

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation

Recipient: Louisiana State University
330 Thomas Boyd Hall
Baton Rouge, LA 70803

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – Federal, HPF**
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *James P. Boudreau*
Contract Monitor

11/6/14
Date

Sam Brewer
Appointing Authority

11-7-14
Date

**LOUISIANA STATE UNIVERSITY
PUBLICATION OF THE NEW ORLEANS CREOLE COTTAGE MANUSCRIPT
NEW ORLEANS, LOUISIANA
BUDGET**

July 1, 2014 – June 30, 2015

	GRANT FUNDS	MATCH	TOTAL
Personnel			
Co-Principal Investigator - Match (~5.05% of Spring semester academic salary or \$85,076)		4,293	4,293
Co-Principal Investigator – Match (~5.96% of Academic annual salary of \$97,153)		5,788	5,788
Fringe Benefits for Co-Principal Investigators (40%)		4,032	4,032
Other Personnel			
Student worker (72 hours @ \$25/hour) of time	1,800		1,800
Research Associate (12.5% of time @ \$11,424 monthly salary)	1,428		1,428
Fringe Benefits for Associate @ 40%	571		571
Consultant	2,814		2,814
Travel			
Mileage (3,922 miles @ \$.51/mile)	2,000		2,000
General Expenses			
Supplies	500		500
Printing & Copying	5,000		5,000
Indirect Cost – Grant (24% of cost charged to grant)	3,387	3,387	6,774
Match – (24% of cost charged to match)			
TOTALS	17,500	17,500	35,000
HISTORIC PRESERVATION FEDERAL GRANT AMOUNT		\$17,500	
NONFEDERAL MATCHING SHARE		\$17,500	
TOTAL PROJECT COSTS		\$35,000	

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.