LOUISIANA COMMISSION ON LAW ENFORCEMENT AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW SUMMARY

APPLICATION NUMBER: M08-8-038

APPLICANT: Louisiana Coalition Against Domestic Violence

PROJECT TITLE: Domestic Violence Program

PROJECT FUNDS :

FUND:	$ 12,661	100.00%	
MATCH:	$ 0	0.00%	
TOTAL:	$ 12,661	100.00%	

Continuation of NEW

PROJECT DURATION: 5 months

START DATE: 11/01/2010

END DATE: 03/31/2011

PROJECT SUMMARY:

This project will purchase domestic violence resources for underserved populations, specifically Spanish-survivors and LGBTQ survivors. These resources will be distributed state-wide to victims of domestic abuse and dating violence.

RECOMMENDATION : FUND X **DENY** ___

SPECIAL CONDITIONS :

1. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.
2. NO DRAWDOWN (AWARD) OF FUTURE V.A.W.A. FUNDING UNTIL THE V.A.W.A. PREVIOUSLY REQUIRED FEDERAL ANNUAL REPORT IS SUBMITTED AND APPROVED BY LCLE.

LOUISIANA COMMISSION ON LAW ENFORCEMENT AND THE ADMINISTRATION OF CRIMINAL JUSTICE

S.T.O.P. VIOLENCE AGAINST WOMEN FORMULA GRANT PROGRAM

CFDA #16.588

FOR LCLE USE ONLY: Project ID: M08-8-038 VAWA Purpose Area: 5

1. TITLE OF PROJECT
Domestic Violence ~~Resources~~ Program

2. ☒ NEW PROJECT
☐ CONTINUATION PROJECT OF: M - -

3. PROJECT DURATION
Total Length: ~~12~~ 5 Months (*Not to exceed 12 Months*)
Desired Start Date: 11/1/2010
Desired End Date: 3/31/2011

4. PROJECT FUNDS
Federal Funds: $12,661
Cash Match
In-Kind Match:
Total Project: $12,661

5A. APPLICANT AGENCY INFORMATION
Agency Name: LA Coalition Against Domestic Violence
Physical Address: 1763 Physicians Park Drive
City: Baton Rouge Zip: 70816-7308
Mailing Address: P.O. Box 77308
City: Baton Rouge Zip: 70879-7308
Phone: (225) 752-1296 FAX: (225) 751-8927
Email: beth@lcadv.org

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY
Authorized Official: Beth Meeks
Title: Executive Director
Agency Name: LA Coalition Against Domestic Violence
Address: P.O. Box 77308
City: Baton Rouge Zip: 70879-7308
Phone: (225) 752-1296 FAX: (225) 751-8927
Email: beth@lcadv.org

Fed Employer Tax Id: 72 - 1015427 DUNS: 837763630 - CCR CAGE/NCAGE: 4C5U6 CCR Expiration Date:

6. IMPLEMENTING AGENCY
Name: Beth Meeks
Title: Executive Director
Agency: LCADV
Address: P.O. Box 77308
City: Baton Rouge Zip: 70879-7308
Phone: (225) 752-1296 FAX: (225) 751-8927
Email: beth@lcadv.org

7. PROJECT DIRECTOR
Name: Beth Meeks
Title: Executive Director
Agency: LCADV
Address: P.O. Box 77308
City: Baton Rouge Zip: 70879-7308
Phone: (225) 752-1296 FAX: (225) 751-8927
Email: beth@lcadv.org

8. FINANCIAL OFFICER
Name: Russell Bonewitz
Title: LCADV
Agency: LA Coalition Against DV
Address: P.O. Box 77308
City: Baton Rouge Zip: 70879-7308
Phone: (225) 752-1296 FAX: (225) 751-8927
Email: russell@lcadv.org

9. BRIEF PROJECT DESCRIPTION: *(Please do not exceed space provided below.)*

This project will purchase domestic violence resources for underserved populations, specifically Spanish-speaking survivors and LGBTQ survivors. These resources will be distributed state wide to victims of domestic abuse and dating violence.

VAWA PURPOSE AREAS

Check the VAWA Purpose Area(s) that this project will address. You will be required to report performance on each chosen purpose area.

☐ 1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.

☐ 2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including sexual assault and domestic violence.

☐ 3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services devoted to preventing, identifying, and responding to violent crimes against women, including the crimes against women, including sexual assault and domestic violence.

☐ 4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutions, and the courts or for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault and domestic violence, including the reporting of such information to the National Instant Criminal Background Check System.

