

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Archaeology

Recipient: Northwestern State University
Department of Social Sciences
Natchitoches, LA 71497

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – Federal, HPF
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Sammy Bridges*
Contract Monitor

11/6/14
Date

Pam Brewster
Appointing Authority

11-7-14
Date

**NORTHWESTERN STATE UNIVERSITY
REGIONAL ARCHAEOLOGIST
July 1, 2014 – June 30, 2015
APPROVED BUDGET**

	UNIV. MATCH	GRANT FUNDS	TOTAL
Personnel			
Principal Investigator	10,000	48,988	58,988
Fringe Benefits (55%)	11,082	21,365	32,447
Travel - Conference			
Airfare		500	500
Lodging (6 nights @ \$150/night)		900	900
Meals (6 days @ \$38/day)		228	228
Rental Car (4 days @ \$32/day)		128	128
Travel - Field			
Mileage (1,000 miles @ \$.51/mile)		510	510
Rental Car (4 days @ \$32/day)		96	96
General Expenses			
Telephone		100	100
Supplies		200	200
Printing & Copying		150	150
Postage		100	100
Analyses			
Radiocarbon (2 AMS Samples @ \$595/Sample)		1,190	1,190
Geological Mapping		4,500	4,500
TOTALS	21,082	78,955	100,037

FEDERAL GRANT AMOUNT \$ 78,955
UNIVERSITY MATCH \$ 21,082
TOTAL PROJECT COSTS \$100,037

Travel will be reimbursed in accordance with state travel regulations, PPM-49 revised.