

LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW
SUMMARY

APPLICATION NUMBER: P11-8-003

APPLICANT: Louisiana District Attorney's Association

PROJECT TITLE: Training & Equipment

lf 2/24/11

PROJECT FUNDS :

FUND: \$ 20,000 100.00%
MATCH: \$ 0 0.00%
TOTAL: \$ 20,000 100.00%

PROJECT DURATION: 11 months

START DATE: 07/01/2010

END DATE: 06/01/2011

Continuation of NEW

PROJECT SUMMARY:

The Louisiana District Attorneys Association continues to maintain a strong presence in the area of Louisiana prosecutors. The mission of the LDAA is "To improve the Louisiana and the Office of District Attorney by enhancing the effectiveness and professionalism of Louisiana's district attorneys and their staffs through education, legislative involvement, liaison, and information sharing." In fulfillment of its mission, the LDAA strives to continually improve our methods for information sharing and training opportunities.

RECOMMENDATION: FUND DENY

SPECIAL CONDITIONS :

APPROVED

FEB 24 2011

LOUISIANA COMMISSION ON LAW ENFORCEMENT
& ADMINISTRATION OF CRIMINAL JUSTICE

<p>LOUISIANA COMMISSION ON LAW ENFORCEMENT AND ADMINISTRATION OF CRIMINAL JUSTICE</p>	<p>APPLICATION FOR AID TO CRIMINAL JUSTICE PAGE 1</p>
<p>DISTRICT USE ONLY: This application has been reviewed by the local council at the <u>2/24/11</u> (Date) meeting. Recommendation: <input checked="" type="checkbox"/> Fund <input type="checkbox"/> Deny</p> <p>District Director Signature: _____ Date: _____</p>	
<p>1. Short Title of Project: BLOCK TRAINING and EQUIPMENT</p>	<p>2. Program Area:</p>
<p>3. Project Duration: Total Length: <u>11</u> Months Start Date: <u>07/01/10</u> End Date: <u>06/01/11</u></p>	<p>4. Program Funds: <u>\$ 20,000</u></p>
<p>5. Applicant Agency or Institution (Name, address, phone number)</p> <p>Louisiana District Attorneys Association 1645 Nicholson Drive Baton Rouge, Louisiana 70802-8143 (225) 343-0171</p> <p>Federal Tax ID Number: 72-0738652</p>	<p>6. Project Director (Name, title, address, phone number)</p> <p>E. Pete Adams, Executive Director Louisiana District Attorneys Association 1645 Nicholson Drive Baton Rouge, Louisiana 70802-8143 (225) 343-0171</p>
<p>7. Financial Officer (Name, address, phone number)</p> <p>Roxanne M. Barrios Louisiana District Attorneys Association 1645 Nicholson Drive Baton Rouge, Louisiana 70802-8143 (225) 343-0171</p>	<p>8. Official Authorized to Sign Application (Name, address, phone number)</p> <p>E. Pete Adams, Executive Director Louisiana District Attorneys Association 1645 Nicholson Drive Baton Rouge, Louisiana 70802-8143 (225) 343-0171</p>

9. Summary: (Concisely state the application's (1) Problem/Needs; (2) Goals/Objectives; and (3) Results desired)
(1) Problem/Needs

The Louisiana District Attorneys Association (hereinafter referred to as LDAA) continues to maintain a strong presence in the area of Louisiana prosecutors. The mission of the LDAA is "To improve the Louisiana and the Office of District Attorney by enhancing the effectiveness and professionalism of Louisiana's district attorneys and their staffs through education, legislative involvement, liaison, and information sharing." In fulfillment of its mission, the LDAA strives to continually improve our methods for information sharing and training opportunities.

In the area of information sharing, the LDAA is currently operating a substantial network which provides email, file and print services, database management, website hosting and voice over IP telephone services to its staff of fifteen users. Currently we are still utilizing an older DELL server running the Microsoft Small Business Server 2003 Operating System. This SBS operating system is unique in that it contains the Server operating system, the MS Exchange email and calendaring system and the MS SQL Server Database system. Although it was a very cost effective system when initially purchased because it contained the email server and the database for one low price, we have exceeded the physical capacity of the server. Our file server needs, email needs and database needs have grown over the past 6 years since it was originally purchased and now we need to provision a separate server for the MS Exchange email system.

We currently have a very large "virtual machine," VM server that allows us to provision new "virtual servers" without buying new hardware servers. For this reason, we only need the Microsoft Server 2008 Operating system, the Microsoft Exchange Server software and 1 additional Hard Disk drive to be able to provision this Exchange Server. By provisioning our Exchange email on our "virtual" server, it will also provide us with redundancy. In the event our server should become unavailable or fail, our backup can be easily restored to our existing Disaster Recovery Servers or other commercially available virtual servers.

