

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Archaeology

Recipient: Louisiana State University
Board of Supervisors
201 Himes Hall
Baton Rouge, LA 70803

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – NPS – Federal Funds
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures:	 _____	 _____
	Contract Monitor	Date
	 _____	 _____
	Appointing Authority	Date

LOUISIANA STATE UNIVERSITY
MUSEUM OF NATURAL SCIENCE
REGIONAL ARCHAEOLOGIST

July 1, 2012– June 30, 2013

APPROVED BUDGET

	UNIV. MATCH	GRANT FUNDS	TOTAL
Personnel			
Regional Archaeologist (35% of 12 months)	3,736	14,946	18,682
Fringe Benefits (36%)	1,345	5,381	6,726
Student Worker (320 hours @ \$7.25/hour)		2,320	2,320
Travel			
Mileage (1,800 miles @ \$.51/mile)		918	918
Lodging (3 nights @ \$70/night)		210	210
Meals (0 days @ \$38/day)		0	0
General Expenses			
Supplies		200	200
Printing & Copying		300	300
Postage		0	0
Analysis (C-14)		850	850
TOTAL	5,081	25,125	30,206
FEDERAL GRANT AMOUNT	25,125		
UNIVERSITY MATCH	5,081		
TOTAL PROJECT COSTS	30,206		

Travel will be reimbursed in accordance with state travel regulations, PPM-49 revised.