LOUISIANA COMMISSION ON LAW ENFORCEMENT AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW SUMMARY

APPLICATION NUMBER: C08-8-015

APPLICANT: Louisiana District Attorney's Association

PROJECT TITLE: Elderly Services Program

PROJECT FUNDS :

FUND:	$ 44,800	80.00%	PROJECT DURATION:	12 months
MATCH:	$ 11,200	20.00%	START DATE:	09/01/2010
TOTAL:	$ 56,000	100.00%	END DATE:	08/31/2011

Continuation of C06-8-021

PROJECT SUMMARY:

To ensure that Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim/witness assistance personnel develop a higher level of expertise, increase competency, enhance services to victims of crime, and stay abreast of victim rights issues through training provided in the area of violent crimes perpetrated against victims including but not limited to sexual assault, stalking, domestic abuse, child abuse, elder abuse, drunk driving, and other violent crimes, thus ensuring that victims' right are honored during the process.

RECOMMENDATION : FUND X **DENY** ___

SPECIAL CONDITIONS :

1. NO RELEASE OF 10% TOTAL FEDERAL FUNDS BY LCLE UNTIL MONITORING REVIEW IS RECEIVED BY LCLE.
2. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.

LOUISIANA COMMISSION ON LAW ENFORCEMENT AND THE ADMINISTRATION OF CRIMINAL JUSTICE

CRIME VICTIM ASSISTANCE FORMULA GRANT PROGRAM

CFDA #16.575

FOR LCLE USE ONLY: Project ID: C08-8-015 CVA Purpose Area: 1,2,3,4

1. TITLE OF PROJECT
Victim Assistance Statewide Training Program

2. ☐ NEW PROJECT
☒ CONTINUATION PROJECT OF: C07-8-017

3. PROJECT DURATION
Total Length: 12 Months (*Not to exceed 12 Months*)
Desired Start Date: 9/1/2010
Desired End Date: 8/31/2011

4. PROJECT FUNDS

Federal Funds:	$44,800
Cash Match	$11,200
In-Kind Match:	$0
Total Project:	**$56,000**

5A. APPLICANT AGENCY INFORMATION
Agency Name: Louisiana District Attorneys Association
Physical Address: 1645 Nicholson Drive
City: Baton Rouge Zip: 70802-8143
Mailing Address:
City: Zip: -
Phone: (225) 343-0171 FAX: (225) 387-0237
Email: PETE @LDAA.ORG

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY
Authorized Official: E. Pete Adams
Title: Executive Director
Agency Name: Louisiana District Attorneys Association
Address: 1645 Nicholson Drive
City: Baton Rouge Zip: 70802-8143
Phone: (225) 343-0171 FAX: (225) 387-0237
Email: PETE@LDAA.ORG

Fed Employer Tax Id: 72 - 0738652 DUNS: 193731379 - CCR CAGE/NCAGE: 5E0T6 CCR Expiration Date: 5/13/2011

6. IMPLEMENTING AGENCY
Name: LA District Attorneys Assoc.
Title:
Agency: LA District Attorneys Assoc.
Address: 1645 Nicholson Drive
City: Baton Rouge Zip: 70802-8143
Phone: (225) 343-0171 FAX: (225) 387-0237
Email:

7. PROJECT DIRECTOR
Name: E. Pete Adams
Title: Executive Director
Agency: LA District Attorneys Assoc.
Address: 1645 Nicholson Drive
City: Baton Rouge Zip: 70802-8143
Phone: (225) 343-0171 FAX: (225) 387-0237
Email: PETE@LDAA.ORG

8. FINANCIAL OFFICER
Name: Roxanne Barrios
Title: Assistant Director
Agency: LA District Attorneys Assoc.
Address: 1645 Nicholson Drive
City: Baton Rouge Zip: 70802-8143
Phone: (225) 343-0171 FAX: (225) 387-0237
Email: ROXIE@LDAA.ORG

9. BRIEF PROJECT DESCRIPTION: ***(Please do not exceed space provided below.)***

To ensure that Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim/witness assistance personnel develop a higher level of expertise, increase competency, enhance services to victims of crime, and stay abreast of victim rights issues through training provided in the area of violent crimes perpetrated against victims including but not limited to sexual assault, stalking, domestic abuse, child abuse, elder abuse, drunk driving, and other violent crimes, thus ensuring that victims' rights are honored during the process.

