

LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW
SUMMARY

APPLICATION NUMBER: B10-8-001

APPLICANT: Louisiana District Attorney's Association

PROJECT TITLE: State Civil Rico Training Program

OK CA
5/26/11

PROJECT FUNDS :

FUND: \$ 126,309 100.00%

MATCH: \$ 0 0.00%

TOTAL: \$ 126,309 100.00%

Continuation of B06-8-004

PROJECT DURATION: 10 months

START DATE: 01/01/2011

END DATE: 10/31/2011

PROJECT SUMMARY:

TO FOCUS ON TRAINING LOUISIANA'S PROSECUTORS AND LAW ENFORCEMENT OFFICERS TO ENHANCE THEIR EFFORTS TO INVESTIGATE AND PROSECUTE MID- AND UPPER-LEVEL DRUG DEALERS. THE TRAINING WILL ADDRESS HOW TO HANDLE PROBLEMS INVOLVING THE SALE OF ILLEGAL NARCOTICS IN LOUISIANA, AS WELL AS MONEY LAUNDERING, DRUG TRAFFICKING AND ALL OTHER RELATED DRUG ACTIVITY.

RECOMMENDATION: FUND X DENY

SPECIAL CONDITIONS :

1. NO RELEASE OF 10% TOTAL FEDERAL FUNDS BY LCLE UNTIL MONITORING REVIEW IS RECEIVED BY LCLE.
2. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.



LOUISIANA COMMISSION
ON LAW ENFORCEMENT
AND THE ADMINISTRATION OF
CRIMINAL JUSTICE

EDWARD BYRNE
MEMORIAL /
JUSTICE
ASSISTANCE
GRANT PROGRAM

CDFA 16,738

FOR LCLE USE ONLY:

Project ID: B10-8-001

BJA Purpose Area:

1. TITLE OF PROJECT

State Civil RICO Training Program

2. NEW PROJECT

CONTINUATION PROJECT OF: B09-8-004

3. PROJECT DURATION

Total Length: 10 Months (Not to exceed 12 Months)

Desired Start Date: 1/1/2011

Desired End Date: 10/31/2011

4. PROJECT FUNDS

Federal Funds: \$126,309

Cash Match

Total Project: \$126,309

5A. APPLICANT AGENCY INFORMATION

Agency Name: Louisiana District Attorneys Association

Physical Address: 1645 Nicholson Drive

City: Baton Rouge Zip: 70802-8143

Mailing Address: 1645 Nicholson Drive

City: Baton Rouge Zip: 70802-8143

Phone: (225) 343-0171 FAX: (225) 387-0237

Email: Roxie@LDAA.org

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY

Authorized Official: E. Pete Adams

Title: Executive Director

Agency Name: Louisiana District Attorneys Association

Address: 1645 Nicholson Drive

City: Baton Rouge Zip: 70802-8143

Phone: (225) 343-0171 FAX: (225) 387-0237

Email: Pete@LDAA.org

Fed Employer Tax Id: 72 - 0738652

DUNS: 193731379 -

CCR CAGE/NCAGE: SE0T6

CCR Expiration Date: 4/28/2012

6. IMPLEMENTING AGENCY

Name: E. Pete Adams

Title: Executive Director

Agency: LA District Attorneys Assoc.

Address: 1645 Nicholson Drive

City: Baton Rouge Zip: 70802-8143

Phone: (225) 343-0171 FAX: (225) 387-0237

Email: pete@ldaa.org

7. PROJECT DIRECTOR

Name: John J. Williams, Jr.

Title: DART Attorney

Agency: LA District Attorneys Assoc.

Address: 1645 Nicholson Drive

City: Baton Rouge Zip: 70802-8143

Phone: (225) 343-0171 FAX: (225) 387-0237

Email: john@ldaa.org

8. FINANCIAL OFFICER

Name: Roxanne M. Barrios

Title: Assistant Director

Agency: LA District Attorneys Assoc.

