

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation

Recipient: Preservation Resource Center
923 Tchoupitoulas Street
New Orleans, LA 70130

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – Federal, HPF
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Jammy Bridges*
Contract Monitor

11/6/14
Date

Pam Breau
Appointing Authority

11-7-14
Date

**PRESERVATION RESOURCE CENTER
PUBLICATION
*PRESERVATION IN PRINT***

BUDGET

July 1, 2014 – June 30, 2015

	MATCH	GRANT AWARD	TOTAL
Printing	35,700	35,700	71,400
Typesetting	4,300	4,300	8,600
TOTALS	40,000	40,000	80,000

FEDERAL GRANT AMOUNT	\$ 40,000
CASH/IN-KIND MATCH	\$ 40,000
TOTAL PROJECT COST	\$ 80,000

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.