

**LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION OF CRIMINAL JUSTICE**

**APPLICATION AND REVIEW
SUMMARY**

APPLICATION NUMBER: H10-8-002

APPLICANT: Louisiana District Attorney's Association

PROJECT TITLE: Prosecutors Info Management Sys

PROJECT FUNDS :

FUND: \$ 56,664 80.00%

PROJECT DURATION: 12 months

MATCH: \$ 14,166 20.00%

START DATE: 11/01/2012

TOTAL: \$ 70,830 100.00%

END DATE: 10/31/2013

Continuation of H00-8-005

PROJECT SUMMARY:

Program will continue the standardization of prosecuting attorneys' offices on standardized platform.

RECOMMENDATION : FUND X DENY

SPECIAL CONDITIONS :

1. SUBGRANTEE AGREES THERE WILL BE NO DUPLICATION OF COSTS AMONG PROJECTS AWARDED FOR THE SAME PURPOSE.



DISTRICT USE ONLY

District
 Program Director
 (INITIALS)

Date
 Project I.D.
 (FROM WORKPLAN)

APPLICATION FOR SUBGRANT

Prosecutors' Information
 Management System (PIMS)

LOUISIANA COMMISSION ON LAW ENFORCEMENT AND ADMINISTRATION OF CRIMINAL JUSTICE

Prosecutors' Information Management System

PROGRAM TITLE: Prosecutors' Information Management System

2. SHORT TITLE OF PROJECT: PIMS

3. PROJECT DURATION: (Not to Exceed)
 TOTAL LENGTH 12 Months 12 Months)
 DESIRED STARTING DATE 11/01/12
 DESIRED COMPLETION DATE 10/31/13

4. PROJECT FUNDS:
 FEDERAL FUNDS: \$56,664.00
 CASH MATCH: 14,166.00
 TOTAL PROJECT: 70,830.00

5. APPLICANT AGENCY:
 AUTHORIZED OFFICIAL: E. Pete Adams
 AGENCY NAME: Louisiana District Attorneys' Assoc.
 ADDRESS: 1645 Nicholson Dr.
 CITY/ZIP CODE: Baton Rouge, LA 70802
 TELEPHONE: 225-343-0171
 FAX #: 225-387-0237
 FEDERAL EMPLOYER TAX ID#: 72-073865200

6. IMPLEMENTING AGENCY:
 AGENCY HEAD: E. Pete Adams
 AGENCY NAME: Same
 ADDRESS: Same
 CITY/ZIP CODE: Same
 TELEPHONE: Same
 FAX #: Same

7. PROJECT DIRECTOR:
 NAME: E. Pete Adams
 ADDRESS: Same
 CITY/ZIP CODE: Same
 TELEPHONE: 225-343-0171
 FAX #: 225-387-0237

8. FINANCIAL OFFICER
 NAME: Roxanne M. Barrios
 ADDRESS: Same
 CITY/ZIP CODE: Same
 TELEPHONE: 225-343-0171
 FAX #: 225-387-0237

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9. CONGRESSIONAL DISTRICTS SERVED: X1 X2 X3 X4 X5 X6 X7

POPULATION SERVED: 4.3 Million

10. BRIEF PROJECT DESCRIPTION: Enhance the PIMS program by developing a data repository and associated interfaces. This will allow the PIMS program to electronically receive arrest data from law enforcement and subsequently deliver complete and accurate filed charge data to the appropriate Clerk of Court system.

PROJECT PLAN

I. BACKGROUND

The Louisiana District Attorneys Association has worked diligently on the Prosecutors Information Management System project which consists of the development and implementation of a standardized criminal case management system for Louisiana prosecutors called CRIMES. This program has progressed from its original FoxPro database (Crimes version 4) to a mature Microsoft .Net/SQL Server database application (Crimes.Net) which supports the latest data integration and sharing technologies available. This hard work has resulted in the installing new systems in 37 of the 42 Judicial Districts in the state.

One of the primary goals of the PIMS project is to enhance the interagency data sharing capabilities with law enforcement and the courts. This includes interfaces to law enforcement agencies that allow the prosecutor's Criminal Case Management System to "import" arrest information as well as interfaces to the Clerk of Courts systems that facilitate "exporting" filed charge information.

Although much progress has been made in standardizing the "systems" so that they can "talk" to each other, we still have plenty of work to do before we accomplish the level of integration required to deliver timely and accurate information. As we are working to implement these systems and integrate them, we have observed that there is not a 'standard' set of codes (RS, Disposition, Event, etc) used across all districts as well as across state agencies. This problem arises from poor communication as well as legacy data that has accumulated over the years with the "old" systems. One known agency, the Louisiana Supreme Court, has begun efforts to standardize charge codes.

