Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Shreveport Regional Arts Council

Indicate:

- ☐ **Cooperative Endeavor**
- ☐ **Professional Services Contract**
- ☐ **Personal Services Contract**
- ☐ **Consulting Services Contract**
- ☐ **Social Services Contract**
- ☒ **Grant: Indicate Specific Program**
- ☐ **Line Item Appropriation**
- ☐ **Letter of Agreement**

Yes	No	
☒	☐	**Does the agreement include budget worksheet?**
☒	☐	**Does the agreement include anticipated uses?**
☒	☐	**Does the agreement include estimated duration of the project?**
☒	☐	**Does the agreement include goals, objectives, and measures of performance?**
☒	☐	**Does the agreement indicate requirement of written progress report every six (6) months?**
☒	☐	**Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)**
☒	☐	**Has the comprehensive budget been approved by the appointing authority?**
☒	☐	**Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?**

Signatures: _____ 11-27-2012
Contract Monitor — **Date**

Pam Breaux _____ 11-27-12
Appointing Authority — **Date**

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 13 - Information

OFFICE: Cultural Development – Division of the Arts

RECIPIENT:

Name:	Shreveport Regional Arts Council
Address:	400 Clyde Fant Parkway
City & State:	Shreveport, LA 71101
Contact Name:	Pam Atchison
Telephone:	(318)673-6500
Fax Number:	(318)673-6515

Program Data:

Arts Grant#:	FY13-071
Amount to be Transferred:	$61,055
Funding Source:	State Funds/ 5301 & Federal Funds/ 5204
Beginning Date:	July 01, 2012
Ending Date:	June 30, 2013

1. **Proposed Plan with Detailed Goals and Objectives:**
   The Shreveport Regional Arts Council will complete "Year Three" of its three-year Performance Plan with the Louisiana Division of the Arts as it fulfills the mission to develop, promote, and maximize access to the Arts in Region 7/Northwest Louisiana. Specific "Year Three" goals will include the completion of the renovation of the Central Fire Station and move-in to SRAC's new home at CENTRAL ARTSTATION; continued partnership with City of Shreveport and State of Louisiana to revitalize the newly endorsed and artist inspired ***SHREVEPORT COMMON*** – a cultural economy district and state approved cultural district; the continued development of the ***EYE 20 Creative Corridor*** initiatives.

2. **Proposed Performance Measures for the Project:**
   a. The CENTRAL ARTSTATION will be the "anchor" or "nucleus" of the Shreveport Cultural Economy as the new home of the Shreveport Regional Arts Council and the **Northwest Louisiana Arts Resource Center's** "Artist as Entrepreneur" training to develop artist and art organizations earned income streams and sustainability.
   b. Working through a design initiative of the NEA, SRAC has completed and is now implementing a Vision Plan for SHREVEPORT COMMON. The plan includes a virtual tour of the future of SHREVEPORT COMMON and a 240 page planning document. The plan will fuel strategies for development of Shreveport Common as a place that attracts 250 new residences that span from Section 8 to market value housing; unique mixed use retail, galleries, cafés, bistros, artist studios and encourages pedestrian activity by way of the 1.3 acre Common greenspace; all of which are to be anchored by the new SRAC headquarters at the CENTRAL ARTSTATION.

c. SRAC and the Northeast Louisiana Arts Council continue to collaborate on the EYE 20 CREATIVE CORRIDOR, developing Regional Arts Organizations and initiatives. However, the focus has moved from producing collaborative events to strengthening, supporting, and promoting the initiatives of the regional artists and arts organizations to include the North Central Arts Council and the Bossier Arts Council.
d. SRAC is re-engaging the Public Art program for the City of Shreveport, working with Mayor Glover and City Council to get approval for an innovative Public Art and Landscape Ordinance that would provide 5% of all City Capital Outlay projects for the creation, fabrication, installation and maintenance of Public Art and Landscape.
e. SRAC is creating a new monthly Arts event – UNSCENE – to advance the Creative Placemaking Initiatives of Shreveport Common through a program designed to develop and inspire VIBRANCY in the downtown area.

