

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation

Recipient: Louisiana Tech University

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – NPS – HPF**
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: 
Contract Monitor

2/6/11
Date


Appointing Authority

2-7-11
Date

LOUISIANA TECH UNIVERSITY
SCHOOL OF ARCHITECTURE
HISTORIC AMERICAN BUILDINGS SURVEY
OLD MINDEN BANK
MINDEN, LOUISIANA

BUDGET

July 1, 2010 – June 30, 2011

	GRANT FUNDS	IN-KIND MATCH	TOTAL
Personnel			
Principal Investigator – (5% of time @ an annual salary rate of \$62,270)	1,000	2,114	3,114
Fringe Benefits (32.84%)	329	694	1,023
Travel			
Mileage (1,300 miles @ \$.48/mile)	624		624
General Expenses			
Photo Development	500		500
Supplies	400		400
Printing & Copying	300	100	400
Postage		100	100
Indirect Cost			
Grant – 52.23% of salary charged to grant;	522	1,104	1,626
Match – 52.23% of salary charged to match			
TOTALS	3,675	4,112	7,787
HISTORIC PRESERVATION FEDERAL GRANT AMOUNT		\$3,675	
NONFEDERAL CASH MATCHING SHARE		\$4,112	
TOTAL PROJECT COSTS		\$7,787	

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.