Address: 1645 Nicholson Drive

City: Baton Rouge Zip: 70802-8143

Phone: (225) 343-0171 FAX: (225) 387-0237

Email: roxie@ldaa.org

9. BRIEF PROJECT DESCRIPTION: (Please do not exceed space provided below.)

To focus on training Louisiana's prosecutors and law enforcement officers to enhance their efforts to investigate and prosecute mid- and upper-level drug dealers. The training will address how to handle problems involving the sale of illegal narcotics in Louisiana, as well as money laundering, drug trafficking, and all other related drug activity.

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LA COMMISSION
ON LAW ENFORCEMENT
BYRNE/JAG - 1

REVISED: JULY 2010

PROJECT FUNDING HISTORY

Projects are limited to 48-months of funding. If extenuating circumstances required additional funding beyond the 48-month, a written request must be submitted and approved by the Louisiana Commission of Law Enforcement prior to the submission of an application. Multi-Jurisdictional Task Forces, training, and statewide criminal justice improvement projects are exempted from the 48-month funding limitation.

This project is exempt from the 48-month limitation.

List the subgrant number and total number of months funded for this project.

SUBGRANT #	TOTAL NUMBER OF MONTHS
B09-8-004	12
B - -	
B - -	
B - -	
B - -	
TOTAL NUMBER OF MONTHS FUNDED	12

Date the Louisiana Commission on Law Enforcement approved the 48-month waiver

BJA PURPOSE AREAS

Check the BJA Purpose Area that this project will address. Check whether this project will provide direct services and/or provide system improvements.

	BJA Purpose Area	Direct Services	Systems Improvement
1.	Law Enforcement Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.	Prosecution and Court Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.	Prevention and Education Programs	<input type="checkbox"/>	<input type="checkbox"/>
4.	Corrections and Community Corrections Programs	<input type="checkbox"/>	<input type="checkbox"/>
5.	Drug Treatment and Enforcement Programs	<input type="checkbox"/>	<input type="checkbox"/>
6.	Planning, Evaluation and Technology Programs	<input type="checkbox"/>	<input type="checkbox"/>
7.	Crime victim and witness programs (other than compensation)	<input type="checkbox"/>	<input type="checkbox"/>

CONGRESSIONAL DISTRICT(S) that represents this project.

1 2 3 4 5 6 7 All (statewide project)

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and Match.

CHECKLIST:

	YES:	NO:
Are all budgeted items allowable per Program Guidelines?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Were instructions followed to determine allowable personnel/contractual costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are all line item computations correct?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do line items add to category totals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have category totals been rounded to nearest dollar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Each category amount listed in the table below must equal category totals shown on the Budget Sections.

Person Completing Budget Section: Roxanne M. Barrios Title: Assistant Director

Phone: (225) 343-0171 Fax: (225) 387-0237 E-Mail: roxie@ldaa.org

PROJECT BUDGET SUMMARY

BUDGET CATEGORY	FEDERAL FUNDS	CASH MATCH	SECTION TOTAL
SECTION 100 PERSONNEL	\$62,375	\$0	\$62,375
SECTION 200 FRINGE BENEFITS	\$15,291	\$0	\$15,291
SECTION 300 TRAVEL	\$5,206	\$0	\$5,206
SECTION 400 EQUIPMENT	\$0	\$0	\$0
SECTION 500 SUPPLIES	\$8,905	\$0	\$8,905
SECTION 600 CONTRACTUAL	\$2,432	\$0	\$2,432
SECTION 800 OTHER DIRECT COSTS	\$32,100	\$0	\$32,100
SECTION 850 CONFIDENTIAL	\$0	\$0	\$0
TOTAL:	\$126,309	\$0	\$126,309

Provide Source of Cash Match: Check all that apply.

STATE LOCAL OTHER. Specify:

YES NO Is the source of cash match earned program income?

SECTION 100. PERSONNEL

Enter only the Title Position(s) and Individual Name(s) of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

FULL TIME POSITIONS

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH	
							F	C
Secretary	Debra Wagley	FT	\$2,600.00	100.00%	10.00	\$26,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Senior Attorney	John J. Williams, Jr.	FT	\$7,275.00	50.00%	10.00	\$36,375.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						\$62,375.00	F = Fed Funds C = Cash Match	

PART TIME AND/OR OVERTIME EMPLOYEES

POSITION TITLE	EMPLOYEE NAME	PT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH	
								F	C
							\$0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							\$0.00	F = Fed Funds C = Cash Match	

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	\$62,375
CASH MATCH	
PERSONNEL TOTAL	\$62,375

SECTION 100. PERSONNEL (Continued) - BRIEFLY EXPLAIN:

Yes No Are job descriptions for each position attached?

