

**LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION OF CRIMINAL JUSTICE**

**APPLICATION AND REVIEW
SUMMARY**

APPLICATION NUMBER: M10-8-015

APPLICANT: Providence House

PROJECT TITLE: Domestic Violence Program

PROJECT FUNDS :

FUND: \$ 15,117 100.00%
MATCH: \$ 0 0.00%
TOTAL: \$ 15,117 100.00%

PROJECT DURATION: 12 months

START DATE: 01/01/2011

END DATE: 12/31/2011

Continuation of NEW

PROJECT SUMMARY:

Providence House provides crisis intervention, medical and legal advocacy, and counseling for victims of domestic violence in Northwest Louisiana.

RECOMMENDATION: FUND X DENY __

SPECIAL CONDITIONS :

1. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.



**LOUISIANA COMMISSION
ON LAW ENFORCEMENT
AND THE ADMINISTRATION
OF CRIMINAL JUSTICE**

**S.T.O.P. VIOLENCE AGAINST
WOMEN FORMULA GRANT
PROGRAM**

CFDA #16.588

FOR LGLE USE ONLY: Project ID: MA10-8-015 YAWA Purpose Area: 12

1. TITLE OF PROJECT DOMESTIC VIOLENCE ADVOCACY	2. <input checked="" type="checkbox"/> NEW PROJECT <input type="checkbox"/> CONTINUATION PROJECT OF: M - -
3. PROJECT DURATION Total Length: <u>12</u> Months (Not to exceed 12 Months) Desired Start Date: 1/1/2011 Desired End Date: 12/31/2011	4. PROJECT FUNDS Federal Funds: \$15,117 Cash Match: In-Kind Match: Total Project: \$15,117
5A. APPLICANT AGENCY INFORMATION Agency Name: PROVIDENCE HOUSE Physical Address: 814 COTTON STREET City: SHREVEPORT Zip: 71101-3404 Mailing Address: SAME City: Zip: - Phone: (318) 221-7887 FAX: (318) 221-7976 Email: INFORMATION@THEPROVIDENCEHOUSE.COM	5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY Authorized Official: SIMONE HENNESSEE Title: EXECUTIVE DIRECTOR Agency Name: PROVIDENCE HOUSE Address: 814 COTTON STREET City: SHREVEPORT Zip: 71101-3404 Phone: (318) 221-7887 FAX: (318) 221-7976 Email: SIMONE@THEPROVIDENCEHOUSE.COM
Fed Employer Tax Id: 72 - 1205164 DUNS: 883592149 ORG CAGE/CAGE: 4S3Q4 CCR Expiration Date: 4/16/2011	

6. IMPLEMENTING AGENCY Name: SIMONE HENNESSEE Title: EXECUTIVE DIRECTOR Agency: PROVIDENCE HOUSE Address: 814 COTTON STREET City: SHREVEPORT Zip: 71101-3404 Phone: (318) 221-7887 FAX: (318) 221-7976 Email: SIMONE@THEPROVIDENCEHOUSE.COM	7. PROJECT DIRECTOR Name: SIMONE HENNESSEE Title: EXECUTIVE DIRECTOR Agency: PROVIDENCE HOUSE Address: 814 COTTON STREET City: SHREVEPORT Zip: 71101-3404 Phone: (318) 221-7887 FAX: (318) 221-7976 Email: SIMONE@THEPROVIDENCEHOUSE.COM	8. FINANCIAL OFFICER Name: RHONDA WATTS Title: CONTROLLER Agency: PROVIDENCE HOUSE Address: 814 COTTON STREET City: SHREVEPORT Zip: 71101-3404 Phone: (318) 221-7887 FAX: (318) 221-7976 Email: RHONDA@THEPROVIDENCEHOUSE.COM
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9. BRIEF PROJECT DESCRIPTION: (Please do not exceed space provided below.)
 Providence House provides crisis intervention, medical and legal advocacy, and counseling for victims of domestic violence and sexual assault in Northwest Louisiana, while promoting the prevention of violence to the community through prevention education.
 The primary goal of this request is to fully fund one part-time staff advocate position and 35% of the salary of a second part-time staff advocate position. These advocates provide the critical ongoing support and promote healing to approximately 250 victims of domestic violence. The domestic violence advocacy services offered by Providence House are essential to victims and allows them the opportunity to regain control, make informed decisions and access available community resources, which will then allow these victims to feel safe enough to address change within their lives. It is the belief that reducing violence in families reduces violence in the community and promotes safer and more secure areas for individuals to live and work.

