

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation

Recipient: Louisiana State University
330 Thomas Boyd Hall
Baton Rouge, LA 70803

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – NPS-HPF
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: 
Contract Monitor

11/18/11
Date


Appointing Authority

11/18/11
Date

LOUISIANA STATE UNIVERSITY
MUSEUM OF NATURAL SCIENCE
REGIONAL ARCHAEOLOGIST

July 1, 2011– June 30, 2012

APPROVED BUDGET

	UNIV. MATCH	GRANT FUNDS	TOTAL
Personnel			
Regional Archaeologist (100% of 12 months)	10,676	42,702	53,378
Fringe Benefits (34%)	3,630	14,519	18,149
Student Worker (300 hours @ \$7.25/hour)		2,175	2,175
Travel			
Mileage (2,750 miles @ \$.48/mile)		1,320	1,320
Lodging (8 nights @ \$70/night)		560	560
Meals (0 days @ \$38/day)		0	0
General Expenses			
Telephone		400	400
Film & Developing		0	0
Supplies		200	200
Printing & Copying		500	500
Postage		25	25
Analysis (C-14)		820	820
TOTAL	14,306	63,221	77,527
FEDERAL GRANT AMOUNT	63,221		
UNIVERSITY MATCH	14,306		
TOTAL PROJECT COSTS	77,527		

Travel will be reimbursed in accordance with state travel regulations, PPM-49 revised.