Yes No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

Senior Attorney - The need for training in the area of the sale of illegal narcotics in Louisiana is great. As the attorney assigned to this task, he is available for training, as well as 24/7 availability to law enforcement and attorneys in the middle of such investigations and cases. He is a resource of knowledge and talent when planning and organizing training and faculty on non-traditional topics associated with the sale of illegal narcotics.

Secretary - Clerical assistance is needed on a regular basis to assist the Senior Attorney in accomplishing the day-to-day operations. The secretary assists in handling phone operations, as well as, dealing with correspondence, training materials, and other duties.

B) The basis for determining the salary of each position:

Salary commensurate with othes in the same field in the Baton Rouge area.

C) Project duties of each position requested:

See attached job descriptions

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position was backfilled. Indicate the personnel's original status. (PLEASE NOTE: Existing personnel are employees currently working for the agency in a different position, but will now be working on this grant's activities. If so, the position from which the employee was moved must be filled with a new employee. If employee is the same from the previous grant, indicate when the employee was originally hired for that position.)

Both employees are existing personnel from prior grant.

SECTION 200. FRINGE BENEFITS (Employer's Share Only)

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight (8) employees. Check either box if Federal funds are partially being requested or not being requested.

Check: All Fringe Benefits Will Be Paid by Applicant Agency Additional Fringe Benefits Will Be Paid by Applicant Agency

EMPLOYEES' NAMES:					EMPLOYEES' NAMES: (Continued)				
SOCIAL SECURITY	RATE		SALARY	TOTAL	SOCIAL SECURITY	RATE		SALARY	TOTAL
1. Wagley	.062		\$26,000	\$1,612	5.	.062			\$0
2. Williams	.062		\$36,375	\$2,255	6.	.062			\$0
3.	.062			\$0	7.	.062			\$0
4.	.062			\$0	8.	.062			\$0
MEDICARE	RATE		SALARY	TOTAL	MEDICARE	RATE		SALARY	TOTAL
1. Wagley	.0145		\$26,000	\$377	5.	.0145			\$0
2. Williams	.0145		\$36,375	\$527	6.	.0145			\$0
3.	.0145			\$0	7.	.0145			\$0
4.	.0145			\$0	8.	.0145			\$0
HEALTH/LIFE INSURANCE	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL	HEALTH/LIFE INSURANCE	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL
1. Wagley	750.00	10.00	100.00%	\$7,500	5.				\$0
2. Williams	500.00	10.00	50.00%	\$2,500	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL	WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL
1. Wagley	0.007		\$26,000	\$182	5.				\$0
2. Williams	0.007		\$36,375	\$254	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
UNEMPLOYMENT TAX	RATE	TYPE	SALARY	TOTAL	UNEMPLOYMENT TAX	RATE	TYPE	SALARY	TOTAL
1. Wagley	0.008	CHECK TYPE:	\$7,000	\$56	5.		CHECK TYPE:		\$0
2. Williams	0.008		\$3,500	\$28	6.				\$0
3.		<input type="checkbox"/> FUTA		\$0	7.		<input type="checkbox"/> FUTA		\$0
4.		<input type="checkbox"/> SUTA		\$0	8.		<input type="checkbox"/> SUTA		\$0
PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL	PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
OTHER:	RATE		SALARY	TOTAL	OTHER:	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
FRINGE BENEFITS TOTAL (A):				\$15,291	FRINGE BENEFITS TOTAL (B):				\$0

PLEASE NOTE: IF MORE THAN EIGHT EMPLOYEES CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDENDUM PAGE.