2010 DEC 21 11
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LAW ENFORCEMENT

YAWA PURPOSE AREAS

Check the YAWA Purpose Area(s) that this project will address. You will be required to report performance on each chosen purpose area.

- 1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
- 2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including sexual assault and domestic violence.
- 3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services devoted to preventing, identifying, and responding to violent crimes against women, including the crimes against women, including sexual assault and domestic violence.
- 4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutors, and the courts or for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault and domestic violence, including the reporting of such information to the National Instant Criminal Background Check System.
- 5. Developing, enlarging, or strengthening victim services programs, including sexual assault and domestic violence, and dating violence programs; developing or improving the delivery of victim services to underserved populations; providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted; and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including sexual assault and domestic violence.
- 6. Developing, enlarging, or strengthening programs addressing stalking.
- 7. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes dealing with violent crimes against women, including the crimes of sexual assault and domestic violence.
- 8. Supporting formal and informal statewide, multi-disciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
- 9. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.
- 10. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of domestic violence or sexual assault, including recognizing, investigating, and prosecuting instances of such violence of assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals.
- 11. Providing assistance to victims of domestic violence and sexual assault in immigration matters.
- 12. Maintaining core victim services and criminal justice initiatives while supporting complementary new initiatives and emergency services for victims and their families.
- 13. Provide for special victim assistants in law enforcement agencies to serve as liaisons between victims and law enforcement in order to improve the enforcement of protection orders (Jessica Gonzales Victim Assistants)
- 14. Improving responses to police-perpetrated domestic violence (Crystal Judson Domestic Violence Protocol Program)

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, enter the percentage of STOP funds directed to each area that this project will address.

CHECKLIST:

Are all budgeted items allowable per Program Guidelines?	YES: <input checked="" type="checkbox"/>	NO: <input type="checkbox"/>
Were instructions followed to determine allowable personnel/contractual costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are all line item competitions correct?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do line items add to category totals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have category totals been rounded to nearest dollar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Each category amount listed in the table below must equal category totals in each budget section.
 Person Completing Budget Section: LAURA PERDUE Title: EXECUTIVE FUNDRAISING ASSISTANT
 Phone: (318) 221-7887 Fax: (318) 221-7976 E-Mail: LAURA@THEPROVIDENCEHOUSE.COM

PROJECT BUDGET SUMMARY

BUDGET CATEGORY	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100 PERSONNEL	\$15,117	\$0	\$0	\$15,117
SECTION 200 FRINGE BENEFITS	\$0	\$0	N/A	\$0
SECTION 300 TRAVEL	\$0	\$0	\$0	\$0
SECTION 400 EQUIPMENT	\$0	\$0	\$0	\$0
SECTION 500 SUPPLIES	\$0	\$0	\$0	\$0
SECTION 600 CONTRACTUAL	\$0	\$0	N/A	\$0
SECTION 800 OTHER DIRECT COSTS	\$0	\$0	\$0	\$0
TOTAL:	\$15,117	\$0	\$0	\$15,117

Provide Source of Cash Match:

Provide Source of In-Kind Match:

USE OF STOP FUNDS IN PERCENTAGES

Type of Victimization Served:	Percentage of STOP Funds Used:
Sexual Assault	0%
Domestic Violence/Dating Violence	100%
Stalking	0%
Total (must equal 100 percent)	100%

SECTION 100 PERSONNEL

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

FULL-TIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME #/YTD TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH		
							F	C	
		FT		0.00%		\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:							\$0.00		

PART-TIME OR OVERTIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	PT/OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME #/YTD TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH	
								F	C
Domestic Violence Advocate	Jacqueline Taylor	PT	\$11.00	20.00	100.00%	\$2.00	\$11,440.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Domestic Violence Advocate	JoAnn Stanley	PT	\$10.00	20.00	100.00%	\$2.00	\$10,400.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							\$21,840.00		

VOLUNTEERS:

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
			\$0.00
			\$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			\$0.00

SECTION 100 PERSONNEL SUMMARY	
FEDERAL FUNDS	\$15,117
CASH MATCH	
IN-KIND MATCH	
PERSONNEL TOTAL	\$15,117

SECTION 100. PERSONNEL (Continued) - BRIEFLY EXPLAIN.

