

LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION - CRIMINAL JUSTICE

APPLICATION AND REVIEW
SUMMARY

APPLICATION NUMBER: P11-8-002

APPLICANT: Louisiana Sheriffs' Association

PROJECT TITLE: Training & Equipment

PROJECT FUNDS :

FUND: \$ 20,000 100.00%
MATCH: \$ 0 0.00%
TOTAL: \$ 20,000 100.00%

PROJECT DURATION: 11 months
START DATE: 07/01/2010
END DATE: 06/01/2011

Continuation of NEW

PROJECT SUMMARY:

Funds are needed to update existing electronic equipment. Also, these funds will provide in-service training and training opportunities to sheriffs, deputies, and wardens and to update these individuals on existing programs, services, and legislative issues pertinent to their respective offices and duties.

RECOMMENDATION: FUND X DENY

SPECIAL CONDITIONS :

1. PROCUREMENT OF EQUIPMENT AND CONTRACT SERVICES SHALL BE ON THE BASIS OF COMPETITION IN ACCORDANCE WITH APPLICABLE STATE AND/OR LOCAL GOVERNMENT PROCUREMENT REGULATIONS AND CONSISTENT WITH POLICIES ESTABLISHED BY THE LOUISIANA COMMISSION ON LAW ENFORCEMENT.
2. ANY SUBGRANT TO A SINGLE AGENCY IN EXCESS OF \$3,000 MADE FROM REGIONAL BLOCK TRAINING FUNDS MUST BE APPROVED BY LCLE.
3. FORM PC-21 REPORT OF BLOCK TRAINING TO BE SUBMITTED TO LCLE WITH FINAL EXPENDITURE REPORT.
4. PRE-AWARD COSTS ALLOWABLE FROM 07/01/10.
5. THE END DATE FOR THIS GRANT IS 06/01/11. NO EXPENDITURES MAY GO BEYOND THIS DATE. TO ENSURE THAT ALL REIMBURSEMENTS CAN BE MADE TO YOUR AGENCY, ALL FINAL REQUESTS FOR PAYMENTS FOR THIS GRANT MUST BE SUBMITTED TO THE LOUISIANA COMMISSION ON LAW ENFORCEMENT NO LATER THAN 07/15/11.
6. ALL TRAVEL EXPENDITURES MUST BE IN ACCORDANCE WITH STATE TRAVEL REGULATIONS.
7. ALL PUBLICITY (PRESS RELEASES, ETC.) CONCERNING ANY TRAINING COURSES HELD SHOULD BE HANDLED BY THE AGENCY SPONSORING THE TRAINING (SHERIFF, DISTRICT ATTORNEY, DISTRICT COUNCIL, ETC.) WITH THE CREDIT FOR THE TRAINING GOING TO THAT AGENCY WITH THE LOUISIANA COMMISSION ON LAW ENFORCEMENT AND THE DRUG CONTROL AND VIOLENT CRIME POLICY BOARD BEING NAMED AS THE SOURCE OF FEDERAL GRANT FUNDS.
8. FUNDS ARE TO BE USED EXCLUSIVELY FOR THE ADMINISTRATION OF THE ACT 562 PROGRAM.
9. A SIGNED PURCHASE ORDER OR DATED INVOICES MUST ACCOMPANY REQUEST FOR FUNDS FOR EQUIPMENT PURCHASE(S).
10. WHEN SIGNED PURCHASE ORDERS ARE SUBMITTED WITH THE REQUEST FOR FUNDS, A LEGIBLE, DATED COPY OF A SIGNED EQUIPMENT INVOICE(S) MUST BE SENT WITH THE FINAL EXPENDITURE

APPROVED
FEB 24 2011
ADMINISTRATION OF CRIMINAL JUSTICE

REPORT.