200. Fringe Benefits Total (A+B): **\$15,291**

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	\$15,291
CASH MATCH	
TOTAL FRINGE BENEFITS	\$15,291

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SECTION 300. TRAVEL

Itemize travel expenses of project personnel. Mileage is allowable in agency-owned vehicles. Charges not to exceed established agency travel rates, but in no case can travel expenses exceed current Louisiana Travel Guidelines. *Out-of-state travel requires prior approval from LCLE.*

LOCAL TRAVEL: NAME/POSITION/TITLE/PURPOSE OF TRAVEL	MILEAGE RATE	TOTAL MILES	TOTAL COST	PAID WITH	
				F	C
NAME: John J. Williams, Jr. TITLE: Senior Attorney PURPOSE: Training and/or DA meetings (formal and informal)	\$0.48	1000.00	\$480.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NAME: TITLE: PURPOSE:			\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
NAME: TITLE: PURPOSE:			\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
NAME: TITLE: PURPOSE:			\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL FOR LOCAL TRAVEL			\$480.00		

NON-LOCAL (IN-STATE) / OUT-OF-STATE TRAVEL (OUT-OF-STATE TRAVEL REQUIRES PRIOR APPROVAL FROM LCLE) NAME/POSITION/TITLE/PURPOSE OF TRAVEL	TRAVEL DESTINATION	TRAVEL DATES:		PAID WITH	
		FROM	TO	F	C
NAME: John J. Williams, Jr. TITLE: Senior Attorney PURPOSE: Training and/or DA meetings (formal and informal)	Unknown	1/1/2011	10/31/2011	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NAME: Faculty (Unknown) - Total of 3 TITLE: (LDAA members and/or persons outside of Assn.) PURPOSE: Training (Formal)	Unknown	1/1/2011	10/31/2011	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NAME: TITLE: PURPOSE:				<input type="checkbox"/>	<input type="checkbox"/>

CONTINUED FROM ABOVE TABLE	MILEAGE RATE	TOTAL MILES	MILES COST	NO. OF DAYS	NO. OF MEALS	MEAL COSTS	AIRFARE COSTS	LODGING COSTS (Include Tax)	OTHER TRAVEL COSTS	TOTAL COSTS	PAID WITH	
											F	C
NAME: Williams	\$0.48	2,000.00	\$960.00	15	45	\$38	\$500	\$1,500	\$100	\$3,098.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NAME: Faculty (3)	\$0.48	500.00	\$240.00	6	18	\$38	\$500	\$750	\$100	\$1,628.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NAME:			\$0.00							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL FOR NON LOCAL IN-STATE AND OUT-OF-STATE TRAVEL COST:										\$4,726.00		

LDAA or contract

SECTION 300. TRAVEL SUMMARY	
FEDERAL FUNDS	\$5,206
CASH MATCH	
TRAVEL TOTAL	\$5,206

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REVISED: JULY 2010

SECTION 600. CONTRACTUAL

Compensation for individual consultant services is to be reasonable and consistent with that paid for similar services in the marketplace. Travel, lodging, and meals, if applicable, should be figured in addition to compensation. All expenses must be included in the contract. Must use approved LCLE contract.

INDIVIDUAL CONSULTANT	TYPE OF SERVICE OR TASK	HOURS DEVOTED	RATE PER HOUR	TOTAL COST	PAID WITH		
					F	C	
Name: Faculty (Unknown) 2 total Title: #1 Trainer Agency: Unknown	Training programs	8 hrs	\$450	16.00	\$900.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Name: Title: Agency:	#2 Trainer	8 hrs	\$450			<input type="checkbox"/>	<input type="checkbox"/>
Name: Title: Agency:	J. Scott McWilliams / BR. 2/10-2/19 / Board - Dept. / 400				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Name: Title: Agency:					\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Name: Title: Agency:					\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL OF CONTRACTUAL COSTS					\$900.00	F - Fed Funds C - Cash Match	

CONTINUED FROM ABOVE TABLE	MILEAGE RATE	TOTAL MILES	MILES COST	NO. OF DAYS	NO. OF MEALS	MEAL COSTS	AIRFARE COSTS	LODGING COSTS (Include Tax)	OTHER TRAVEL COSTS	TOTAL COSTS	PAID WITH	
											F	C
Name: Faculty (2 total)	\$0.48	300.00	\$144.00	4	12	\$38	\$500	\$750	\$100	\$1,532.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Name:			\$0.00							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
Name:			\$0.00							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL FOR NON LOCAL IN-STATE AND OUT-OF-STATE TRAVEL COST:										\$1,532.00	F - Fed Funds C - Cash Match	

BRIEFLY EXPLAIN:

A) Purpose of each consultant or other contractual service requested:
To provide professional instruction in areas encompassing the areas of drug prosecution and drug asset forfeitures.