In order to accumulate a complete criminal history record from arrest to adjudication, optimally the data would be delivered not only in a consistent format which we are addressing with XML standards, but it must also contain consistent data for entities such as charge codes, dispositions, case types and case events. As an example, currently one district may use the charge code 14:98 B and another may use 14:98(B). In this case, they both are interpreted as the "same" by a **human** however, a computer sees these as having two different meanings and will report them as "different". In order to reduce the amount of translation necessary to report accurate information and reduce errors in data reporting, it is imperative that we begin to standardize these codes as soon as possible across all District Attorneys offices within the state.

II. PROGRAM DESCRIPTION

The LDAA is involved in the overall National Criminal History Improvement Program (NCHIP) as a sub-grantee through the Louisiana Commission on Law Enforcement. The development of a standardized set of case management codes for revised statues, dispositions, case types, and case events will significantly enhance the quality of the data that will be shared between district attorney offices and exported to other agencies. This will result in a great improvement of the accuracy of Criminal History Records by the reduction of errors and manpower required to translate codes between agencies. The overall quality of data as it is shared electronically is critical to an efficient criminal justice system. For this reason, we feel that this project will greatly improve the quality of criminal history records.

The LDAA DACHS system formerly known as Crimes Integration Adapter (CIA) is currently collecting data via online backups from district attorney offices on a nightly basis at our disaster recovery facility. This criminal history information will soon be shared with all participating district attorney offices. However, with the completion of new case management systems in our districts, we are also now collecting and storing more data. This has created new storage and processing needs. At this time, the addition of one dual processor server and (12) 600GB hard drives are needed to upgrade storage for criminal history information and process queries for an estimated 700 users in our district attorney offices.

A. GOALS:

1. Increase the criminal history storage and query processing capabilities of the DACHS system.
2. Standardize the electronic codes used by the Louisiana District Attorneys to designate Offense Charges (RS codes), Charge Dispositions, Case Types and Case Events (Trial, Arraignment, Etc)
3. Incorporate a new feature into current case management software to facilitate storing the new standardized codes while maintaining the existing codes that will allow the users to gradually "accrue" the new standardized codes as they enter new charges. This will not force a complete conversion all at once.
4. Train all district attorney offices on the proper input and usage of standardized codes.

B. OBJECTIVES:

THE GOALS WILL BE ACCOMPLISHED THROUGH THE ACHIEVEMENT OF THE FOLLOWING OBJECTIVES:

1. Purchase and install one Dell R720 Server with RAID10 1.8TB (6 x 600gb) Storage
2. Upgrade existing server storage by installing (6) 600GB hard drives purchased with Server (#1)
3. Compile a database of all codes currently in use by District Attorneys to identify the common codes already used.
4. Collect code lists from other agencies to further identify common codes across agencies.
5. Develop a master set of codes to be distributed to all District Attorney Case Management Systems.
6. Modify current case management systems to facilitate storing the new master set of codes and facilitate the "accrued" mapping of new codes..
7. Conduct onsite training with the District Attorney Offices to implement above changes.

BUDGET NARRATIVE/DETAILED BUDGET

100. PERSONNEL:

The LDAA will provide personnel and travel necessary to develop a standardized set of case management codes for revised statuses, dispositions, case types, and case events that will significantly enhance the quality of the data that will be shared between district attorneys' offices and exported to other agencies.

One .40 FTE at \$7,500/month x 12 months = \$36,000

TOTAL PERSONNEL = \$36,000

200. FRINGE:

Social Security (6.2%) and Medicare (1.45%)
\$36,000 x 7.65% = \$ 2,754

Health and Dental Insurance
\$832.75 x 12 months x .40 = \$ 3,997

Workers' Compensation
\$36,000 x .36% = \$ 130

FUTA and SUTA
FUTA: \$7,000 x .008 x .40 = \$22
SUTA: \$7,000 x .008 x .40 = \$22
= 44

TOTAL FRINGE = \$ 6,925

300. TRAVEL:

10 trips @ 150 miles roundtrip @ \$.51/mile
to perform assessments and collect data = \$ 765

40 trips @ 150 miles roundtrip @ \$.51/mile
to perform training and implementation = \$ 3,060

15 nights of lodging @ average state rate of \$80/night = \$ 1,200

30 days of per diem @ \$46/day = \$ 1,380

TOTAL TRAVEL = \$ 6,405

400. EQUIPMENT: Dell R720 Server with RAID10 1.8TB Storage

TOTAL EQUIPMENT = \$11,500

600. CONTRACTUAL:

The LDAA will contract with the current criminal case software vendors to modify production systems to store the new standard codes and facilitate the "accrued" mapping of new codes. This will significantly enhance the quality of the data that will be shared between district attorneys' offices and exported to other agencies.

TOTAL CONTRACTUAL = \$10,000

TOTAL OF PROJECT: \$70,830.00