

LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW
SUMMARY

APPLICATION NUMBER: C09-8-012

APPLICANT: Louisiana District Attorney's Association

PROJECT TITLE: Elderly Services Program

PROJECT FUNDS :

FUND:	\$	<u>53,147</u>	80.00%	PROJECT DURATION:	<u>12</u> months
MATCH:	\$	<u>13,287</u>	20.00%	START DATE:	<u>09/01/2011</u>
TOTAL:	\$	<u>66,434</u>	100.00%	END DATE:	<u>08/31/2012</u>

Continuation of C06-8-021

PROJECT SUMMARY:

The focus of this program is to ensure that Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim-witness assistance personnel develop a higher level of expertise, increase competency, enhance services to victims of crime, and stay abreast of victim rights issues through training provided in the area of violent crimes perpetrated against victims, including but not limited to sexual assault, stalking, domestic abuse, child abuse, elder abuse, drunk driving, and other violent crimes, thus ensuring that victims' rights are honored during the process, as required by law.

RECOMMENDATION : FUND X DENY

SPECIAL CONDITIONS :

1. NO RELEASE OF 10% TOTAL FEDERAL FUNDS BY LCLE UNTIL MONITORING REVIEW IS RECEIVED BY LCLE.
2. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.



**LOUISIANA COMMISSION
ON LAW ENFORCEMENT
AND THE ADMINISTRATION
OF CRIMINAL JUSTICE**

**CRIME VICTIM ASSISTANCE
FORMULA GRANT PROGRAM**

CFDA #16.575

FOR LCLE USE ONLY:

Project ID: C09-8-012 CVA Purpose Area: 1,2,3,4

1. TITLE OF PROJECT Training - Elderly Services Program		2. <input type="checkbox"/> NEW PROJECT <input checked="" type="checkbox"/> CONTINUATION PROJECT OF: C09-8-012	
3. PROJECT DURATION Total Length: 10 Months (<i>Not to exceed 12 Months</i>) Desired Start Date: 9/1/2011 Desired End Date: 6/30/2012		4. PROJECT FUNDS Federal Funds: \$53,147 Cash Match: \$13,287 In-Kind Match: \$0 Total Project: \$66,434	
5A. APPLICANT AGENCY INFORMATION Agency Name: Louisiana District Attorneys Association Physical Address: 1645 Nicholson Drive City: Baton Rouge Zip: 70802-8143 Mailing Address: City: Zip: - Phone: (225) 343-0171 FAX: (225) 387-0237 Email: PETE@LDAA.ORG		5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY Authorized Official: E. Pete Adams Title: Executive Director Agency Name: Louisiana District Attorneys Association Address: 1645 Nicholson Drive City: Baton Rouge Zip: 70802-8143 Phone: (225) 343-0171 FAX: (225) 387-0237 Email: PETE@LDAA.ORG	
Fed Employer Tax id: 72 - 0738652 DUNS: 193731379 -		CCR CAGE/NCAGE: 5E0T6 CCR Expiration Date: 5/13/2011	

6. IMPLEMENTING AGENCY Name: LA District Attorneys Assoc. Title: Agency: LA District Attorneys Assoc. Address: 1645 Nicholson Drive City: Baton Rouge Zip: 70802-8143 Phone: (225) 343-0171 FAX: (225) 387-0237 Email:	7. PROJECT DIRECTOR Name: E. Pete Adams Title: Executive Director Agency: LA District Attorneys Assoc. Address: 1645 Nicholson Drive City: Baton Rouge Zip: 70802-8143 Phone: (225) 343-0171 FAX: (225) 387-0237 Email: PETE@LDAA.ORG	8. FINANCIAL OFFICER Name: Roxanne Barrios Title: Assistant Director Agency: LA District Attorneys Assoc. Address: 1645 Nicholson Drive City: Baton Rouge Zip: 70802-8143 Phone: (225) 343-0171 FAX: (225) 387-0237 Email: ROXIE@LDAA.ORG
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9. BRIEF PROJECT DESCRIPTION: (*Please do not exceed space provided below.*)

The focus of this program is to ensure that Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim/witness assistance personnel develop a higher level of expertise, increase competency, enhance services to victims of crime, and stay abreast of victim rights issues through training provided in the area of violent crimes perpetrated against victims, including but not limited to sexual assault, stalking, domestic abuse, child abuse, elder abuse, drunk driving, and other violent crimes, thus ensuring that victims' rights are honored during the process, as required by law.