B) Why the service requested is necessary and cost effective:
Ongoing training is necessary for Louisiana prosecutors and law enforcement to ensure that all are knowledgeable and each holds the skills necessary to accurately investigate and prosecute drug and asset forfeiture cases; otherwise enormous amounts of funds are wasted on appeals and retrials.

C) Method of procurement and basis for determining rate of pay:
Several methods may be employed to locate faculty for training, including, but not limited to, suggestions from peer groups, recommendations from other conference facilitators, recommendations from LDAA members, etc.

SECTION 600. CONTRACTUAL SUMMARY	
FEDERAL FUNDS	\$2,432
CASH MATCH	
CONTRACTUAL TOTAL	\$2,432

SECTION 800. OTHER DIRECT COSTS

Itemize each type; e.g. audit, rent (show square footage and cost per square foot), phone charges, utilities, printing, duplicating, training registration fees, etc. Prorate telephone and utility bills. Show method of determining cost. Please refer to application instructions for direction.

TYPE OF OTHER DIRECT COST	METHOD OF DETERMINING COST	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH	
					F	C
Accounting Expense	Amount of time utilized grant mgmt	10.00	\$250.00	\$2,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Library Reference Materials	Actual	10.00	\$225.00	\$2,250.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Telephone and Facsimile Charges	Actual and indirect cost %	10.00	\$150.00	\$1,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rental of office space	Indirect cost %	10.00	\$225.00	\$2,250.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintenance agreements	Indirect cost %	10.00	\$400.00	\$4,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Security expense	Indirect cost %	10.00	\$25.00	\$250.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trash Disposal Service	Indirect cost %	10.00	\$50.00	\$500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Janitorial and Pest Control	Indirect cost %	10.00	\$80.00	\$800.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Utilities Expense	Indirect cost %	10.00	\$200.00	\$2,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Insurance expense	Indirect cost %	10.00	\$50.00	\$500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hosted lunches during training (2)	One program x 2 lunches	200.00	\$20.00	\$4,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Refreshment Breaks (10 total)	2 programs x 4 breaks each	900.00	\$4.50	\$4,050.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rental of audio/visual equipment	2 programs	2.00	\$2,500.00	\$5,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rental of meeting space	2 programs	2.00	\$1,200.00	\$2,400.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mandatory CLE fees	2 programs	2.00	\$50.00	\$100.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL OF OTHER DIRECT COSTS:				\$32,100.00	F - Federal Funds C - Cash Match	

BRIEFLY EXPLAIN:

A) Need for each type listed; and
The list includes general costs historically associated with this type of project.

B) Its relationship to project.
These items are needed to accomplish project goals and handle day-to-day operations of the grant personnel.

SECTION 800. OTHER DIRECT COSTS SUMMARY	
FEDERAL FUNDS	\$32,100
CASH MATCH	
OTHER DIRECT COSTS TOTAL	\$32,100

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PROGRAM NARRATIVE
A. PROBLEM DEFINITION

1. Crime Data:
 YES NO Are you a police department or sheriff's office?
 YES NO If Yes, was the previous calendar year's (January – December) Uniform Crime Data submitted?
If No, please state when data will be submitted:

2. Identify the nature and magnitude of the specific problem existing in your community that needs to be addressed through this proposed project. Document the need, not the symptoms or solutions. Provide background information that supports the need for the proposed program/service. Be sure to include current valid local data or state data, if local data is not available, to support the justification. Give the source and date of your information.

Since 1990, the Drug Asset Recovery Team (DART) has addressed various aspects of narcotics enforcement. The issues addressed by the grant were gradually more and more sophisticated (first asset forfeiture, highway interdiction, then racketeering, electronic surveillance, money laundering, suspicious activity reports, etc.) However new officers are employed as older ones advance in rank or are transferred. It is readily apparent at training conducted by DART that the law enforcement officers today are younger and less experienced. Likewise, there is a turnover among Assistant District Attorneys. The most recent election of District Attorneys produced 14 new DAs, and therefore, the hiring of many new inexperienced prosecutors.

