

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation

Recipient: Louisiana Tech University
P. O. Box 3092
Ruston, LA 71272

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program NPS-Federal Funds
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: 
Contract Monitor

12/6/12
Date


Appointing Authority

12-6-12
Date

LOUISIANA TECH UNIVERSITY
SCHOOL OF ARCHITECTURE
HISTORIC AMERICAN BUILDINGS SURVEY
I. ED WILE HOUSE
SHREVEPORT, LOUISIANA

BUDGET

July 1, 2012 – June 30, 2013

	GRANT FUNDS	IN-KIND MATCH	TOTAL
Personnel			
Principal Investigator – (9% of time @ an annual salary rate of \$62,270)	1,700	3,904	5,604
Fringe Benefits (41.86%)	712	1,634	2,346
Travel			
Mileage (2,450 miles @ \$.51/mile)	1,250		1,250
General Expenses			
Photo Development	1,000		1,000
Supplies	1,170		1,170
Printing & Copying	100		100
Postage		100	100
Indirect Cost			
Grant – 52.23% of salary charged to grant;	888	2,039	2,927
Match – 52.23% of salary charged to match			
TOTALS	6,820	7,677	14,497
HISTORIC PRESERVATION FEDERAL GRANT AMOUNT		\$6,820	
NONFEDERAL CASH MATCHING SHARE		\$7,677	
TOTAL PROJECT COSTS		\$14,497	

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.