LDAA's employees have traditionally utilized personal computers extensively to perform their jobs. Approximately 2 years ago, we began deploying the Citrix/Thin Client architecture to minimize the need to upgrade these personal computers. Although this model works well for most users, some users are not suited for the "Thin Client" workstations. These users are typically top level managers that require specialized programs such as desktop publishing, website development and accounting. Currently we have 4 users that perform specialized functions and who are using outdated personal computers instead of the Thin Client workstations. The performance of these computers is actually hindering our ability to upgrade our software to the latest versions. For this reason, we would utilize funds to procure four new Dell computers. We will retain the existing computers as they make excellent "Thin Clients" for part time workers and can be used as "spares" in the event of a failure.

In addition, we currently are in need of two additional laser printers to replace irreparable ones currently being used.

As LDAA continues to provide extensive off-site training to the District Attorneys and their staff, we are also always looking for more efficient and innovative ways to conduct this training. Recently we discovered a new "interactive" LCD projector that we feel will enhance our training sessions. This projector allows the trainer to "annotate" and "mark up" content on the screen using a "light pen." This light pen is also used like a mouse to actually control any computer program used in the presentation. We feel like this projector will increase the efficiency of our trainers. In addition, the recent introduction of the apple I-Pad tablet computer has revolutionized "staying connected" to the LDAA Headquarters. These lightweight tablet-sized computers allow remote access with ease and make for efficient portability.

The LDAA also continues to strive for better training experiences for the prosecutors we serve. One of the major expenditures of in-state and out-of-state speakers continues to be audio/visual equipment needed for training purposes. In most cases, the quality of instruction relies on the type of presentation that the trainees receive. In order to continue to provide quality instruction, the LDAA utilizes state-of-the-art meeting facilities and audio/visual consultants to provide technical assistance when necessary.

Therefore, a portion of the funds will be utilized for the mailing of quality training brochures, audio/visual equipment rental, as well as meeting room rental fees.

(2) Goal

To procure funding for the purchase of equipment as follows:

Qty	Description	Price
1	Windows Server 2008 Std OLP w 5 CALS	\$ 473
15	Windows Server 2008 Std OLP CALS at \$19.03 each	\$ 285
2	Apple I-Pad Table Computers with cases @ \$768 each	\$1,538
2	HP P2055dn Laser Printers @ \$365 (estimated)	\$ 928
1	Dell S300wi Short Throw Wireless Projector w/shipping	\$1,300
1	146 GB 10K SCSI Hard Drives for Server (MS Exchange) @ \$276.00 ea w/shipping	\$ 276
4	Dell Optiplex 780 Desktop Computers w/shipping @ \$1300 each	\$ 5,200
	TOTAL	\$10,000

To provide high quality training at the LDAA ADA Trial Advocacy Seminar, the LDAA Highway Interdiction Seminar, and the LDAA Fall Seminar sponsored by the Louisiana District Attorneys Association.

Objectives

1. Research and procure three (3) proposals for each item requested above by no later than January 31, 2011.
2. Purchase items requested by no later than March 31, 2011.
3. Confirm delivery of all items listed in grant by the end of May 2011.
4. Schedule and complete all training listed by no later than February 2011.

(3) Results Desired

By purchasing the upgrades listed and implementing them, we will realize increased efficiency, lower operating costs and increase better security of our information systems. In addition, in the training area, we will increase the productivity and quality of the training programs provided.

10. Detailed Project Budget (Current Year Only)

100. Personnel					Project Funds	Category Totals
Name	Position	% of Time	Mo. Salary	# of Mo.		
Subtotal						
200. Fringe Benefits (FICA, Retirement, Etc.)						
Subtotal						
300. Travel (Transportation and Subsistence)						
Subtotal						
400. Equipment (itemized)						10,000
Subtotal						
500. Supplies (itemize)						
Subtotal						
600. Professional Services (Consultants, Etc.)						
Subtotal						
800. Other Direct Costs						
See Budget Narrative (page 3)						10,000
Subtotal						
Total Project Costs						20,000

11. Budget Narrative

Begin below and add as many continuation pages (3a, 3b, etc.) as may be necessary to relate the items budgeted to project activities, and complete the required justification and explanation of the project budget.

400. EQUIPMENT

Qty	Description	Price
1	Windows Server 2008 Std OLP w 5 CALS	\$ 473
15	Windows Server 2008 Std OLP CALS at \$19.03 each	\$ 285
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	TOTAL	\$10,000

800. OTHER DIRECT COSTS

LDAA ADA Trial Advocacy Seminar (September 17, 2010 – Shreveport, LA)

Audio/Visual Equipment Rental \$2,115
Meeting Room Rental \$1,217

LDAA FALL SEMINAR (October 27-29, 2010 - Lafayette, LA)

Postage for Brochure Mailouts \$1,160

LDAA Highway Interdiction Seminar (December 1-3, 2010 – Lafayette, LA)

Audio/Visual Equipment Rental \$5,508

TOTAL OTHER DIRECT COSTS \$ 10,000