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LA COMMISSION
ON LAW ENFORCEMENT

CVA - 1

Revised JULY 2010

VOCA PURPOSE AREAS

Please Check Type of Victimization Served (Check all that apply):	
<input checked="" type="checkbox"/>	Sexual Assault
<input checked="" type="checkbox"/>	Domestic Abuse
<input checked="" type="checkbox"/>	Child Abuse
<input checked="" type="checkbox"/>	Previously Underserved
State Type of Previously Underserved: Elder abuse and all victims of violent crime.	

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, check the type of victimization types that this project will address.

CHECKLIST:	YES:	NO:
Are all budgeted items allowable per Program Guidelines?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Were instructions followed to determine allowable personnel/contractual costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are all line item computations correct?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do line items add to category totals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have category totals been rounded to nearest dollar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.		
Person Completing Budget Section: Roxanne M. Barrios	Title: Assistant Director	
Phone: (225) 343-0171	Fax: (225) 387-0237	E-Mail: ROXIE@LDAA.ORG

PROJECT BUDGET SUMMARY

BUDGET CATEGORIES	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100. PERSONNEL	\$0	\$0	\$0	\$0
SECTION 200. FRINGE BENEFITS	\$0	\$0	N/A	\$0
SECTION 300. TRAVEL	\$8,916	\$2,229	\$0	\$11,145
SECTION 400. EQUIPMENT	\$0	\$0	\$0	\$0
SECTION 500. SUPPLIES	\$9,230	\$2,307	\$0	\$11,537
SECTION 600. CONTRACTUAL	\$9,928	\$2,482	N/A	\$12,410
SECTION 700. RENOVATION COSTS	\$0	\$0	\$0	\$0
SECTION 800. OTHER DIRECT COSTS	\$25,074	\$6,268	\$0	\$31,342
TOTAL:	\$53,148	\$13,286	\$0	\$66,434

Provide Source of Cash Match: General funds in the LDAA budget.

Provide Source of In-Kind Match:

CVA - 2

Revised JULY 2010

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

GOAL 1: To coordinate statewide trainings designed to assist Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim/witness assistance personnel, with the implementation and delivery of constitutionally guaranteed victims' rights by providing information updates and training opportunities on victim issues and laws. The LDAA will develop an agenda and secure faculty for training programs to be conducted during the grant period including the 2011 Fall Seminar to be held October, 2011; 10th Annual Victim / Witness Training to be held in the Spring of 2012; and the LDAA 36th Annual Conference to be held June, 2012.

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

Goal 1, Objective 1: To develop and conduct at least one statewide training program on current victim-related issues for Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim/witness assistance personnel with a target audience of 100 to be held in the Spring of 2012.

Objective 2: To develop and conduct a violent crime track for the 2011 LDAA Fall Seminar for approximately 125 people with topics of importance to those working directly with victims of crime.

Objective 3: To develop and conduct a Violent Crime Track for the 2011 Annual Conference for approximately 125 people each with topics of importance to those working directly with victims of crime.

Objective 4: To co-sponsor and assist with the 2011 Annual Statewide Conference on Sexual and Domestic Violence.

Objective 5: To assist the St. Tammany SALT Council with their 2012 Elder Abuse Awareness Training to be held June, 2012.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

The LDAA will work with staff, prosecutors, and other victim advocates to determine training and resource needs and to develop an agenda and secure faculty for the various training programs.

D-2. TRAINING PROJECTS

Complete this page in lieu of Section D - Activities/Methods. This page is to be completed only if this application is for the training of individuals involved in the criminal justice system. DO NOT use this for in-house training.

1. Training Curriculum (topics to be included):

Curriculum will be developed for training programs on current victim-related issues for Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim/witness assistance personnel to further develop skills needed in assisting victims of crime, facilitate a victims advocate information exchange to update and review victim issues, and to share best practices.

2. Type of personnel to be trained:

Louisiana's prosecutor and law enforcement-based victim advocates, non-profit victim service providers, prosecutors, criminal justice professionals, and other victim/witness assistance personnel.

3. Number of personnel to be trained: Approximately 500 over the grant period

4. Geographical locations of trainees (who will be invited):

Statewide

5. Dates and hours of training: Misc. Dates - approximately 80 hours

6. Location of training:

7. Explanation supporting the effectiveness of the training program including how the program will meet the identified need.

