

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Shreveport Regional Arts Council

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program RDA|GOS
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: 
Contract Monitor

10-18-11
Date


Appointing Authority

10-26-11
Date

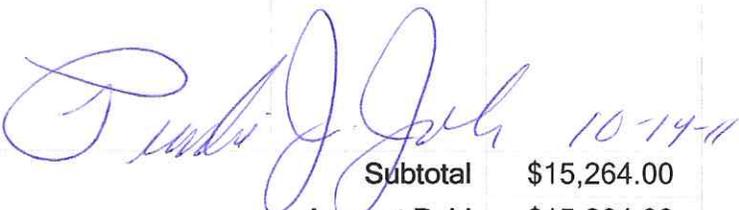


Invoice

Date: 9/22/11

Office of Cultural Development
 TO P.O. Box 44247
 Baton Rouge, LA 70804

Solicitor	Program	Payment Terms	Due Date
	Louisiana Division of the Arts	DUE UPON FINAL REPORT	6/1/12

Description	Price	Line Total
LDOA - Final Payment FY12-078 RDA Grant Award	\$15,264.00	\$15,264.00
<p>*Final Payment request to be submitted with FY12-078 Grant Agreement. SRAC acknowledges that FINAL payment will be a reimbursement, and as such, plans to have enough cast to cover all expenses.</p>		
		
Subtotal		\$15,264.00
Amount Paid		\$15,264.00
Total		\$15,264.00

Make all checks payable to Shreveport Regional Arts Council (SRAC)

Thank you for supporting Shreveport Regional Arts Council!!! Your Contribution is Tax Deductible to the Extent Allowed By Law. SRAC is a 501 (c) 3 tax-exempt Organization, ID # 72-0805661.

SRAC 400 Clyde Fant Parkway, Shreveport, LA 71101 Phone 318-673-6500 Fax 318-673-6515

REVISED BUDGET for ATTACHMENT A

Grant: FY12-078 RDA July 1, 2011-June 30, 2012
 Grantee: Shreveport Regional Arts Council Amount: \$61,055

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

INCOME

1. Admissions, Memberships, Subscriptions	\$ 342,750
2. Contracted Services Revenues[workshops,presentations]	\$ 103,835
3. TOTAL EARNED REVENUE	\$ 446,585
4. Corporate Support[BCBSLA, SFCU, BFCU, CHASE, Griggs Enterprise, Inc., AT&T Real Yellow Pages, Capital One, Citizens National Bank, Caddo Management, Phillips Energy Partners, LLC, AEP-SWEPCO, Red River Trailways]	\$ 167,700
5. Foundation Support[Educational Fdn of America; Community Fdn; Fdn for LA]	\$ 615,000
6. Other Private Support, Fundraising[Indiv: Legacy, FOX, CIS, ABK]	\$ 285,000
7. TOTAL CONTRIBUTED REVENUE	\$ 1,067,700
8. Federal Government Support[NEA OurTown, NEA Artworks, DOE Gear Up]	\$ 235,625
9. Regional Gov't Support[source]	\$
10. State Government Support[source]	\$
11. Local/ Parish Government Support [City, Parish, Parish Public Schools]	\$ 954,365
12. Local Arts Agency Support	\$ 0
13. TOTAL GOVERNMENT SUPPORT	\$ 1,189,990
14. Applicant Cash other than above[Interest Dividend Income]	\$ 45,000
15. SUB-TOTAL	\$ 2,749,275
16. DOA Stabilization [DAF, CDC]	\$ 185,752
17. Other DOA Program Grants[RDA General Support]	\$ 61,055
18. Total DOA Grants (lines 16-18)	\$ 246,807
19. TOTAL CASH INCOME	\$ 2,996,082

EXPENSES (this grant only)	DOA Grant	Cash Match	Total
20.Salaries/ Wages/ Benefits-Adm	\$	\$ 649,860	\$ 649,860
21.Salaries/ Wages/ Benefits-Artist	\$ 10,000	\$ 150,240	\$ 160,240
22.Salaries/ Wages/ Benefits-Tech	\$	\$ 72,350	\$ 72,350
23. Payroll Taxes	\$	\$ 66,397	\$ 66,397
24. Professional Services-Artistic	\$ 50,000	\$ 302,760	\$ 352,760
25. Professional Fees and Services	\$	\$ 348,067	\$ 348,067
26. Production	\$	\$ 205,323	\$ 205,323
27. Occupancy/Utilities	\$	\$ 5,200	\$ 5,200
28. Equipment Rental & Mainten.	\$	\$ 21,150	\$ 21,150
29. Technology & Communication	\$	\$ 13,520	\$ 13,520
30. Insurance	\$	\$ 135,011	\$ 135,011
31. Supplies	\$	\$ 19,060	\$ 19,060
32. Postage & Shipping	\$	\$ 15,300	\$ 15,300
33. Marketing[Adv, Promo,Printing]	\$ 1,055	\$ 116,480	\$ 117,535
34. Development	\$	\$ 11,750	\$ 11,750
35. Travel/ Mileage	\$	\$ 107,050	\$ 107,050
36. Professional Development	\$	\$ 6,800	\$ 6,800
37. Other Expenses	\$	\$ 688,709	\$ 688,709
38. TOTAL EXPENSES	\$ 61,055	\$ 2,935,027	\$ 2,996,082
39. SURPLUS/ DEFICIT	\$	\$	\$ 0
40. ACCUMULATED SURPLUS/ DEFICIT	\$	\$	\$ 0
41. In-Kind Donations	\$	\$	\$ 0