3. **A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.**

4. **This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 13.**

Pam Atchison, Executive Director
Name and Title

REVISED BUDGET for ATTACHMENT A

Grant: FY13-071 **Dates:** July 1, 2012-June 30, 2013
Grantee: Shreveport Regional Arts Council **Amount:** $61,055.00

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

INCOME

1. Admissions, Memberships, Subscriptions	$ 1,207,975.00
2. Contracted Services Revenues[workshops,presentations]	$ 170,500.00
3. **TOTAL EARNED REVENUE**	**$ 1,378,475.00**
4. Corporate Support[BCBSLA, BFCU, CHASE, Griggs Enterprise, Inc., YP, Capital One, Citizens National Bank, Caddo Management, Phillips Energy Parners, SWEPCO]	$ 313,000.00
5. Foundation Support[Educational Fdn of America; Community Fdn; Fdn for LA]	$ 390,000.00
6. Other Private Support, Fundraising[Indiv: Legacy, FOX, CIS, ABK]	$ 640,200.00
7. **TOTAL CONTRIBUTED REVENUE**	**$ 1,343,200.00**
8. Federal Government Support[NEA OurTown, NEA Artworks]	$ 200,000.00
9. Regional Gov't Support[source]	$
10. State Government Support[source]	$ 0.00
11. Local/ Parish Government Support [City, Parish, Parish Public Schools]	$ 883,000.00
12. Local Arts Agency Support	$ 0.00
13. **TOTAL GOVERNMENT SUPPORT**	**$ 1,083,000.00**
14. Applicant Cash other than above[Interest Dividend Income]	$ 30,000 .00
15. **SUB-TOTAL**	**$ 3,834,675.00**
16. DOA Stabilization [DAF, CDC]	$ 126,032.00
17. Other DOA Program Grants[RDA General Support]	$ 61,055 .00
18. Total DOA Grants (lines 16-18)	$ 187,087 .00
19. **TOTAL CASH INCOME**	**$ 4,021,762.00**

EXPENSES (this grant only)	**DOA Grant**	**Cash Match**	**Total**
20.Salaries/ Wages/ Benefits-Adm	$	$ 628,993	$ 628,993.00
21.Salaries/ Wages/ Benefits-Artist	$ 10,000	$ 161,953.70	$ 171,953.70
22.Salaries/ Wages/ Benefits-Tech	$	$ 77,221.80	$ 77,221.80
23. Payroll Taxes	$	$ 66,009.56	$ 66,009.56
24. Professional Services-Artistic	$ 50,000	$ 507,500	$ 557,500.00
25. Professional Fees and Services	$	$ 342,300	$ 342,300.00
26. Production	$	$ 394,810	$ 394,810.00
27. Occupancy/Utilities	$	$ 3,000	$ 3,000.00
28. Equipment Rental & Mainten.	$	$ 45,300	$ 45,300.00
29. Technology & Communication	$	$ 12,700	$ 12,700.00
30. Insurance	$	$ 137,664.18	$ 137,664.18
31. Supplies	$	$ 35,900	$ 35,900.00
32. Postage & Shipping	$	$ 23,825	$ 23,825.00
33. Marketing[Adv, Promo,Printing]	$ 1,055	$ 112,995	$ 114,050.00
34. Development	$	$ 81,250	$ 81,250.00
35. Travel/ Mileage	$	$ 44,250	$ 44,250.00
36. Professional Development	$	$ 1,300	$ 1,300.00
37. Other Expenses	$	$ 588,580	$ 588,580.00
38. **TOTAL EXPENSES**	**$ 61,055**	**$ 3,265,552.24**	**$ 3,326,607.24**
39. SURPLUS/ DEFICIT	$	$	$ 695,154.76
40. ACCUMULATED SURPLUS/ DEFICIT	$	$	$ 0.00
41. In-Kind Donations	$	$	$ 0.00

*2012-2013 NOTE: SRAC's biennial fundraiser, Christmas in the Sky, is held in December of even-numbered years. The budget for Fiscal Year 2012-2013 reflects the increase in income and production expenses that are projected for the event to be held on December 8, 2012. The policy of the SRAC Board is to use the biennial fundraiser to cover operational "gaps" over a two-year period. Operating gaps have grown as State and local funding have been reduced by over 60% since 2008. Additionally, SRAC maintains a $1 million "rainy day" fund to protect against unforseen cuts in State and local funding.