2010 AUG 1 A 11:5
LA. COMMISSION
LAW ENFORCEMENT

VOCA PURPOSE AREAS

Please Check Type of Victimization Served (Check all that apply):	
☒	Sexual Assault
☒	Domestic Abuse
☒	Child Abuse
☒	Previously Underserved
State Type of Previously Underserved: Elder abuse and all victims of violent crime.	

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, check the type of victimization types that this project will address.

CHECKLIST:

	YES:	NO:
Are all budgeted items allowable per Program Guidelines?	☒	☐
Were instructions followed to determine allowable personnel/contractual costs?	☒	☐
Are all line item computations correct?	☒	☐
Do line items add to category totals?	☒	☐
Have category totals been rounded to nearest dollar?	☒	☐

Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.

Person Completing Budget Section: Roxanne M. Barrios Title: Assistant Director
Phone: (225) 343-0171 Fax: (225) 387-0237 E-Mail: ROXIE@LDAA.ORG

PROJECT BUDGET SUMMARY

BUDGET CATEGORIES	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100. PERSONNEL	$0	$0	$0	$0
SECTION 200. FRINGE BENEFITS	$0	$0	N/A	$0
SECTION 300. TRAVEL	$7,090	$1,773	$0	$8,863
SECTION 400. EQUIPMENT	$0	$0	$0	$0
SECTION 500. SUPPLIES	$9,731	$2,433	$0	$12,164
SECTION 600. CONTRACTUAL	$5,882	$1,471	N/A	$7,353
SECTION 700. RENOVATION COSTS	$0	$0	$0	$0
SECTION 800. OTHER DIRECT COSTS	$22,096	$5,524	$0	$27,620
TOTAL:	$44,799	$11,201	$0	$56,000

Provide Source of *Cash* Match: General funds in the LDAA budget.

Provide Source of *In-Kind* Match:

SECTION 300. TRAVEL

Itemize travel expenses of project personnel. Mileage is unallowable in agency owned vehicles. Charges are not to exceed established agency travel rates, but in no case can this exceed current Louisiana Travel Guideline rates. ***Only 50% of out-of-state travel reimbursement and requires prior approval from LCLE.***

LOCAL TRAVEL: NAME/POSITION TITLE/PURPOSE OF TRAVEL	MILEAGE RATE	TOTAL MILES	TOTAL COST	PAID WITH F	C	IK
NAME: TITLE: PURPOSE:			$0.00	☐	☐	☐
NAME: TITLE: PURPOSE:			$0.00	☐	☐	☐
NAME: TITLE: PURPOSE:			$0.00	☐	☐	☐
NAME: TITLE: PURPOSE:			$0.00	☐	☐	☐
SUBTOTAL FOR LOCAL TRAVEL:			$0.00	F = Federal Funds C = Cash Match IK = In-Kind Match		

NON-LOCAL IN-STATE/OUT-OF-STATE TRAVEL (OUT-OF-STATE TRAVEL REQUIRES PRIOR APPROVAL FROM LCLE) NAME/POSITION TITLE/PURPOSE OF TRAVEL	TRAVEL DESTINATION	TRAVEL DATES: FROM	TO	PAID WITH F	C	IK
NAME: 5 Faculty Members TITLE: PURPOSE: LDAA Fall Seminar	Lafayette	10/27/2010	10/29/2010	☒	☒	☐
NAME: 5 Faculty Members TITLE: PURPOSE: Annual VAC Training Program	Baton Rouge	4/14/2011	4/16/2011	☒	☒	☐
NAME: 5 Faculty Members TITLE: PURPOSE: LDAA Annual Conference	Destin, FL	6/26/2011	7/1/2011	☒	☒	☐

CONTINUED FROM ABOVE TABLE	MILEAGE RATE	TOTAL MILES	MILES COST	NO. OF DAYS	NO. OF MEALS	MEAL COSTS	AIRFARE COSTS	LODGING COSTS (Include Tax)	OTHER TRAVEL COSTS	TOTAL COSTS	PAID WITH F	C	IK
NAME: 5 Faculty	$0.48	1,200.00	$576.00	15	45	$570	$500	$1,221		$2,867.00	☒	☒	☐
NAME: 5 Faculty	$0.48	1,200.00	$576.00	15	45	$570	$500	$1,378		$3,024.00	☐	☐	☐
NAME: 5 Faculty	$0.48	1,200.00	$576.00	15	45	$720	$500	$1,176		$2,972.00	☐	☐	☐
SUBTOTAL FOR NON LOCAL IN-STATE AND OUT-OF-STATE TRAVEL COST:										$8,863.00	F = Federal Funds C = Cash Match IK = In-Kind Match		