DISTRICT USE ONLY: This application has been reviewed by the local Council at the 7/24/11 meeting.
(DATE)

Recommendation: Fund Deny

District Director Signature: _____ Date: _____

1. Short Title of Project: **BLOCK TRAINING and EQUIPEMENT**

2. Program Area:

3. Project Duration: Total Length: 11 Months
Start Date: 07/01/10 End Date: 06/01/11

4. Program Funds: \$20,000.

5. Applicant Agency or Institution
(Name, address, phone number)

Louisiana Sheriffs' Association
1175 Nicholson Drive
Baton Rouge, LA 70802
(225)343-8402

Federal Tax ID Number: 72-6013158

6. Project Director
(Name, title, address, phone number)

Harold A. Turner
Executive Director
1175 Nicholson Drive
Baton Rouge, LA 70802
(225)343-8402

7. Financial Officer
(Name, address, phone number)

Cynthia T. Butler
1175 Nicholson Drive
Baton Rouge, LA 70802
(225)343-8402

8. Official Authorized to Sign Application
(Name, address, phone number)

Harold A. Turner
1175 Nicholson Drive
Baton Rouge, LA 70802
(225)343-8402

9. Summary: Concisely state the application's (1) Problem/Needs; (2) Goals/Objectives; and (3) Results desired.

Funds are needed update existing electronic equipment. Also, these funds will provide in-service training and training opportunities to sheriffs, deputies and wardens and to update these individuals on existing programs, services and legislative issues pertinent to their respective offices and duties.

RECEIVED
Commission on Law Enforcement
Administration of Criminal Justice
CLAJTS DEPT.

OCT 10 2010

| 10. Detailed Project Budget (Current Year Only) | | | | | | |
|---|----------|-----------|----------------|------------------|---------------|-----------------|
| 100. Personnel | | | | | Project Funds | Category Totals |
| Name | Position | % Of Time | Monthly Salary | Number of Months | | |
| | | | | | | |
| | | | | | | |
| Personnel Subtotal | | | | | | |
| 200. Fringe Benefits (FICA, Retirement, Etc.) | | | | | | |
| | | | | | | |
| | | | | | | |
| Fringe Benefits Subtotal | | | | | | |
| 300. Travel (Transportation and Subsistence) | | | | | | |
| | | | | | | |
| | | | | | | |
| Travel Subtotal | | | | | | |
| 400. Equipment (Itemized) | | | | | 10,000 | 10,000 |
| **See Budget Narrative (Page 3) | | | | | | |
| | | | | | | |
| | | | | | | |
| Equipment Subtotal | | | | | 10,000 | 10,000 |
| 500. Supplies (Itemize) | | | | | | |
| | | | | | | |
| | | | | | | |
| Supplies Subtotal | | | | | | |
| 600. Professional Services (Consultants, Etc.) | | | | | | |
| | | | | | | |
| Professional Services Subtotal | | | | | | |
| 800. Other Direct Costs | | | | | 10,000 | 10,000 |
| See Budget Narrative (Page 3) | | | | | | |
| | | | | | | |
| Other Direct Costs Subtotal | | | | | 10,000 | 10,000 |
| Total Project Costs | | | | | 20,000 | 20,000 |

11. Budget Narrative

Begin below and add as many continuation pages (3a, 3b, etc.) as may be necessary to relate the items budgeted to project activities, and complete the required justification and explanation of the project budget.

SEE ATTACHED NARRATIVE

**2010-2011 Electronic Equipment/Block Training Grant
7/1/10-6/1/11**

800. Other Direct

**2010 Louisiana Sheriffs' Association Training and Exhibition Conference
Destin, Florida
August 1-5, 2010**

ROOMS

| | |
|--|----------------|
| One (1) Faculty x 38.95 x Seven (7) nights = | 272.67 |
| Three (3) Faculty x 85.00 x Five (5) nights = | 1275.00 |
| Four (4) Faculty x 85.00 x Six (6) nights = | 2040.00 |
| Three (3) Faculty x 85.00 x Seven (7) nights = | <u>1785.00</u> |
| SUBTOTAL | 5372.67 |

AUDIO VISUAL – RENTAL

| | |
|-----------------|----------------|
| July 31, 2010 | 224.36 |
| August 1, 2010 | 224.36 |
| August 2, 2010 | 383.28 |
| August 3, 2010 | 1483.67 |
| August 4, 2010 | 968.17 |
| August 5, 2010 | <u>1343.49</u> |
| SUBTOTAL | 4627.33 |

ELECTRONIC EQUIPMENT

High Speed Scanner – needed to upgrade current scanners to allow for faster document processing.

| | |
|------------------------------|----------------|
| Two (2) Scanners x 3144.75 = | <u>6289.50</u> |
| SUBTOTAL | 6289.50 |

Windows Domain Controller Server – needed to replace aging existing serve to improve security and network access.

| | |
|-----------------|----------------|
| SUBTOTAL | 3710.50 |
|-----------------|----------------|

| | |
|--------------|----------------|
| TOTAL | 20,000. |
|--------------|----------------|