

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation

**Recipient: Louisiana Tech University
P. O. Box 3092
Ruston, LA 71272**

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – NPS Federal Funds**
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures:

Gammie Buckner
Contract Monitor

11/26/13
Date

Pam Brewster
Appointing Authority

11/27/13
Date

LOUISIANA TECH UNIVERSITY
SCHOOL OF ARCHITECTURE
HISTORIC AMERICAN BUILDINGS SURVEY
DAVID FLESH
SHREVEPORT, LOUISIANA

BUDGET

July 1, 2013 – June 30, 2014

	GRANT FUNDS	IN-KIND MATCH	TOTAL
Personnel			
Principal Investigator – (10% of time @ an annual salary rate of \$62,270)	1,700	4,527	6,227
Fringe Benefits (42.82%)	728	1,938	2,666
Travel			
Mileage (2,000 miles @ \$.51/mile)	1,020		1,020
General Expenses			
Photo Development	1,700		1,700
Supplies	1,464		1,464
Printing & Copying	500		500
Postage		50	50
Indirect Cost			
Grant – 52.23% of salary charged to grant;	888	2,364	3,252
Match – 52.23% of salary charged to match			
TOTALS	8,000	8,879	16,879
HISTORIC PRESERVATION FEDERAL GRANT AMOUNT		\$8,000	
NONFEDERAL CASH MATCHING SHARE		\$8,879	
TOTAL PROJECT COSTS		\$16,879	

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.