2011-2012 LDOA Revised budget backup

Grant: FY12-078 RDA July 1, 2011-June 30, 2012

Grantee: Shreveport Regional Arts Council Amount: \$61,055

Line #	Category	Detail	Amount
26	Production		
		Technical Fees	\$11,000.00
		Supplies - Other	\$142,473.00
		Security	\$1,110.00
		Exhibit Expenses	\$30,240.00
		Event Expenses	\$19,800.00
		Costume	\$700.00
		Category Total	\$205,323.00
37	Other Expenses		
		Taxes & Fees	\$3,600.00
		T-Shirt/ Souvenir Expenses	\$15,000.00
		Student Art	\$1,000.00
		Sales Tax Paid Short/Over	\$2,000.00
		Parking	\$425.00
		Misc.	\$1,500.00
		Grants Expense	\$468,389.00
		Cost of Merchandise Sold	\$23,500.00
		Café/ Food Supplies	\$63,035.00
		Contribution	\$250.00
		Comp. Ticket Sales Offset	\$16,200.00
		Comp. Meals/ Gift Certificates	\$24,500.00
		Comp. Beverage	\$2,300.00
		Beverage Cost - Non Alcoholic	\$8,225.00
		Beverage Cost - Other	\$16,500.00
		Bank Charges	\$19,185.00
		Awards	\$18,100.00
		Auction Expense	\$5,000.00
		Category Total	\$688,709.00

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 12 - Information

OFFICE: Cultural Development – Division of the Arts

RECIPIENT:

Name: Shreveport Regional Arts Council
Address: 400 Clyde Fant Parkway
City & State: Shreveport, LA 71101
Contact Name: Pam Atchison, *CEO*
Telephone: (318)673-6500
Fax Number: (318)673-6515

Program Data:

Arts Grant#: FY12-078
Amount to be
Transferred: \$61,055
Funding Source: State Funds/
Beginning Date: July 01, 2011
Ending Date: June 30, 2012

1. **Proposed Plan with Detailed Goals and Objectives:**

The Shreveport Regional Arts Council will implement "Year Three" of its three-year Performance Plan with the Louisiana Division of the Arts as it fulfills the mission to develop, promote, and maximize access to the Arts in Region 7/Northwest Louisiana. Specific "Year Three" goals will include the renovation of the Central Fire Station into CENTRAL ARTSTATION; continued partnership with City of Shreveport and State of Louisiana to revitalize the newly endorsed and artist inspired **SHREVEPORT COMMON** – a cultural economy district and state approved cultural district; the development of a new **EYE 20 Creative Corridor** initiative through partnership and training from *Swamp Gravy Institute*, the training arm of *Swamp Gravy - Georgia's Folk Life Play*.

2. **Proposed Performance Measures for the Project:**

- a. The CENTRAL ARTSTATION will be the "anchor" or "nucleus" of the Shreveport Cultural Economy as the new home of the Shreveport Regional Arts Council and the **Northwest Louisiana Arts Resource Center's** "Artist as Entrepreneur" training to develop artist and art organizations earned income streams and sustainability.
- b. Working through a design initiative of the NEA, SRAC has completed and is now implementing a Vision Plan for SHREVEPORT COMMON. The plan includes a virtual tour of the future of SHREVEPORT COMMON and a 240 page planning document. The plan will fuel strategies for development of Shreveport Common as a place that attracts 250 new residences that span from Section 8 to market value housing; unique mixed use retail, galleries, cafés, bistros, artist studios and encourages pedestrian activity by way of the 1.3 acre Common greenspace; all of which are to be anchored by the new SRAC headquarters at the CENTRAL ARTSTATION.

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 12 - Information

- c. SRAC is developing a new regional initiative with the combined goal of cultural and historical preservation through multi-generational activities and economic stimulation for the rural communities of Northwest Louisiana. Beginning with the BUILDING THRIVING COMMUNITIES conference October 14 – 15, 2011 members of the Colquitt, Georgia *Swamp Gravy* troupe will demonstrate the transformative and economic power of storytelling and public art. After this training conference, SRAC and its partners (North Louisiana Tourism Coalition, the Community Foundation of North Louisiana, and Claiborne Jubilee) will combine efforts to develop, promote, and produce this new *EYE 20 Creative Corridor* program.
3. A **COMPREHENSIVE BUDGET** showing all anticipated uses of the appropriation **MUST BE ATTACHED** to this proposal.
4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 12.


Name and Title