Other factors contributing to the inexperience of the ADAs are that as the population of our state increases and the number of criminal cases to be handled grows, the District Attorneys request additional assistant district warrants to be authorized for hire by the legislature annually. In recent years, there have been no new authorized positions forcing training of new ADAs to be essential.

With that said, the critical need is a continuous return to basics. Training in fundamental areas of search warrants, arrest warrants, exceptions to the warrant requirement and 5th amendment issues to include admissions and confessions are critical. Without training dedicated to the rudimentary aspects of narcotic investigations and prosecutions, evidence improperly secured will not be admitted for consideration by courts and juries. A prime example is a recent request from Louisiana State Police for review of Electronic Surveillance as they have no officers with experience in wire intercept. The DART has the experience to fill that training need. DART will focus on comprehensive training emphasizing the basics for both law enforcement officers and prosecutors, while also providing more advanced training for those seasoned officers and prosecutors.

Revisions to the LA Racketeering Statute, particularly with respect to forfeiture, will require extensive training for law enforcement and prosecutors. Acts 830 and 763 of 2010, added additional areas in which training will be necessary for law enforcement and prosecutors.

As electronics become more sophisticated, the need for training on the latest advances is necessary. By DART's participation with ROCIC, the DART has access to speakers and resources on such matters.

3. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs

As laws change each year, the need for funding of training, in addition to the basic training provided, is increased. Local funding is routinely not continually available for such advanced training which is necessary to keep law enforcement and prosecutors updated on new legislation and case law, as well as new, innovative methods used by drug dealers.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the community. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of how this project will impact the problem or how the program/practice is a model program/practice.

GOAL 1: To enhance the skills of prosecutors and law enforcement to succeed in properly handling cases associated with complex narcotics and asset forfeitures.

GOAL 2: Provide clearinghouse services, particularly in the areas of narcotics interdiction, prosecution and all applicable civil remedies to prosecutors and law enforcement. The DART will also provide periodic publications on all aspects of criminal drug interdiction and civil remedies in the form of newsletters.

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program, identify what will change, when, and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

GOAL 1:

OBJECTIVE 1: Provide training for approximately 100 District Attorneys, Assistant District Attorneys, District Attorney Investigators and staff, and law enforcement personnel at the Bond and Asset Forfeiture Seminar in February 2011.

OBJECTIVE 2: Provide training for approximately 200 District Attorneys, Assistant District Attorneys, District Attorney Investigators and staff, and law enforcement personnel at the Annual Conference in June 2011.

OBJECTIVE 3: Provide in-house training, as requested, by District Attorneys, Louisiana State Police and other law enforcement agencies on specific areas of need.

GOAL 2:

OBJECTIVE 1: Handle day-to-day inquiries received by the program on a 24-hour basis, 7 days a week, and provide a clearinghouse function and in-house training in the areas of narcotics interdiction, prosecution and all applicable civil remedies to prosecutors and law enforcement.

OBJECTIVE 2: Distribute and compile evaluations from attendees of the LDAA-sponsored training programs.

OBJECTIVE 3: Publish and disseminate the DART Newsletter to approximately 1000 people, including prosecutors, DA investigators, judiciary, and law enforcement personnel.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training/education project, omit this page and complete D-2 Training Projects.

1. Develop an agenda and secure faculty members for the LDAA Bond and Asset Forfeiture Seminar in February 2011.
2. Develop an agenda and secure faculty members for DART sessions at the LDAA Annual Conference in June 2011.
3. Develop customized training as requested by District Attorneys, Louisiana State Police and other law enforcement agencies as requested.
4. Field the numerous day-to-day inquiries received by prosecutors and law enforcement on the handling of narcotics and asset forfeiture cases. This is routinely done on a 24-hour basis, 7 days a week, with contact primarily by office phone and/or cell phone.
5. Distribute and compile evaluations from training program attendees for use in planning future training.
6. Gather articles, compile, publish and disseminate the DART Newsletter to approximately 1000 people in our database one to four times in 2011. The mailing list includes prosecutors, DA investigators, members of the judiciary, and law enforcement personnel.