SECTION 300. TRAVEL SUMMARY	
FEDERAL FUNDS	$7,090
CASH MATCH	$1,773
IN-KIND MATCH	
TRAVEL TOTAL	$8,863

SECTION 500. SUPPLIES

SECTION A: List items within this category by major type; e.g., office supplies (pens, pencils, paper, etc.), postage, blank cassette tapes, etc. Include tax and shipping costs in Unit Price. If office supplies average $50 per month or less, i.e., $600 for a 12-month grant period, do not itemize items. List as "Basic Supply Allowance" under "Type" and the dollar amount under "Total Cost". Please refer to application instructions for direction.

TYPE OF SUPPLIES	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH F	C	IK
Consumable conf. supplies (pens, pencils, paper,	12.00	$50.00	$600.00	☒	☒	☐
folders (amt is est only; actual exp will be charged)			$0.00	☐	☐	☐
Postage (Training brochure mailings)	3,600.00	$0.44	$1,584.00	☒	☒	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
SUBTOTAL OF SECTION A SUPPLIES:			$2,184.00	F = Federal Funds C = Cash Match IK = In-Kind Match		

BRIEFLY EXPLAIN:

A) Need for and use of each major supply type requested:

The postage and consumables are necessary in the development and implementation of the training programs outlined.

B) Its relationship to this project.

These supplies are necessary for the successful implementation of the project.

SECTION 500. SUPPLIES (Continued)

SECTION B: Use this section only for Publications, workbooks, curriculum guides, videotapes, etc. Under type choose: P – Publications; W – Workbooks; CG – Curriculum Guides; V – Videotapes; O – Other. Itemize each item separately. Include tax and shipping costs in Unit Price, when applicable.

TYPE	TITLE OF PUBLICATIONS/FILMS	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH F	PAID WITH C	PAID WITH IK
CG	Printing supplies & services for training material	500.00	$19.96	$9,980.00	☒	☒	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
			SUBTOTAL OF SECTION B SUPPLIES:	$9,980.00	F = Federal Funds C = Cash Match IK = In-Kind Match		

BRIEFLY EXPLAIN:

A) The use of each request and its relationship to the project. Also explain the choice of materials, e.g. based on previous experiences or research showing its effectiveness, etc.:

Supplies for printing and of training materials, including brochures and faculty letters, is an integral part of this project.

SECTION 500. SUPPLIES SUMMARY	
FEDERAL FUNDS	$9,731
CASH MATCH	$2,433
IN-KIND MATCH	
SUPPLIES TOTAL	$12,164

SECTION 600. CONTRACTUAL

Compensation for individual consultant services is to be reasonable and consistent with that paid for similar services in the marketplace. Travel, lodging, and meals, if applicable, should be figured in addition to compensation. All expenses must be included in the contract. Must use approved LCLE contract.

INDIVIDUAL CONSULTANT	TYPE OF SERVICE OR TASK	HOURS DEVOTED	RATE PER HOUR	TOTAL COST	PAID WITH F	PAID WITH C
Name: 2 Faculty Title: Agency: LDAA Fall Seminar	Trainer	16.00	$56.25	$900.00	☐	☐
Name: 2 Faculty Title: Agency: Annual VAC Training	Trainer	16.00	$56.25	$900.00	☐	☐
Name: 2 Faculty Title: Agency: LDAA Annual Conference	Trainer	16.00	$56.25	$900.00	☐	☐
Name: Title: Agency:				$0.00	☐	☐
			SUBTOTAL OF CONTRACTUAL COSTS	$2,700.00	F = Federal Funds C = Cash Match	

CONTINUED FROM ABOVE TABLE	MILEAGE RATE	TOTAL MILES	MILES COST	NO. OF DAYS	NO. OF MEALS	MEAL COSTS	AIRFARE COSTS	LODGING COSTS (Include Tax)	OTHER TRAVEL COSTS	TOTAL COSTS	PAID WITH F	PAID WITH C
NAME: 2 Faculty			$0.00	6	18	$228	$800	$488		$1,516.00	☐	☐
NAME: 2 Faculty			$0.00	6	18	$228	$800	$551		$1,579.00	☐	☐
NAME: 2 Faculty			$0.00	6	18	$288	$800	$470		$1,558.00	☐	☐
								SUBTOTAL FOR NON LOCAL IN-STATE AND OUT-OF-STATE TRAVEL COST:		$4,653.00	F = Federal Funds C = Cash Match	

BRIEFLY EXPLAIN:

A) Purpose of each consultant or other contractual service requested:

To provide instruction on relevant topics and to share best practices with the Victims' Liaison Officer, LDAA staff, statewide victim assistance coordinators, and prosecutors who work directly with victims of crime.

