

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** DCRT/OCD/Division of Historic Preservation

**Recipient:** Louisiana Tech University  
Office of University Research  
P. O. Box 3092  
Ruston, LA 71272

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program – Federal, HPF
  - Line Item Appropriation
  - Letter of Agreement

- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

**Signatures:** *James Beckes*  
Contract Monitor

11/6/14  
Date

*Pam Breaux*  
Appointing Authority

11-7-14  
Date

**LOUISIANA TECH UNIVERSITY  
SCHOOL OF ARCHITECTURE  
HISTORIC AMERICAN BUILDINGS SURVEY  
JAMES MUSLOW HOUSE**

**BUDGET**

**July 1, 2014 – June 30, 2015**

	<b>GRANT FUNDS</b>	<b>MATCH CASH</b>	<b>MATCH IN-KIND</b>	<b>TOTAL</b>
<b>Personnel</b>				
Principal Investigator - 10% of annual salary of \$62,270	1,700		4,527	6,227
Fringe Benefits (46.47%)	790		2,104	2,894
<b>Travel</b>				
Mileage (2,000 miles @ \$.51/mile)	1,020			1,020
<b>General Expenses</b>				
Photography	1,400			1,400
Supplies	1,300			1,300
Printing & Copying	402			402
Indirect Cost	888		2,364	3252
Grant – 52.23% of cost of salary; Match – 52.23% Modified Total Direct Costs of salary				
<b>TOTALS</b>	<b>7,500</b>		<b>8,995</b>	<b>16,495</b>
<b>HPF FEDERAL GRANT AMOUNT</b>	<b>\$ 7,500</b>			
<b>CASH/IN-KIND MATCH</b>			<b>\$ 8,995</b>	
<b>TOTAL PROJECT COST</b>				<b>\$16,495</b>

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.