

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation

Recipient: Northwestern State University

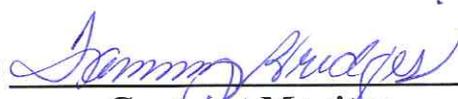
Department of Social Sciences
350 Sam Sibley Drive
Natchitoches, LA 71497

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – NPS-HPF**
 - Line Item Appropriation
 - Letter of Agreement

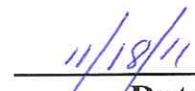
Yes **No**

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

Signatures:



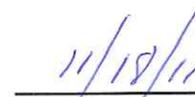
Contract Monitor



Date



Appointing Authority



Date

ATTACHMENT B

NORTHWESTERN STATE UNIVERSITY
REGIONAL ARCHAEOLOGIST
July 1, 2011– June 30, 2012

APPROVED BUDGET

	UNIV. MATCH	GRANT FUNDS	TOTAL
Personnel			
Regional Archaeologist (annual salary)	10,000	46,720	56,720
Fringe Benefits (44.45%)	4,000	21,211	25,211
Travel			
Mileage (3,500 miles @ \$.48/mile)		1,680	1,680
Lodging (5 nights @ \$70/night)		350	350
Meals (5 days @ \$38/day)		190	190
General Expenses			
Telephone		100	100
Supplies		555	555
Printing & Copying		300	300
Postage		100	100
Analysis			
Analysis (3 AMS dates @ \$475/each)		1,425	1,425
Faunal Analysis		1,000	1,000
Botanical Analysis		300	300
TOTAL	14,000	73,931	87,931
FEDERAL GRANT AMOUNT		\$73,931	
UNIVERSITY MATCH		\$14,000	
TOTAL PROJECT COSTS		\$87,931	

Travel will be reimbursed in accordance with state travel regulations, PPM-49 revised.