

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street

**Recipient: South Central Planning & Development
P. O. Box 1870
Gray, LA 70359**

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – NPS – Federal Funds
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: 
Contract Monitor

11/29/12
Date


Appointing Authority

11-29-12
Date

SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION
HISTORIC STANDING STRUCTURES SURVEY
LAFOURCHE PARISH, LOUISIANA

BUDGET

July 1, 2012 - June 30, 2013

	GRANT FUNDS	CASH MATCH	TOTAL
Personnel			
Principal Investigator – 590 hrs. @ \$30/hr.	5,700	12,000	17,700
Office Expenses			
Utilities	100		100
Telephone	100		100
Travel			
Mileage (~4,706 mi. @ \$.51/mi.)	2,400		2,400
Lodging			
Meals			
General Expenses			
Photo Development	1,000		1,000
Supplies	1,500		1,500
Other Expenses			
Accounting	1,000		1,000
Books, Dues, and Subscriptions	200		200
TOTALS	12,000	12,000	24,000
HISTORIC PRESERVATION FEDERAL GRANT AMOUNT		\$12,000	
NONFEDERAL MATCHING SHARE		\$12,000	
TOTAL PROJECT COST		\$24,000	

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.