Yes No Are job descriptions for each position attached? If not, explain:

Yes No Are resumes for each position attached? If not, explain: Applications are in list of resumes for PT.

A) Need for each position shown above, justify need for overtime.

Providence House has served families who were domestic violence victims since its inception. However, during 2008, we experienced a dramatic increase (23% of those served presented as victims of domestic violence) in the need for services and shelter. This dramatic increased demand for domestic violence services resulted in an equally dramatic increase in the number of other homeless families who were forced to be turned away. In February 2009, Providence House initiated a new formalized program, without secure funding, and officially opened an emergency domestic violence SAFE HOUSE on February 11, 2009. This facility has 25 rooms for families with children and singles (over 100 beds). More than 250 victims of domestic violence received shelter and care during 2009 and with the closure of the YWCA this past year, we anticipate 350 victims of domestic violence will be served. No overtime is anticipated.

B) The basis for determining the salary of each position:

Salaries were based on comparable positions at local non-profit agencies and by using the Louisiana Association of Non Profit Salary Comparisons.

C) Project duties of each position requested:

Advocates: Direct services to domestic violence victims, including but not limited to: answer telephone crisis line, assess the victim's situation while providing intervention and de-escalation, safety planning and develop service plan and/or referral(s), helping to meet the individual's/family's immediate (shelter, basic needs, transportation, etc.) and long-term needs; assist victim/family in identifying resources and assure all needed services provided are effective in meeting the victim's and/or family's goals; assist clients in preparing documentation and successfully navigating the judicial system including filing injunctions, requests for Legal Aid representation and court testimony; mediate and facilitate communication between client and other agencies/providers, assuring referrals given are appropriate and are accessed by the client; develop and review written safety plans for victims and family members to assure their own safety; educate client about pending legal procedures and possible court-related situations while helping to prepare them to support law enforcement in prosecution of their case; accompany victim as needed or requested to any judicial hearings, trials and court related procedures by Law Enforcement; provide community education to individuals or groups about victims' rights, available services, safety and prevention efforts, and other family violence subjects.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. (Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee is moved must be filled. If employee is the same from the previous grant, indicate if the employee was originally hired for this position.)

Personnel is existing.

SECTION 200. FRINGE BENEFITS (Employer's Share Only)

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight employees. For further information and direction, please refer to the application instructions.

Check: All Fringe Benefits Will Be Paid by Applicant Agency Additional Fringe Benefits Will Be Paid by Applicant Agency

EMPLOYEE'S NAME(S)					EMPLOYEE'S NAME(S) (Continued)				
SOCIAL SECURITY	RATE		SALARY	TOTAL	SOCIAL SECURITY	RATE		SALARY	TOTAL
1 paid by agency	.062			\$0	4	.062			\$0
2	.062			\$0	5	.062			\$0
3	.062			\$0	6	.062			\$0
4	.062			\$0	7	.062			\$0
MEDICARE					MEDICARE				
	RATE		SALARY	TOTAL		RATE		SALARY	TOTAL
1 paid by agency	.0145			\$0	3	.0145			\$0
2	.0145			\$0	4	.0145			\$0
3	.0145			\$0	5	.0145			\$0
4	.0145			\$0	6	.0145			\$0
HEALTH LIFE INSURANCE					HEALTH LIFE INSURANCE				
	RATE	MONTHS	BASED ON GROSS PAYROLL	TOTAL		RATE	MONTHS	BASED ON GROSS PAYROLL	TOTAL
1				\$0	3				\$0
2				\$0	4				\$0
3				\$0	5				\$0
4				\$0	6				\$0
WORKMAN'S COMPENSATION					WORKMAN'S COMPENSATION				
	RATE		SALARY	TOTAL		RATE		SALARY	TOTAL
1 paid by agency	0.020			\$0	5				\$0
2	0.020		\$0	\$0	6				\$0
3				\$0	7				\$0
4				\$0	8				\$0
UNEMPLOYMENT TAX					UNEMPLOYMENT TAX				
	RATE	TYPE	SALARY	TOTAL		RATE	TYPE	SALARY	TOTAL
1 paid by agency	0.021	CHECK TYPE:		\$0	3		CHECK TYPE:		\$0
2	0.021			\$0	4				\$0
3		<input type="checkbox"/> FUTA		\$0	5		<input type="checkbox"/> FUTA		\$0
4		<input type="checkbox"/> SUTA		\$0	6		<input type="checkbox"/> SUTA		\$0
PUBLIC/Private RETIREMENT					PUBLIC/Private RETIREMENT				
	RATE		SALARY	TOTAL		RATE		SALARY	TOTAL
1				\$0	5				\$0
2				\$0	6				\$0
3				\$0	7				\$0
4				\$0	8				\$0
OTHER					OTHER				
	RATE		SALARY	TOTAL		RATE		SALARY	TOTAL
1				\$0	5				\$0
2				\$0	6				\$0
3				\$0	7				\$0
4				\$0	8				\$0
FRINGE BENEFITS TOTAL (A)					FRINGE BENEFITS TOTAL (B)				
\$0					\$0				