B) Why the service requested is necessary and cost effective:

Although the Louisiana District Attorneys Association focuses on in-state faculty members to do the bulk of the training, it is sometimes beneficial to incorporate a nationally known speaker on subjects of importance to those working directly with victims of crime. In such cases, contractual services are usually provided at a rate that is lower than normally charged to meet the required $56.25/ho

C) Method of procurement and basis for determining rate of pay:

Because the Louisiana District Attorneys Association provides an enormous amount of training per year, we have many avenues for identifying and procuring faculty members (e.g., other state associations, the National District Attorneys Association, the National Association of Proseuctor Coordinators, etc.) As for the rate of pay, it is negotiated to fall within the federal guidelines.

SECTION 600. CONTRACTUAL SUMMARY	
FEDERAL FUNDS	$5,882
CASH MATCH	$1,471
CONTRACTUAL TOTAL	$7,353

SECTION 800. OTHER DIRECT COSTS

Itemize each type: e.g., audit, rent (show square footage and cost per square foot), phone charges, utilities, printing, duplicating, registration fees for conferences/workshops, etc. Prorate telephone and utility bills. Show method of determining cost. Please refer to application instructions for direction.

TYPE OF OTHER DIRECT COST	METHOD OF DETERMINING COST	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH F	C	IK
Auditing Costs	% of time dedicated to audit grant	1.00	$400.00	$400.00	☒	☒	☐
Accounting Expense	2 hours/week	104.00	$42.50	$4,420.00	☒	☒	☐
Rental of Mtg Rooms	3 programs x 3 days each	9.00	$250.00	$2,250.00	☒	☒	☐
Rental of A/V	3 programs x 3 days each	9.00	$1,250.00	$11,250.00	☒	☒	☐
Refreshment Breaks	3 programs x 3 days each x 2/day	1,800.00	$4.50	$8,100.00	☒	☒	☐
Webinar Services	Est 4 training programs x $100/mth	12.00	$100.00	$1,200.00	☒	☒	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
			SUBTOTAL OF OTHER DIRECT COSTS:	$27,620.00	F = Federal Funds C = Cash Match IK = In-Kind Match		

BRIEFLY EXPLAIN:

A) Need for each type listed; and

The need is justified in order to accomplish the goals and objectives outlined in this program, including but not limited to, training for the Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim/witness assistance personnel.

B) Its relationship to project.

The relationship to the project is integral to the successful implimentation of the project.

SECTION 800. OTHER DIRECT COSTS SUMMARY	
FEDERAL FUNDS	$22,096
CASH MATCH	$5,524
IN-KIND MATCH	
OTHER DIRECT COSTS TOTAL	$27,620

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. **Document the need, not the symptoms or solutions.** Be sure to include current **valid local data** to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

An indication of the level of crime in the state and the resulting impact on its victims can be found in the statistics below, extracted from Crime in Louisiana and Crime Victims Reparations (CVR) Board Annual Reports, both published by the Louisiana Commission on Law Enforcement. In 2008, the Louisiana Crime Victims Reparations Board approved the largest number of CVR claims to date with 924 claims awarded totaling $2,350,613.77.

	2000	2001	2002	2003	2004	2005	2006	2007	2008
Violent Crime Total	30,440	30,678	29,690	29,062	28,844	26.889	29,919	31,317	28,944
Non-Violent Crime Total	211,904	207,693	198,838	195,569	199,153	166.611	171,239	174,991	168,630
Crime Rate per 1,000,000	5,423	5,332	5,098	4,996	5,049	4,278	4,692	4,805	4,479
National Crime Index Rank	4	3	6	9	4	18	7	6	10
CVR Claims Awarded	570	693	792	760	702	725	680	791	924
Awarded - in $1,000s	$1,351.2	$1,722.8	$1,827.8	$1,670.0	$1,741.0	$1,698.4	$1,719.9	$2,184.9	$2,350.6

