Data:**

Arts Grant #: FY14-001  
**Amount-to-be**  
Transferred: \$ 71,096.00  
Funding Source: State Funding - 5414  
Beginning Date: July 1, 2013  
Ending Date: December 31, 2014

**1. Proposed Plan with Detailed Goals and Objectives:**

Administer Decentralized Arts Funding Grant Program in St. Tammany and St. Bernard Parish. Further the Cultural Economy of the two parishes as well as the mission of the St. Tammany Commission on Cultural Affairs of nurturing, sustaining, and enhancing the arts by creating partnerships at the community level. We strive to provide the highest quality of services and support to all arts organizations and presenters in St. Tammany Parish. Encourage and promote the development of new arts experiences. Continue to provide the residents of St. Tammany and St. Bernard with top quality programming, technical support, leadership development opportunities and an aggressive cooperative marketing campaign for the arts.

**2. Proposed Performance Measures for the Project:**

Performance shall be measured by attendance figures, growth of the arts in St. Tammany and St. Bernard, increased number of available arts experiences, quality of those experiences, increased requests for DAF grants, quality of applications and anecdotal evidence from our arts organizations and individuals in the community.

---

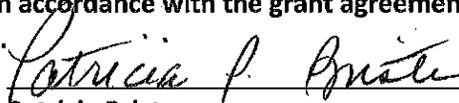
---

---

---

**3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.**

**4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 13.**

  
Patricia Brister  
St. Tammany Parish President

**Regional Development Agency 9  
FY14 DAF Grant Budget**

<b>EXPENSES (this grant only)</b>	<b>LDOA DAF Grant</b>	<b>Total</b>
Personnel-Admin	<u>\$25,000.00</u>	<u>\$25,000.00</u>
Personnel-Artistic	<u>\$0.00</u>	<u>\$0.00</u>
Personnel-Tech/Prod	<u>\$0.00</u>	<u>\$0.00</u>
Outside Prof.Serv.-Artist	<u>\$0.00</u>	<u>\$0.00</u>
Outside Prof.Serv.-Other	<u>\$0.00</u>	<u>\$0.00</u>
Space Rental/Utilities	<u>\$0.00</u>	<u>\$0.00</u>
Travel	<u>\$0.00</u>	<u>\$0.00</u>
Marketing [Promotion,Print]	<u>\$4,610.00</u>	<u>\$4,610.00</u>
Other Expenses (Re-granting)	<u>\$41,486.00</u>	<u>\$41,486.00</u>
Development Expenses	<u>\$0.00</u>	<u>\$0.00</u>
Fudraising Events	<u>\$0.00</u>	<u>\$0.00</u>
 <b>TOTAL GRANT EXPENSES</b>		 <b><u>\$71,096.00</u></b>

---

Grant # FY14-001  
 Program: DECENTRALIZED ARTS FUNDING

Dates: July 1, 2013 – December 31, 2014  
 Amount: \$71,096.00

**ATTACHMENT B**

**PARISHES SERVED BY GRANTEE/ St. Tammany Parish Government DAF Allocation Formula:**

<b>Region 1 Parish</b>	<b>Population 2010 Census</b>	<b>Dollar Allocation</b>	<b>\$ Admin. Fee</b>	<b>2014 Regrant</b>
St. Bernard	35,897	\$6,137	\$614	\$5523
St. Tammany	233,740	\$39,959	\$3,996	\$35,963
<b>Region Total</b>	<b>269,637</b>	<b>\$46,096</b>	<b>\$4,610</b>	<b>\$41,486</b>

**St. Tammany Parish Government 2013-2014 PAYMENT SCHEDULE**

<b>Payment Date</b>	<b>Calculation</b>	<b>Amount</b>	
#1	10/2013	75% of Regrant	\$31,114.50
#2	12/2013	CDC (\$25,000) & Administrative Fees (\$4,610)	\$29,610.00
#3	06/2014	25% of Regrant	\$10,371.50

**TOTAL AWARD** **\$71,096.**