☒ 5. Developing, enlarging, or strengthening victim services programs, including sexual assault and domestic violence, and dating violence programs; developing or improving the delivery of victim services to underserved populations; providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted; and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including sexual assault and domestic violence.

☐ 6. Developing, enlarging, or strengthening programs addressing stalking.

☐ 7. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes dealing with violent crimes against women, including the crimes of sexual assault and domestic violence.

☐ 8. Supporting formal and informal statewide, multi-disciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.

☐ 9. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.

☐ 10. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of domestic violence or sexual assault, including recognizing, investigating, and prosecuting instances of such violence of assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals.

☐ 11. Providing assistance to victims of domestic violence and sexual assault in immigration matters.

☐ 12. Maintaining core victim services and criminal justice initiatives while supporting complementary new initiatives and emergency services for victims and their families.

☐ 13. Provide for special victim assistants in law enforcement agencies to serve as liaisons between victims and law enforcement in order to improve the enforcement of protection orders. (Jessica Gonzales Victim Assistants)

☐ 14. Improving responses to police-perpetrated domestic violence. (Crystal Judson Domestic Violence Protocol Program)

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, enter the percentage of STOP funds directed to each area that this project will address.

CHECKLIST:	YES:	NO:
Are all budgeted items allowable per Program Guidelines?	☒	☐
Were instructions followed to determine allowable personnel/contractual costs?	☒	☐
Are all line item computations correct?	☒	☐
Do line items add to category totals?	☒	☐
Have category totals been rounded to nearest dollar?	☒	☐

Each category amount listed in the table below must equal category totals in each budget section.

Person Completing Budget Section: Beth Meeks Title: Executive Director

Phone: (225) 752-1296 Fax: (225) 751-8927 E-Mail: beth@lcadv.org

PROJECT BUDGET SUMMARY

BUDGET CATEGORY	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100 PERSONNEL	$0	$0	$0	$0
SECTION 200 FRINGE BENEFITS	$0	$0	N/A	$0
SECTION 300 TRAVEL	$0	$0	$0	$0
SECTION 400 EQUIPMENT	$0	$0	$0	$0
SECTION 500 SUPPLIES	$12,661	$0	$0	$12,661
SECTION 600 CONTRACTUAL	$0	$0	N/A	$0
SECTION 800 OTHER DIRECT COSTS	$0	$0	$0	$0
TOTAL:	$12,661	$0	$0	$12,661

Provide Source of *Cash* Match:

Provide Source of *In-Kind* Match:

USE OF STOP FUNDS IN PERCENTAGES

Type of Victimization Served:	Percentage of STOP Funds Used:
Sexual Assault	
Domestic Violence/Dating Violence	100%
Stalking	
Total *(must equal 100 percent)*	100%

SECTION 500. SUPPLIES

SECTION A: List items within this category by major type; e.g., office supplies (pens, pencils, paper, etc.), postage, blank cassette tapes, etc. Include tax and shipping costs in Unit Price. If office supplies average $50 per month or less, i.e., $600 for a 12-month grant period, do not itemize items. List as "Basic Supply Allowance" under "Type" and the dollar amount under "Total Cost". Please refer to application instructions for direction.

TYPE OF SUPPLIES	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH F	C	IK
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
SUBTOTAL OF SECTION A SUPPLIES:			$0.00			

F = Federal Funds
C = Cash Match
IK = In-Kind Match

BRIEFLY EXPLAIN:

A) Need for and use of each major supply type requested:

B) Its relationship to this project.

SECTION 500. SUPPLIES (Continued)

SECTION B: Use this section only for Publications, workbooks, curriculum guides, videotapes, etc. Under type choose: P – Publications; W – Workbooks; CG – Curriculum Guides; V – Videotapes; O – Other. Itemize each item separately. Include tax and shipping costs in Unit Price, when applicable.

TYPE	TITLE OF PUBLICATIONS/FILMS	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH F	C	IK
P	Love Is Not Abuse, Abuse Is Not Love - Spanish	10,000.00	$0.44	$4,400.00	☒	☐	☐
P	Love Does Not Hurt - Spanish	10,000.00	$0.55	$5,500.00	☒	☐	☐
P	Abuse in Lesbian, Gay, Bisexual, & Trans Relationships	5,000.00	$0.37	$1,850.00	☒	☐	☐
P	Domestic Violence Hotline Cards - English/Spanish	45,550.00	$0.02	$911.00	☒	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
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				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
	SUBTOTAL OF SECTION B SUPPLIES:			$12,661.00			

F = Federal Funds
C = Cash Match
IK = In-Kind Match

BRIEFLY EXPLAIN:

A) The use of each request and its relationship to the project. Also explain the choice of materials, e.g. based on previous experiences or research showing its effectiveness, etc.:

The publications requested will provide much needed language-specific resources and culturally-specific resources to domestic violence survivors and will improve delivery of services to underserved populations, specifically Spanish-speaking survivors and LGBTQ survivors.