The crime rate in LA is about 18% higher than the national average rate. Property crimes account for around 85.4% of the crime rate in LA which is 16% higher than the national rate. The remaining 17.9% are violent crimes and are about 31% higher than other states. According to figures from the "Why Men Murder Women: An Analysis of 2007 Homicide Data" released by the Violence Policy Center, LA ranked first (2.53 per 100K) in the number of females murderd by males in single victim/offender incidents, nearly double the national average of 1.30 per 100K. In 2006, LA was also ranked first in per capita gun death rates at 19.58 per 100,000, according to the Violence Policy Center. According to the FBI's UCR for 2008, LA was ranked first in the number of homicides per 100,000 people for 2005, 2006, and 2007, and 2008, and ranked sixth overall in violent crime for 2008. Although LA saw a drop in violent crime last year, its two major urban areas remained among the most violent places in the nation, FBI figures show. LA's incarceration rate is 48% higher (866 per 100K) than the national average of incarcerated adults (447 per 100K).

Crime trends have changed dramatically since the passage of the victims' rights statute and these changes pose new challenges to the criminal justice system.

The LDAA is committed to ensuring the best possible services to victims of crime. To that end, the LDAA believes strongly in the value of training. Training prepares individuals to respond appropriately to the unique dynamics of victims of violent crime, and increases advocate confidence in their abilities. The need for funding of such training is crucial.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

This program also fills the gap of a lack education directed at Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim/witness assistance personnel by implementing training designed to provide crime victim advocates with the most current training, information and tools available to assist victims of crime.

B. GOALS

GOALS: The primary mission of **all** projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

GOAL 1: To coordinate statewide trainings designed to assist Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim/witness assistance personnel, with the implementation and delivery of constitutionally guaranteed victims' rights by providing informational updates and training opportunities on victim issues and laws. The LDAA will develop an agenda and secure faculty for training programs to be conducted during the grant period including the 2010 Fall Seminar to be held October, 2010, Annual Victim / Witness Training to be held in the Spring of 2011, LDAA 35th Annual Conference to be held in June, 2011, and periodic webinars to be held at various times throughout the grant period.

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. **Use absolute numbers, not percentages and be sure to include a baseline number.**

Objective 1: To develop and conduct at least one statewide training program on current victim-related issues for Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim/witness assistance personnel with a target audience of 100.

Objective 2: To develop and conduct a Violent Crime Track for the 2010 LDAA Fall Seminar for approximately 125 people each with topics of importance to those working directly with victims of crime

Objective 3: To develop and conduct a Violent Crime Track for the 2011 Annual Conference for approximately 125 people each with topics of importance to those working directly with victims of crime.

Objective 3: To develop and conduct periodic webinar trainings for Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim/witness assistance personnel to further develop skills needed in assisting victims of crime, facilitate a victims advocate information exchange to update and review victim issues, and to share best practices.

Objective 4: To assist the St. Tammany SALT Council with their 2011 Elder Abuse Awareness Training to be held in June, 2011.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

D-2. TRAINING PROJECTS

Complete this page in lieu of Section D – Activities/Methods. This page is to be completed only if this application is for the training of individuals involved in the criminal justice system. DO NOT use this for in-house training.

1. Training Curriculum (topics to be included):

Curriculum will be develped for training programs on current victim-related issues for Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim/witness assistance personnel to further develop skills needed in assisting victims of crime, facilitate a victims advocate information exchange to update and review victim issues, and to share best practices.

2. Type of personnel to be trained:

Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim/witness assistance personnel.

3. Number of personnel to be trained: Approximately 500 over the grant period

4. Geographical locations of trainees (who will be invited):

Statewide

5. Dates and hours of training: Misc. Dates - approximately 40 hours

6. Location of training:

7. Explanation supporting the effectiveness of the training program including how the program will meet the identified need.

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

☒ 1 ☒ 2 ☒ 3 ☒ 4 ☒ 5 ☒ 6 ☒ 7 ☒ All (Statewide Project)

2. Type of Organizations:

Applicant Agency: ☐ Law Enforcement ☐ Prosecution ☐ Court ☒ Non-Profit Organization ☐ Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- ☐ Community-Based Organization
- ☐ Court
- ☐ Domestic Violence Program
- ☐ Domestic Violence State Coalition
- ☐ Dual Program (Sexual Assault and Domestic Violence)
- ☐ Dual State Coalition (Sexual Assault and Domestic Violence)
- ☐ Government Agency (Department of Human Services, Bureau of Health)
- ☐ Law Enforcement
- ☐ Probation, Parole, or Other Correctional Agency
- ☒ Prosecution
- ☐ Sexual Assault Program
- ☐ Sexual Assault State Coalition
- ☐ Tribal Coalition
- ☐ Tribal Government
- ☐ Tribal Sexual Assault and/or Domestic Violence Program
- ☐ Unit of Local Government
- ☐ University/School
- ☐ Other (Specify):

☐ Yes ☒ No Is this a faith-based organization?

