

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Acadiana Center for the Arts, Inc.

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program Decentralized Arts Funding
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures:



Contract Monitor

3-27-13

Date



Appointing Authority

4-2-13

Date

ATTACHMENT D

Request for First Payment (1) - DAF

TO: Division of the Arts
P.O. Box 44247
Baton Rouge, LA 70804

FROM: Acadiana Center for the Arts, Inc.
101 West Vermilion Street, Lafayette, LA 70501

RE: Grant #FY13-085
\$73,710.00 (DAF Grant Agreement – 75% of regrant award)

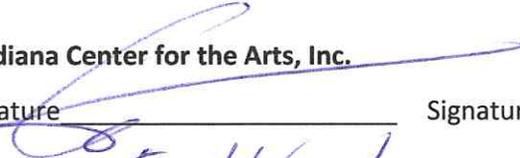
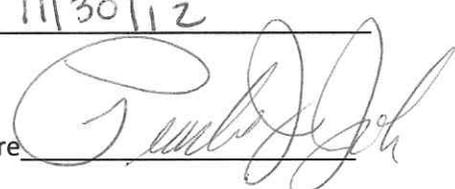
This is to request the first payment for the above-mentioned grant in the amount of \$73,710.00 for the 2012-2013 grant years.

It is understood that this is the first of three payments to be paid by the Division of the Arts. The check is to be sent to the above address.

It is also understood that these funds will be expended between October 1, 2012 and December 31, 2013 and conditioned upon the availability of funds appropriated to the Division by the State Legislature.

I hereby agree to submit to the Division a written Final Report no later than the close of business on December 31, 2013.

Acadiana Center for the Arts, Inc.

Signature 	Signature <u>Connie Petro</u>
Printed Name <u>David Wiest</u>	Printed Name <u>Connie Petro</u>
Title <u>exec. director</u>	Title <u>Office Manager</u>
Date <u>10-22-12</u>	Date <u>11/30/12</u>
Division of the Arts	
Signature 	Signature 
Printed Name <u>Kelly Pepper</u>	Pearlie J. Johnson
Title <u>Director of Organization</u>	Grants Manager
Date <u>4/2/13</u>	Date <u>3-27-13</u>

Grant # FY13- 085
Program: DECENTRALIZED ARTS FUNDING

Dates: July 1, 2012 - December 31, 2013
Amount: \$ 134,201.00

ATTACHMENT A

DEPARTMENT OF CULTURE, RECREATION AND TOURISM Act 13 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Acadiana Center for the Arts
Address: 101 West Vermillion Street
City & State: Lafayette, LA 70501
Contact Name: Gerd Wuestemann
Telephone Number: 337.233.7060
Fax Number: 337.233.7062

Program Data:

Arts Grant #: FY13 - 085
Amount to be
Transferred: \$ 134,201.00
Funding Source: State Funding - 5314
Beginning Date: July 1, 2012
Ending Date: December 31, 2013

1. Proposed Plan with Detailed Goals and Objectives:

Funds provided through Arts Grant # FY13-085 will support the implementation of the DAF FY2013 grants program for the eight parishes comprising Region 4 by: re-granting to non-profit arts organizations, non-profit organizations, government agencies, schools and schools boards, colleges and universities, as well as individuals using a fiscal agent for exhibits, performances, workshops, public art, audience services and the creation of new works, while providing access to professional expertise and training in various arts disciplines and arts administration; AcA administration to include: technical assistance, site visits, outreach and development of new and potential grantees (especially in rural areas). We will support Arts Advocacy for Region 4 by participating with Louisiana Partnership for the Arts Advocacy and support community arts endeavors and professional development by participating with the Louisiana Citizens for the Arts. In addition, our special service initiatives, COMMUNITY @ THE CENTER, "Artists at the Center" and Acadiana Coalition of Theaters (ACT) will support our artists and arts communities by, connecting peer-peer and peer-patron, and bringing comprehensive 'life-services' to artists, concerning: intellectual property law, affordable healthcare, business planning, the marketplace and more by partnering with organizations such as LCEF and LANO, etc.

2. Proposed Performance Measures for the Project:

We track: # of new and returning DAF grant recipients; # of audience/participants with the DAF program; # of artists employed by DAF sponsored projects; 95% site visit attendance rate to grant-funded activities; # of technical assistance consultations provided to new and returning potential grantees resulting in successful applications; evaluations from the grants application workshops; evaluations concerning the panel process; diversity of applicants, audience, participants; # of various arts disciplines represented; feed-back from our constituents .

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3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.
4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 13.

Geord Westerman
exec. director

Grantee's Name and Title

Grant # FY13-085
 Program: DECENTRALIZED ARTS FUNDING

Dates: July 1, 2012 – December 31, 2013
 Amount: \$134,201.00

ATTACHMENT B

PARISHES SERVED BY GRANTEE/ Acadiana Center for the Arts, Inc. DAF Allocation Formula:

Region 1 Parish	Population 2010 Census	Dollar Allocation	\$ Admin. Fee	2013 Regrant
Acadia	61,773	\$10,560	\$1,056	\$9,504
Evangeline	33,984	\$5,810	\$581	\$5,229
Iberia	73,240	\$12,521	\$1,252	\$11,269
Lafayette	221,578	\$37,880	\$3,788	\$34,092
St. Landry	83,384	\$14,255	\$1,426	\$12,829
St. Martin	52,160	\$8,917	\$892	\$8,025
St. Mary	54,650	\$9,343	\$934	\$8,409
Vermilion	57,999	\$9,915	\$992	\$8,923
Region 4 Total	638,768	\$109,201	\$10,921	\$98,280

Acadiana Center for the Arts, Inc. **PAYMENT SCHEDULE**

Payment Date	Calculation	Amount	
#1	09/2012	75% of Regrant	\$73,710.00
#2	12/2012	CDC (\$25,000) & Administrative Fees (\$10,921)	\$35,921.00
#3	06/2013	25% of Regrant	\$24,570.00

TOTAL AWARD

\$134,201.00