LCADV previously produced two handbooks on domestic violence and dating violence--"Love Is Not Abuse, Abuse Is Not Love" and "Love Does Not Hurt"--that are frequently requested by both survivors and community partners. In an effort to improve services to Spanish-speaking survivors, LCADV requests funds to translate these handbooks into Spanish and distribute them to its 20 member agencies.

LCADV previously produced a brochure focused on LGBTQ survivors--Abuse in Lesbian, Gay, Bisexual, & Trans Relationships--for use in LGBTQ outreach activities. LCADV has depleted its supply of this publication.

LCADV previously produced Domestic Violence Hotline Cards with contact information about the Louisiana Domestic Violence Hotline. The Hotline Cards have been used by advocates and community partners to discretly provide survivors with contact information for the Louisiana Domestic Violence Hotline, which routes callers to the local domestic violence program. In an effort ot improve services to Spanish-speaking survivors, LCADV requests funds to translate the Hotline Cards into Spanish and distribute the bilingual Hotline Cards to its 20 member agencies.

LCADV member programs will provide the publications to survivors accesssing services and to community partners at outreach events.

SECTION 500. SUPPLIES SUMMARY	
FEDERAL FUNDS	$12,661
CASH MATCH	
IN-KIND MATCH	
SUPPLIES TOTAL	$12,661

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. **Document the need, not the symptoms or solutions.** Be sure to include current **valid local data or state data, if local data is not available,** to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

The Louisiana Coalition Against Domestic Violence (LCADV) is a statewide membership organization currently composed of 20 member organizations. These member organizations provide direct services to survivors of domestic violence in all parishes in Louisiana. The need for language-specific and culturally-specific educational information is great and the member programs' budgets do not allow for the purchase of such information.

Several LCADV member programs have experienced an increase in requests for services from Spanish-speaking survivors of domestic violence and dating violence. To better serve Spanish-speaking survivors, LCADV requests funding to translate and print three of its most frequently requested resources: "Love Is Not Abuse, Abuse Is Not Love" Domestic Violence Handbook, "Love Does Not Hurt" Dating Violence Handbook, and Domestic Violence Hotline Cards. The domestic violence and dating violence handbooks provide vital information regarding domestic and dating violence, including: myths of domestic violence; power and control wheel; children & domestic violence; are you being abused checklist; prevalence of domestic violence; suggestions for helping; and safety planning. The Hotline Cards discretly provide survivors with contact information for the Louisiana Domestic Violence Hotline, which routes callers to the local domestic violence program.

Several LCADV member programs have increased their outreach efforts to the LGBTQ community. To better serve LGBTQ survivors of intimate partner violence, LCADV requests funding to print its culturally-specific brochure--"Abuse in Lesbian, Gay, Bisexual, & Trans Relationships." The brochure provides vital information on intimate partner violence in LGBTQ relationships, including: myths of LGBTQ battering; are you being abused checklists; suggestions for helping; and safety planning.

This grant will allow LCADV to purchase the above publications and distribute them to the 20 member programs. LCADV member programs will provide the publications to survivors of domestic violence and dating violence accesssing services and to community partners at outreach events.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

By definition, underserved populations often experience a gap services. As noted above, LCADV member programs have experienced increased requests for services by the targeted populations, and have responded by increasing community outreach efforts. To supplement their community outreach efforts, LCADV member programs have requested language-specific and culturally-specific resources.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

Goal: LCADV will provide resources to its 20 member programs for use in their advocacy and community outreach efforts.

C. OBJECTIVES

OBJECTIVES: **Provide at least TWO (2) measurable objectives for EACH goal.** Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. **Use absolute numbers, not percentages and be sure to include a baseline number.**

Objective 1.1: LCADV will distribute 10,000 Spanish-language "Love Is Not Abuse, Abuse Is Not Love" Handbooks.
Objective 1.2: LCADV will distribute 10,000 Spanish-language "Love Does Not Hurt" Handbooks.
Objective 1.3: LCADV will distribute 5,000 "Abuse in Lesbian, Gay, Bisexual, & Trans Relationships" brochures.
Objective 1.4: LCADV will distribute bilingual Louisiana Domestic Violence Hotline Cards.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

First Quarter; October 1 – December 31, 2010 LCADV will conduct a meeting with the printer of the pamphlets to review the content and make any necessary changes to pamphlets. Printing will being.

