

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Archaeology

Recipient: Northwestern State University

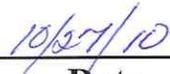
- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program Historic Preservation Fund
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures:



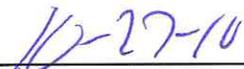
Contract Monitor



Date



Appointing Authority



Date

**Budget will be transmitted to the Louisiana Legislative Auditor at a later date*

ATTACHMENT B

NORTHWESTERN STATE UNIVERSITY
REGIONAL ARCHAEOLOGIST
July 1, 2010 – June 30, 2011

APPROVED BUDGET

	UNIV. MATCH	GRANT FUNDS	TOTAL
Personnel			
Regional Archaeologist (annual salary)	10,000	46,720	56,720
Fringe Benefits (39.72%)	4,000	18,531	22,531
Travel			
Mileage		1,680	1,680
Lodging (4 nights @ \$70/night)		280	280
Meals (4 days @ \$34/day)		136	136
General Expenses			
Telephone		100	100
Supplies		779	779
Printing & Copying		300	300
Postage		100	100
Desktop Computer		1,500	1,500
Analysis			
Analysis (3 AMS dates @ \$475/each)		1,425	1,425
Botanical Analysis, Longlois Site		700	700
TOTAL	14,000	72,251	86,251
FEDERAL GRANT AMOUNT		\$72,251	
UNIVERSITY MATCH		\$14,000	
TOTAL PROJECT COSTS		\$86,251	

Travel will be reimbursed in accordance with state travel regulations, PPM-49 revised.