

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: St. Tammany Parish Government

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program** RDA Plan Review
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Paula White*
Contract Monitor

10/22/14
Date

Pam Brewster
Appointing Authority

Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 15 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: St. Tammany Parish Government
Address: PO BOX 628
City & State: Covington, LA 70434
Contact Name: **Patricia Brister**
Telephone Number: (985.898.5243)
Fax Number: (985.898-2798)

Program Data:

Arts Grant #: FY15-025
Amount to be
Transferred: \$14,537
Funding Source: State Funds & Federal Funds
Beginning Date: July 1, 2014
Ending Date: June 30, 2015

1. Proposed Plan with Detailed Goals and Objectives:

The Commission on Cultural Affairs will work to implement the three main initiatives as defined in our grant application. We will develop and implement a single branding and marketing strategy for the arts in St. Tammany Parish that will identify St. Tammany Parish as a cultural destination and will strengthen the marketing coordination of our cultural programmers and increase exposure to the arts. We are working to expand our public arts initiatives with the purpose of enhancing the public experience with the visual arts, to make public art accessible throughout the entire parish community rather than contained to administrative offices, and to foster a program that will create a community identity. The Commission on Cultural Affairs intends to offer programming that will grow, enrich and sustain our community based arts organizations as well as move forward in the planning and designing of the Cultural Arts District.

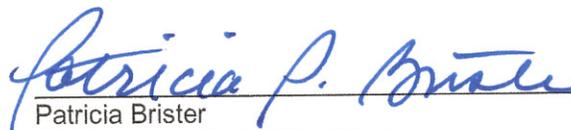
2. Proposed Performance Measures for the Project:

Performance shall be measured by attendance figures, growth of the arts in St. Tammany and St. Bernard Parishes, increased number of available arts experiences, quality of those experiences, increased requests for Decentralized Arts Funding grants, quality of applications and anecdotal evidence from our arts organizations and individuals in the community.

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.

See attached.

4. This project is viable in accordance with the grant agreement and this form will serve as the interim report, as required by Act 15.



Patricia Brister
St. Tammany Parish President

**Regional Development Agency 9
FY15 Grant Budget**

EXPENSES (this grant only)	LDOA Grant
Personnel-Admin	<u>\$0.00</u>
Personnel-Artistic	<u>\$0.00</u>
Personnel-Tech/Prod	<u>\$0.00</u>
Professional Services - Artistic	<u>\$7,000.00</u>
Contractual Services	<u>\$1,000.00</u>
Space Rental/Utilities	<u>\$0.00</u>
Travel	<u>\$0.00</u>
Marketing [Promotion,Print]	<u>\$4,500.00</u>
Other Expenses	<u>\$2,037.00</u>
Development Expenses	<u>\$0.00</u>
Fundraising Events	<u>\$0.00</u>
 TOTAL GRANT EXPENSES	 <u>\$14,537.00</u>

