

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Archaeology

Recipient: University of Louisiana at Monroe
College of Arts & Sciences
700 University Avenue
Monroe, LA 71209

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – Federal, HPF
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Thomas Potuck*
Contract Monitor

11/6/14
Date

Pam Brewster
Appointing Authority

11-7-14
Date

UNIVERSITY OF LOUISIANA AT MONROE
POVERTY POINT STATION ARCHAEOLOGY PROGRAM
July 1, 2014 – June 30, 2015

APPROVED BUDGET

	GRANT FUNDS	TOTAL
Personnel		
Station Archaeologist (100% for 12 months)	54,515	54,515
Fringe Benefits (46.25%)	25,213	25,213
Other Personnel		
Collections Manager (100% for 12 months)	26,538	26,538
Fringe Benefits (48.92%)	12,982	12,982
Casual Wage Field Assistant (360 hours @ \$10/hour)	3,600	3,600
FICA/Medicare (7.65%)	276	276
Travel		
Mileage (3,000 miles @ \$.51/mile)	1,530	1,530
Airfare	1,000	1,000
Lodging (10 nights @ various rates)	1,400	1,400
Meals (13 days @ various rates)	735	735
Gas (300 gallons @ \$3.50/gallon)	1,050	1,050
Meeting Registration (4 @ various rates)	250	250
Other Expenses		
Telephone	540	540
Supplies	1,450	1,450
Printing & Copying	650	650
Postage/Shipping	250	250
US/ICOMOS Membership	115	115
Giddings Rig/ATV Repair	500	500
Soil Analysis	1,000	1,000
Radiocarbon Dates (4 @ \$595)	2,380	2,380

Professional Services

Soil Interpretation: Thurman Allen	500	500
TOTAL	136,474	136,474

FEDERAL GRANT AMOUNT \$136,474
TOTAL PROJECT COSTS \$136,474

Travel will be reimbursed in accordance with state travel regulations, PPM-49 revised.