D-2. TRAINING PROJECTS

Complete this page in lieu of Section D – Activities/Methods. This page is to be completed only if this application is for the training of individuals involved in the criminal justice system. DO NOT use this form for in-house training.

1. Training Curriculum (topics to be included):

Training will encompass areas such as narcotics interdiction, wire intercept, bond and asset forfeiture, money laundering, drug trafficking, drug investigation and prosecution

2. Type of personnel to be trained:

District Attorneys, assistant district attorneys, district attorney investigators and staff, judiciary, and law enforcement.

3. Number of personnel to be trained:

2 programs planned = approximately 300 attendees

4. Geographical locations of trainees (who will be invited):

statewide

5. Dates and hours of training:

Unknown

6. Location of training:

Unknown

7. Explanation supporting the effectiveness of the training program including how the program will meet the identified need

With the continuous turnover of law enforcement and young prosecutors, the need to enhance the skills of those handling the investigation and prosecution of mid- and upper-level drug dealers remains great. DART focuses not only on the new and innovative ways that drug dealers attempt to thwart prosecution, but also on the basics so that the new prosecutors and law enforcement are able to succeed in properly handling cases associated with complex narcotics and asset forfeitures.

E. PERFORMANCE MEASUREMENTS

Refer to the instructions for complete details in completing this section. Check the box(es) that this project addresses. This information must be submitted to BJA and the BJA Report must be attached to your Quarterly Progress Report to LCLE.

ACTIVITY TYPE	DESCRIPTION
<input type="checkbox"/> Personnel	Personnel activities may include the employment of new staff either through new recruitment activities or payment to existing staff for work over and beyond (overtime) the normal work period.
<input type="checkbox"/> Contractual Support	Contractual support includes activities that address issues that help to improve the effectiveness and/or efficiency in various points of the criminal justice system. This may include consultants or evaluators, not otherwise captured in another activity area.
<input type="checkbox"/> Equipment/Supplies	Equipment and supplies includes the purchase of new or replacement equipment or supplies to improve or replace what currently exists.
<input type="checkbox"/> Information Systems for Criminal Justice System	This activity area includes the development, implementation or improvements made to benefit staff or departments.
<input type="checkbox"/> Research, Evaluation, and Product Development	This activity area includes research and evaluation activities that have a goal of informing decisions and providing information as to what works. Product development activities are those that have a goal to inform.
<input type="checkbox"/> State/Local Initiatives	This includes activities that are planned for implementation of a new program to provide a direct service or to improve a criminal justice system by implementing a new process, procedure, or policy. Initiatives may improve a program, service, or system. They also may include the implementation of a new program to meet an identified need of a population. Planned activities also may include a campaign to counteract criminal activity in a variety of settings.
<input type="checkbox"/> Task Force Activity	This activity area covers using funds to cover task force activities not otherwise captured in other activity areas. Activities may include those that help to decrease violent crime.
<input type="checkbox"/> Technical Assistance	This activity area includes the provision of technical assistance for staff.
<input checked="" type="checkbox"/> Training	Training activities would include the provision of different types of training, the purchase of training services for or to staff or departments

You will also be required to provide the following information in a narrative format to BJA

1. What were your accomplishments within this reporting period?
2. What goals were accomplished, as they relate to your grant application?
3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching goals or milestones?
4. Is there any assistance that BJA can provide to address any problems/barriers identified in question #3 above?
5. Are you on track to fiscally and programmatically complete your program as outlined in your grant applications? (Please answer YES or NO and if no, please explain.)
6. What major activities are planned for the next 6 months?
7. Based on your knowledge of criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?

Please state who will be responsible for submitting the performance measurements for the above activities. This information must be submitted to BJA's PMT Reporting System via their website.

Name: John J. Williams, Jr. Phone: (225) 343-171 Email: roxie@ldaa.org

F. ACHIEVEMENT RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance measurements quarterly progress reports and other additional information.)