This program also fills the gap of a lack of education directed at Louisiana's prosecutor and law-enforcement based victim advocates, non-profit victim service providers, prosecutors, criminal justice professional, and other victim/witness assistance personnel by implementing training designed to provide them with the most current training, information and tools available to assist victims of crime. The need for funding of such training is crucial.

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s):

1 2 3 4 5 6 7 All (Statewide Project)

2. Type of Organization(s):

Applicant Agency: Law Enforcement Prosecution Court Non-Profit Organization Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- | | |
|---|---|
| <input type="checkbox"/> Community-Based Organization | <input checked="" type="checkbox"/> Prosecution |
| <input type="checkbox"/> Court | <input type="checkbox"/> Sexual Assault Program |
| <input type="checkbox"/> Domestic Violence Program | <input type="checkbox"/> Sexual Assault State Coalition |
| <input type="checkbox"/> Domestic Violence State Coalition | <input type="checkbox"/> Tribal Coalition |
| <input type="checkbox"/> Dual Program (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Government |
| <input type="checkbox"/> Dual State Coalition (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Sexual Assault and/or Domestic Violence Program |
| <input type="checkbox"/> Government Agency (Department of Human Services, Bureau of Health) | <input type="checkbox"/> Unit of Local Government |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> University/School |
| <input type="checkbox"/> Probation, Parole, or Other Correctional Agency | <input type="checkbox"/> Other (Specify): |

Yes No Is this a faith-based organization?

Yes No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Patty Giovingo PHONE: (225) 343-0171 EMAIL: PATTY@LDAA.ORG

Yes No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: () - EMAIL:

Yes No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: <http://lcle.la.gov/training/lavns.asp>.

Yes No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: www.lcle.la.gov/lavns.

G. CRIME VICTIMS REPARATIONS (CVR)

Yes No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: Patty Giovingo PHONE: (225) 343-0171 EMAIL: PATTY@LDAA.ORG

Yes No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

Yes No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: <http://lcle.la.gov/cvr/cvrinfo.cfm>

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

The project will be evaluated by both objective & subjective means. Objectively, the program will measure the # of working relationships established & maintained, the # of satisfactory protocols established, the # of training sessions conducted, the number of interim & annual reports produced and the # of special projects undertaken.

2. When will the data be collected?

As trainings and meetings are held

3. Who will collect and analyze the data?

The Louisiana District Attorneys Association and the District Attorneys throughout the state will review the results and make a subjective determination as to the merits of the project.

4. Who will be responsible for submitting the data for the Quarterly Progress Reports. State name and contact information.

Name: Patty Giovingo Phone: (225) 343-171 Email: patty@ldaa.org

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

If the project meets 80% of the stated objectives, it will be considered a success. In addition, the Louisiana District Attorneys Association and the District Attorneys throughout the state will review the results and make a subjective determination as to the merits of the project.

It may prove that, while all goals were not met, the project did make a significant impact and merits further effort.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Fiscal and programmatic progress reports will be made available on a quarterly basis to the Louisiana Commission on Law Enforcement through established forms. In addition this information will be made available to the Louisiana District Attorneys Association's Board of Directors and the Victim Services Advisory Board.

J. CONTINUATION

Yes No Do you plan to continue this project at the conclusion of federal support?
Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

The project will seek continued federal funding for as long as the program remains viable and productive. Should federal funds become unavailable before that time, the Louisiana District Attorneys Association will endeavor to fund the program out of self-generated revenues or seek an alternative funding source

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

The Louisiana District Attorneys Association will provide the necessary support functions and related items needed to sustain this project. The program will be based out of the Association Headquarters located at 1645 Nicholson Drive in Baton Rouge, Louisiana. The program will not be hindered due to a lack of resources.

L. AUDIT REQUIREMENTS

All applications must check one:

This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:

1. Date of last audit: 12/31/2011
2. Dates covered by last audit: 07/01/2009 - 06/30/2010
3. Date of next audit: 12/31/2011
4. Dates to be covered by next audit: 07/01/2010 - 06/30/2011
5. Date next audit will be forwarded to LCLE: January 2012, after approval by the LDAA Board

This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

Yes No Are you using volunteers as match?
If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

Yes No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?