PLEASE NOTE: IF MORE THAN EIGHT EMPLOYEES CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDITIONAL PAGE.

FRINGE BENEFITS TOTAL (A+B): \$0

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	\$0
CASH MATCH	
TOTAL FRINGE BENEFITS	\$0

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1 Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. Document the need, not the symptoms or solutions. Be sure to include current valid local data or state data, if local data is not available, to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

Providence House has served families who were domestic violence victims since its inception. However, during 2008, we experienced a dramatic increase (25% of those served presented as victims of domestic violence) in the need for services and shelter. In February 2009, Providence House initiated a new formalized program, without secure funding, and officially opened an emergency domestic violence SAFE HOUSE on February 11, 2009. This facility has 25 rooms for families with children and singles (over 100 beds). More than 250 victims of domestic violence received shelter and care during 2009 and with the closure of the YWCA this past year, we anticipate 350 victims of domestic violence will be served in 2010.

Domestic violence is not a new problem in Northwest Louisiana. Unfortunately, it is very common and usually a topic that is not openly discussed. The most recent Louisiana statistics from the National Coalition Against Domestic Violence indicates that one in three women report being physically or sexually abused each year. Louisiana also ranks third nationally for women victims to be killed by men. Law enforcement reported in 2006, 8,686 women and 4,607 children received domestic violence services, while more than 3,500 orders for protection were issued (retrieved from www.ncadv.org). The Surgeon General of the United States reported violence as the number one public health risk to women between the ages of 15 and 44 in this country, exceeding auto accidents, muggings, and cancer-related deaths combined.

Domestic violence is a complex and multifaceted problem. Most of these innocent victims feel they have no place to go and are uncertain where to seek refuge in a crisis, as most abusers have isolated them from the outside world. Many victims do not seek medical attention or the help of law enforcement due to fear, intimidation, embarrassment, and a host of other emotions. Many women who are battered often go to extreme and courageous lengths to protect their children from an abusive partner and this usually becomes the determining factor on why they choose to seek help and assistance. When victims make the decision to reach out and seek help, it is of the utmost importance that they be treated with compassion, understanding and empathy. Domestic violence also has a devastating effect on the well-being and level of functioning within the entire family unit and cannot be ignored. Individuals who have experienced trauma often suffer from many forms of family dysfunction that put them at greater risk of victimization. The time following an assault, whether physical, sexual or mental, can be very traumatizing, especially as the perpetrator is usually a spouse or significant other. Furthermore, the victim may have to encounter and tell her/his story to several different individuals, including law enforcement, medical personnel and members of the judicial system, all who have different needs and agendas. As a result, victim advocates are critical and provide guidance and counseling throughout the entire process, and are able to provide the necessary resources and services within the community to assist the victim and her/his family's needs.

2 Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

During 2008, we experienced a dramatic increase in the need for services and for shelter of domestic violence victims. Due to this increase, and the limited services and shelter being provided by the YWCA, Providence House initiated a new, formalized domestic violence program to address this overwhelming need in Northwest Louisiana. This separate facility has 25 rooms for domestic violence families with children and singles (over 100 beds) and offers holistic services to each survivor. More than 350 victims of domestic violence will be served in 2010, especially now that the YWCA has officially closed its doors.

Victim advocates are critical in providing guidance, counseling, and the necessary referral of resources and services within the community to assist the survivor and her/his family's immediate and long-term needs. Advocacy during crisis and follow-up services is essential to provide an effective holistic approach to victims of domestic violence.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

The primary goal of the domestic violence program is to provide an immediate response to a threat by providing a safe, secure place and program support for all victims of domestic violence. The domestic violence advocate role is to provide the most critical support during the crisis period which will allow healing to each victim.