Statewide training began in early 2010 with training specific to asset forfeiture (and surety bond forfeitures), 75 prosecutors, law enforcement personnel and additional DA support staff were in attendance. The year ended with Highway Interdiction and Drug Asset Forfeiture Seminar where 169 law enforcement and prosecutors attended. In between, the LDAA Annual Conference (400+ attendees) and LDAA Fall Seminar (200+ attendees) addressed narcotics-related issues

In addition to training, DART provided advice and assistance in individual cases. On a daily basis, officers, prosecutors, and at times, even judges call with forfeiture and other related questions. This project assists with case evaluations, suggested strategies and case assistance. All training includes evaluations of presentations and speakers. In addition two newsletters were distributed to approximately 3570 law enforcement personnel, prosecutors, judiciary, and related offices.

2. Did the project work as expected? Explain.

The numerous trainings resulted in almost \$11,000,000 seized forfeitures across the state, the highest amount since the law was enacted in 1990. Also, the large number of attendees at each statewide training is a direct statement that the training and associated services are in high demand by law enforcement and prosecutors.

In addition, national entities have also recognized the value of the DART project. El Paso Intelligence Center (EPIC) assisted DART in providing five faculty for the Highway Interdiction and Drug Asset Forfeiture Seminar for the purposes of enlisting participating officers. Additionally, the USDOT Drug Interdiction Assistance Program assisted in providing multiple speakers in an effort to encourage interdiction of commercial trucks.

3. Have the original goals and objectives been revised? Yes No

If Yes, describe the revised goals and measurable objectives and include what changes will be made in the continuation of this project. Explain the reason for the revision(s).

Although the training programs listed did not change, the dates for each were changed. The Asset and Bond Forfeiture Seminar was held in February 2010; the LDAA Annual Conference was held in June 2010; the LDAA Fall Seminar was held in November 2010; and the Highway Interdiction and Drug Asset Forfeiture Seminar was held in December 2010.

G. EVALUATION AND DISSEMINATION OF REPORTING

1. From who will the data be collected – what is the source?

Data will be collected in the form of evaluations at each training program sponsored by the LDAA DART.

2. When will the data be collected?

At the close of each training program,

3. Who will collect and analyze the data?

DART will collect and analyze the data so that subsequent training may be planned in accordance with the stated needs of the attendees.

4. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

DART will use the data to plan subsequent and follow-up training in accordance with the feedback received from the training attendees.

5. Name the recipients who will receive the project's results and the schedule of reporting (i.e., monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive the LCLE's Quarterly Report along with the BJA PMT Report. Recipients should include, if applicable the applicant agency if different from implementing agency, courts with jurisdiction, etc.

The status and progress of this project is reported directly to LCLE on a quarterly basis. The LDAA Board of Directors has direct hands-on control of setting policy for DART staff and program content for future trainings based on the progress reports by DART at their monthly meetings.

H. CONTINUATION

Yes No Do you plan to continue this project at the conclusion of federal support?
Since continued Byrne/JAG funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

At the conclusion of this grant, sources of continuation funding will be sought from various sources including, but not limited to, the following: direct funding from district attorneys; direct funding from legislative sources; program-generated funds; and funding from local government sources.

I. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility(ies), where services is provided. If applicable, list other resources available to this project, i.e., equipment, supplies, staff, etc.

The DART project is a budgetary unit of the LDAA and the operations and policy of the project are developed and monitored by the LDAA Board of Directors. Initial funding for the project is by federal grant.

Housing and operational facilities for the project are the LDAA Headquarters located at 1645 Nicholson Drive, Baton Rouge, LA 70802-8143.

J. AUDIT REQUIREMENTS

All applicants must check one.

A. This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:

- | | |
|---|-----------------------|
| 1. Date of last audit: | 1/6/2011 |
| 2. Dates covered by last audit: | 7/01/2009 - 6/30/2010 |
| 3. Date of next audit: | 12/2011 |
| 4. Dates to be covered by next audit: | 7/01/2010 - 6/30/2011 |
| 5. Date next audit will be forwarded to LCLE: | 2/2012 |

B. This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

K. COLLABORATION AND/OR PARTICIPATING AGENCIES

- Inter-agency Agreement is attached
 Multi-Jurisdictional Task Force Agreement is attached.