Second Quarter; January 1 – March 31, 2011 Printing of pamphlets will be finished. Pamphlets will be shipped to each agency.

Third Quarter; April 1 – June 30, 2011. Programs will distribute pamphlets.

Fourth Quarter; July 1 – September 30, 2011. LCADV will complete all final project reports.

D-2. TRAINING PROJECTS

Complete this page in lieu of Section D – Activities/Methods. This page is to be completed only if this application is for the training of individuals involved in the criminal justice system. DO NOT use this for in-house training.

1. Training Curriculum (topics to be included):

2. Type of personnel to be trained:

3. Number of personnel to be trained:

4. Geographical locations of trainees (who will be invited):

5. Dates and hours of training:

6. Location of training:

7. Explanation supporting the effectiveness of the training program including how the program will meet the identified need.

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ All (Statewide Project)

2. Type of Organizations:

Applicant Agency: ☐ Law Enforcement ☐ Prosecution ☐ Court ☒ Non-Profit Organization ☐ Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- ☐ Community-Based Organization
- ☐ Court
- ☐ Domestic Violence Program
- ☒ Domestic Violence State Coalition
- ☐ Dual Program (Sexual Assault and Domestic Violence)
- ☐ Dual State Coalition (Sexual Assault and Domestic Violence)
- ☐ Government Agency (Department of Human Services, Bureau of Health)
- ☐ Law Enforcement
- ☐ Probation, Parole, or Other Correctional Agency
- ☐ Prosecution
- ☐ Sexual Assault Program
- ☐ Sexual Assault State Coalition
- ☐ Tribal Coalition
- ☐ Tribal Government
- ☐ Tribal Sexual Assault and/or Domestic Violence Program
- ☐ Unit of Local Government
- ☐ University/School
- ☐ Other (Specify):

☐ Yes ☒ No Is this a faith-based organization?

☐ Yes ☒ No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: PHONE: ( ) - EMAIL:

☐ Yes ☐ No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

☐ Yes ☐ No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: http://lcle.la.gov/programs/lavns.asp.

☐ Yes ☐ No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: www.lcle.la.gov/lavns.

G. CRIME VICTIMS REPARATIONS (CVR)

☐ Yes ☐ No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

☐ Yes ☐ No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

☐ Yes ☐ No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: http://lcle.la.gov/programs/cvr.asp

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

2. Did the project work as expected? Explain.

3. Have the original goals and objectives been revised? ☐ Yes ☐ No

   If Yes, explain what changes will be made in the continuation of this project and why?

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

LCADV

2. When will the data be collected?

Quarterly

3. Who will collect and analyze the data?

LCADV

4. Who will be responsible for submitting the data for the VAWA Annual Report: State name and contact information.

Name: Beth Meeks Phone: (225) 752-1296 Email: beth@lcadv.org

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

LCADV will distribute a report to the member programs stating the number of handbooks ordered and the number of handbooks distributed to each program.

LCLE will be provided a copy of this report.

J. CONTINUATION

☐ Yes ☒ No Do you plan to continue this project at the conclusion of federal support?
Since continued STOP funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

LCADV has a spacious office equipped with telephone, fax machine, and computers.

L. AUDIT REQUIREMENTS

All applications must check one:

☐ This organization/agency expends $500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) **AND MUST SUBMIT THE FOLLOWING INFORMATION:**

1. Date of last audit
2. Dates covered by last audit:
3. Date of next audit:
4. Dates to be covered by next audit:
5. Date next audit will be forwarded to LCLE:

☒ This organization/agency expends less than $500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

☐ Yes ☒ No Are you using volunteers as match?
If yes, describe the duties and functions to be performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). If volunteers are used as match, their duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

☐ Yes ☐ No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

N. CONSULTATION

Law enforcement, prosecution, the courts, probation and parole agencies and victim services providers must consult with each other. Briefly describe the process used to consult, coordinate, and collaborate with each agency. Attach original current letters of support and/or written cooperative agreements indicating awareness and cooperation/role with this project.

LCADV is a member organization made up of 20 victim services programs. These programs each have a seat on the LCADV Board and have had input into the use of these grant funds. It is the programs who requested the funds be used in this manner.