Goal #1: Maintaining training of staff advocates with required annual 40 hours of training.

Goal #2: Advocacy

Goal #3: Counseling

Goal #4: Victim Awareness/Outreach

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify why, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

Goal #1: Maintain training of staff advocates with required annual 40 hours of training

Objective 1: Participate in LCADV meetings, trainings, seminars, and annual conferences to increase knowledge and build relationships with other domestic violence shelter staff.

Objective 2: Attend and participate in quarterly volunteer training sessions.

Goal #2: Advocacy

Objective 1: Serve 100% of all walk-in clients and provide information and/or referrals to appropriate agencies.

Objective 2: Answer 100% of all crisis calls providing information and/or referral to appropriate agencies.

Objective 3: Provide information regarding the SAFE House shelter and/or hotel vouchers to 100% of those needing emergency shelter.

Objective 4: Develop a detailed safety plan, for 100% of victims.

Objective 5: Provide assistance obtaining restraining orders to 100% of those who request them.

Objective 6: Provide transportation to 100% of all those who request it to attend court proceedings and/or hearings.

Goal #3: Counseling

Objective 1: Provide daily peer support sessions to all those in the SAFE House shelter.

Objective 2: Provide a licensed counselor to those who request therapy services (residential and non-residential survivors)

Objective 3: Provide continuity of care to 100% of those who request ongoing counseling (adults and children).

Objective 4: Collaborate with Center for Families in the development of an ongoing support group.

Goal #4: Victim Awareness/Outreach

Objective 1: Provide information on services for victims in 12 community settings.

Objective 2: Use of billboards, college newspapers and the local media to inform victims of services available.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

The primary goal of the domestic violence program is to provide an immediate response to a threat by providing a safe, secure place and program support for all victims of domestic violence. The domestic violence advocate role is to provide the most critical support during the crisis period which will allow healing to each victim.

Goal #1: Maintain training of staff advocates with required annual 40 hours of training (Attend at least 1 training event per quarter: 1/1/11-3/31/11; 4/1/11-6/30/11; 7/1/11-9/30/11; 10/1/11-12/31/11)

Objective 1: Participate in LCADV meetings, trainings, seminars, and annual conferences to increase knowledge and build relationships with other domestic violence shelter staff.

Objective 2: Attend and participate in quarterly volunteer training sessions.

Goal #2: Advocacy (Ongoing from 1/1/11-12/31/11)

Objective 1: Serve 100% of all walk-in clients and provide information and/or referrals to appropriate agencies.

Objective 2: Answer 100% of all crisis calls providing information and/or referral to appropriate agencies.

Objective 3: Provide information regarding the SAFE House shelter and/or hotel vouchers to 100% of those needing emergency shelter.

Objective 4: Develop a detailed safety plan, for 100% of victims.

Objective 5: Provide assistance obtaining restraining orders to 100% of those who request them.

Objective 6: Provide transportation to 100% of all those who request it to attend court proceedings and/or hearings.

Goal #3: Counseling (Ongoing from 1/1/11-12/31/11)

Objective 1: Provide daily peer support sessions to all those in the SAFE House shelter.

Objective 2: Provide a licensed counselor to those who request therapy services (residential and non-residential survivors).

Objective 3: Provide continuity of care to 100% of those who request ongoing counseling (adults and children).

Objective 4: Collaborate with Center for Families in the development of an ongoing support group.

Goal #4: Victim Awareness/Outreach (Ongoing from 1/1/11-12/31/11; DV Awareness month activities = 10/1/11-10/31/11)

Objective 1: Provide information on services for victims in 12 community settings.

Objective 2: Use of billboards, college newspapers and the local media to inform victims of services available.

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

1 2 3 4 5 6 7 All (Statewide Project)

2. Type of Organization:

Applicable Agency: Law Enforcement Prosecution Court Non-Profit Organization Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds

- | | |
|---|---|
| <input type="checkbox"/> Community-Based Organization | <input type="checkbox"/> Prosecution |
| <input type="checkbox"/> Court | <input type="checkbox"/> Sexual Assault Program |
| <input type="checkbox"/> Domestic Violence Program | <input type="checkbox"/> Sexual Assault State Coalition |
| <input type="checkbox"/> Domestic Violence State Coalition | <input type="checkbox"/> Tribal Coalition |
| <input checked="" type="checkbox"/> Dual Program (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Government |
| <input type="checkbox"/> Dual State Coalition (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Sexual Assault and/or Domestic Violence Program |
| <input type="checkbox"/> Government Agency (Department of Human Services, Bureau of Health) | <input type="checkbox"/> Unit of Local Government |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> University/School |
| <input type="checkbox"/> Probation, Parole, or Other Correctional Agency | <input type="checkbox"/> Other (Specify): |

Yes No Is this a faith-based organization?

