

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street

Recipient: University of Louisiana at Monroe
College of Arts & Sciences
700 University Avenue
Monroe, LA 71209

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – NPS Federal Funds
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: 
Contract Monitor

5/8/14
Date


Appointing Authority

5-8-14
Date

**UNIVERSITY OF LOUISIANA AT MONROE
POVERTY POINT STATION ARCHAEOLOGY PROGRAM
BUDGET
July 1, 2013 – June 30, 2014**

	GRANT FUNDS	TOTAL
Personnel		
Station Archaeologist (100% for 12 months)	52,418	52,418
Fringe Benefits (45.10%)	23,645	23,645
Other Personnel		
Collections Manager (100% for 12 months)	26,538	26,538
Fringe Benefits (46.66%)	12,383	12,383
Casual Wage Field Assistant (160 hours @ \$10/hour)	1,600	1,600
FICA/Medicare (7.65%)	123	123
Travel		
Mileage (3,000 miles @ \$.51/mile)	1,530	1,530
Airfare	2,500	2,500
Lodging (14 nights @ various rates)	2,100	2,100
Meals (17 days @ various rates)	980	980
Gas (300 gallons @ \$3.50/gallon)	1,050	1,050
Meeting Registration (2 @ various rates)	169	169
Collections Manager Travel	1,000	1,000
Casual Wage Assistant Travel	1,000	1,000
Other Expenses		
Telephone & Internet Service	500	500
Supplies	1,200	1,200
Printing & Copying	650	650
Postage/Shipping	720	720
US/ICOMOS Membership	115	115
Radiocarbon Dates (2 @ \$595)	1,190	1,190
OSL Date	750	750
Geophysics: Resistivity Unit Rental	2,000	2,000
Soil Analysis	600	600

Professional Services

Geophysics	0	0
Archaeobotanical Analysis	3,000	3,000
Soil Interpretation/Coring Instructions: Thurman Allen	1,000	1,000
Artwork Finalization: John Koepke	200	200
Photography: Jenny Ellerbe	600	600
TOTAL	139,561	139,561

STATE OF LOUISIANA GRANT AMOUNT	
FEDERAL HISTORIC PRESERVATION FUND AMOUNT	139,561
TOTAL PROJECT AMOUNT	139,561

Travel will be reimbursed in accordance with state travel regulations, PPM-49 revised.