☐ Yes ☒ No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Patty Giovingo PHONE: (225) 343-0171 EMAIL: PATTY@LDAA.ORG

☒ Yes ☐ No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

☒ Yes ☐ No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: http://lcle.la.gov/programs/lavns.asp.

☒ Yes ☐ No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: www.lcle.la.gov/lavns.

G. CRIME VICTIMS REPARATIONS (CVR)

☒ Yes ☐ No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: Patty Giovingo PHONE: (225) 343-0171 EMAIL: PATTY@LDAA.ORG

☒ Yes ☐ No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

☒ Yes ☐ No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: http://lcle.la.gov/programs/cvr.asp

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

2. Did the project work as expected? Explain.

3. Have the original goals and objectives been revised? ☐ Yes ☒ No

   If Yes, explain what changes will be made in the continuation of this project and why?

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

The project will be evaluated by both objective & subjective means. Objectively, the program will measure the # of working relationships established & maintained, the # of satisfactory protocols established, the # of training sessions conducted, the number of interim & annual reports produced and the # of special projects undertaken.

2. When will the data be collected?

As trainings and meetings are held

3. Who will collect and analyze the data?

The Louisiana District Attorneys Association and the District Attorneys throughout the state will review the results and make a subjective determination as to the merits of the project.

4. Who will be responsible for submitting the data for the Quarterly Progress Reports: State name and contact information.

Name: Patty Giovingo Phone: (225) 343-171 Email: patty@ldaa.org

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

If the project meets 80% of the stated objectives, it will be considered a success. In addition, the Louisiana District Attorneys Association and the District Attorneys throughout the state will review the results and make a subjective determination as to the merits of the project. It may prove that, while all the goals were not met, the project did make a significant impact and merits further efforts.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Fiscal and programmatic progress reports will be made available on a quarterly basis to the Louisiana Commission on Law Enforcement through established forms. In addition this information will be made available to the Louisiana District Attorneys Association's Board of Directors and the Victim Services Advisory Board.

J. CONTINUATION

☒ Yes ☐ No Do you plan to continue this project at the conclusion of federal support?
Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

The project will seek continued federal funding for as long as the program remains viable and productive. Should federal funds become unavailable before that time, the Louisiana District Attorneys Association will endeavor to fund the program out of self-generated revenues or seek an alternative funding source

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

The Louisiana District Attorneys Association will provide the necessary support functions and related items needed to sustain this project. The program will be based out of the Association Headquarters located at 1645 Nicholson Drive in Baton Rouge, Louisiana. The program will not be hindered due to a lack of resources.

L. AUDIT REQUIREMENTS

All applications **must** check one:

☒ This organization/agency expends $500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) **AND MUST SUBMIT THE FOLLOWING INFORMATION:**

1. Date of last audit 12/31/2009
2. Dates covered by last audit: 07/01/2008 - 06/30/2009
3. Date of next audit: 12/31/2010
4. Dates to be covered by next audit: 07/01/2009 - 06/30/2010
5. Date next audit will be forwarded to LCLE: January 2011, after approval by the LDAA Board

☐ This organization/agency expends less than $500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

☐ Yes ☒ No Are you using volunteers as match?
If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

☐ Yes ☐ No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

N. REQUIRED COMPONENTS

1. Subgrantees are required to help victims apply for victim compensation. Describe a specific plan on how applicant has or will interface with the Louisiana Crime Victims Reparations Program.

2. Describe how applicant has/will coordinate activities with other criminal justice system/private service providers in the community. If you have obtained cooperative agreements, a copy may be attached to the application in addition to the brief description.

3. Indicate how the applicant will address the issue of encouraging the victims to report to law enforcement. Policies and procedures may be attached to the application in addition to the brief description.

4. State that the applicant will comply with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate. The Louisiana Child Protection Act refers to screening prospective employees, NOT reporting instances of child abuse.