Yes No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: SHIRLEY STEWART PHONE: (318) 226-5015 EMAIL: SHIRLEY@STEWARTSHELTER.COM

Yes No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: () - EMAIL:

Yes No 3. Has this individual attended trainings provided by LCLR to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLR within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at <http://lclcr.la.gov/resources/lavns.asp>.

Yes No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please fax a written request to request free LAVNS materials at www.lclcr.la.gov/lavns.

G. CRIME VICTIMS REPARATIONS (CVR)

Yes No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: PHONE: () - EMAIL:

Yes No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

Yes No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at <http://lclcr.la.gov/parishsheriff.asp>.

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected - what is the source?

Providence House tracks client statistical information and ultimately, produces an Annual Program Report to the community. Additionally, as it relates to the other goals, the Domestic Violence Program Manager tracks the trainings, the counseling sessions, and the education outreach efforts.

2. When will the data be collected?

Providence House tracks client statistical information daily, weekly and monthly.

3. Who will collect and analyze the data?

Domestic Violence Program Manager oversees the collection of the data; The Director of Administration analyzes and submits the data to Louisiana Commission on Law Enforcement

4. Who will be responsible for submitting the data for the VAWA Annual Report; State name and contact information

Name: RHONDA WAITS Phone: (504) 221-7887 Email: RHONDA@THEPROVIDENCEHOUSE.COM

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

All Providence House programs receive an in-depth evaluation, conducted annually, to allow the programs to continue to be responsive to the needs of the immediate population served, as well as continue to evolve. This evaluation is conducted by the Program Review and Development Committee, comprised of staff, Board members and community representatives. All reports and recommendations are reported to the Board of Directors.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Providence House prepares and presents monthly statistical data and annual reports to the staff, Board of Directors and the public. Providence House will disseminate quarterly reports and monthly/quarterly expenditure reports to the Louisiana Commission on Law Enforcement.

J. CONTINUATION

Yes No Do you plan to continue this project at the conclusion of federal support?
Since continued STOP funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

Annually, the Providence House continues to aggressively seek funding, including public and private dollars, from individuals, foundations and organizations. Funding concerns will always challenge non-profits. There are no easy answers, but we do have a great track record of success (18 years). Providence House is currently researching and submitting funding opportunities to such agencies that are dedicated to domestic violence and family violence prevention.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

Providence House owns two buildings (shelter and education center) and rents over 50 apartments in the Shreveport-Bossier City communities. In February 2009, Providence House leased and renovated an additional 14,000 sq. ft. facility to shelter domestic violence victims (known as the SAFE House). The SAFE House includes living and office space, including a children's area, computer lab, kitchens and lounges, to care for 25 domestic violence families with children and singles (over 100 beds). Providence House also owns and leases several vehicles to facilitate transportation for clients (vans, bus, and cars).

L. AUDIT REQUIREMENTS

All applications must check one:

This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency) from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:

1	Date of last audit	2/24/10
2	Dates covered by last audit:	10/1/08-9/30/09
3	Date of next audit:	2/1/11
4	Dates to be covered by next audit:	10/1/09-9/30/10
5	Date next audit will be forwarded to LCLE:	3/1/11

This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

Yes No Are you using volunteers as staff?
If yes, describe the duties and functions to be performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). If volunteers are used as staff, their duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

Yes No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587 I) as appropriate?

N. CONSULTATION

Law enforcement, prosecution, the courts, probation and parole agencies and victim services providers must consult with each other. Briefly describe the process used to consult, coordinate, and collaborate with each agency. Attach original current letters of support and/or written cooperative agreements indicating awareness and cooperation/role with this project.

All of the aforementioned agencies are a critical element to providing the complete continuum of care for our clients. Providence House's long-standing history of success has cemented relationships with all of these entities. Letters of support are included with this request.