

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

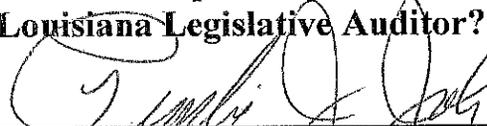
Recipient: St. Tammany Parish Government

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program** RDA – Performance Plan
 - Line Item Appropriation
 - Letter of Agreement

Yes No

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

Signatures:



Contract Monitor

11-06-2013

Date



Appointing Authority

11/6/13

Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 14 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: St. Tammany Parish Government
Address: PO BOX 628
City & State: Covington, LA 70434
Contact Name: **Wensel Conroy**
Telephone Number: (985) 898-3011
Fax Number: (985) 898-5205

Program Data:

Arts Grant #: FY14-020
Amount to be
Transferred: \$18,171
Funding Source: State Funds | 5401 & Federal Funds | 5304
Beginning Date: July 1, 2013
Ending Date: June 30, 2014

1. Proposed Plan with Detailed Goals and Objectives:

Continue to develop and strengthen our cultural communities and the long term growth of the cultural economies in both parishes. Our goals for the upcoming year are to assist St. Bernard Parish organizations in developing funding strategies to supplement the decrease in arts funding that will help to sustain existing arts programming. We are working on several major initiatives within the Department of Culture, Recreation and Tourism that will grow, enrich and sustain our community based arts organizations. The Commission on Cultural Affairs is also beginning a strategic planning process that will help assess the changing needs of our community.

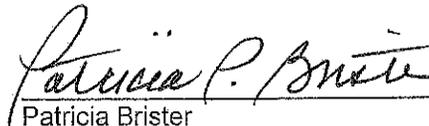
2. Proposed Performance Measures for the Project:

Performance shall be measured by attendance figures, growth of the arts in St. Tammany and St. Bernard Parishes, increased number of available arts experiences, quality of those experiences, increased requests for Decentralized Arts Funding grants, quality of applications and anecdotal evidence from our arts organizations and individuals in the community.

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.

See attached.

4. This project is viable in accordance with the grant agreement and this form will serve as the interim report, as required by Act 14.



Patricia Brister
St. Tammany Parish President

**Regional Development Agency 9
FY14 Grant Budget**

EXPENSES (this grant only)	LDOA Grant	Total
Personnel-Admin	<u>\$0.00</u>	<u>\$0.00</u>
Personnel-Artistic	<u>\$0.00</u>	<u>\$0.00</u>
Personnel-Tech/Prod	<u>\$0.00</u>	<u>\$0.00</u>
Outside Prof.Serv.-Artist	<u>\$7,000.00</u>	<u>\$7,000.00</u>
Outside Prof.Serv.-Other	<u>\$1,000.00</u>	<u>\$1,000.00</u>
Space Rental/Utilities	<u>\$0.00</u>	<u>\$0.00</u>
Travel	<u>\$0.00</u>	<u>\$0.00</u>
Marketing [Promotion,Print]	<u>\$8,000.00</u>	<u>\$8,000.00</u>
Other Expenses	<u>\$2,171.00</u>	<u>\$2,171.00</u>
Development Expenses	<u>\$0.00</u>	<u>\$0.00</u>
Fudraising Events	<u>\$0.00</u>	<u>\$0.00</u>
 TOTAL GRANT EXPENSES		 <u>\$18,171.00</u>