

LOUISIANA COMMISSION ON LAW ENFORCEMENT  
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW  
SUMMARY

APPLICATION NUMBER: C11-1-012

APPLICANT: Providence House

PROJECT TITLE: Domestic Violence Program

PROJECT FUNDS :

|        |    |               |         |
|--------|----|---------------|---------|
| FUND:  | \$ | <u>47,846</u> | 80.00%  |
| MATCH: | \$ | <u>11,962</u> | 20.00%  |
| TOTAL: | \$ | <u>59,808</u> | 100.00% |

PROJECT DURATION: 12 months

START DATE: 01/01/2012

END DATE: 12/31/2012

Continuation of C09-1-014

PROJECT SUMMARY:

The primary goal of this request is to continue funding of two full-time staff advocate positions. These positions provide the critical ongoing support and promote healing to approximately 350 victims of domestic violence. The domestic violence advocacy services offered by Providence House are essential to victims and allows them the opportunity to regain control, make informed decisions and access available community resources, which will then allow these victims to feel safe enough to address change within their lives. It is the belief that reducing violence in families reduces violence in the community and promotes safer and more secure areas for individuals to live and work. This program provides crisis intervention, medical and legal advocacy, and counseling for victims of domestic violence and sexual assault in Northwest Louisiana while promoting the prevention of violence to the community through education.

RECOMMENDATION: FUND X DENY    

SPECIAL CONDITIONS :

1. NO RELEASE OF 10% TOTAL FEDERAL FUNDS BY LCLE UNTIL MONITORING REVIEW IS RECEIVED BY LCLE.
2. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.



**LOUISIANA COMMISSION  
ON LAW ENFORCEMENT  
AND THE ADMINISTRATION  
OF CRIMINAL JUSTICE**

CRIME VICTIM ASSISTANCE  
FORMULA GRANT PROGRAM

CFDA #16.575

FOR LCLE USE ONLY:

Project ID: C11-1-012 CVA Purpose Area: 2, 4

|   |  |   |  |
|---|--|---|--|
| 1. TITLE OF PROJECT<br>DOMESTIC VIOLENCE PROGRAM  |  | 2. <input type="checkbox"/> NEW PROJECT<br><input checked="" type="checkbox"/> CONTINUATION PROJECT OF: <u>C10-1-015</u>  |  |
| 3. PROJECT DURATION<br>Total Length: <u>12</u> Months (Not to exceed 12 Months)<br>Desired Start Date: <u>1/1/2012</u><br>Desired End Date: <u>12/31/2012</u>   |  | 4. PROJECT FUNDS<br>Federal Funds: <u>\$47,846</u><br>Cash Match: <u>\$11,962</u><br>In-Kind Match: <u>\$0</u><br>Total Project: <u>\$59,808</u>  |  |
| 5A. APPLICANT AGENCY INFORMATION<br>Agency Name: PROVIDENCE HOUSE<br>Physical Address: 814 COTTON STREET<br>City: SHREVEPORT Zip: 71101-<br>Mailing Address: 814 COTTON STREET<br>City: SHREVEPORT Zip: 71101-<br>Phone: (318) 221-7887 FAX: (318) 221-7976<br>Email: SIMONE@THEPROVIDENCEHOUSE.COM |  | 5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY<br>Authorized Official: SIMONE HENNESSEE<br>Title: EXECUTIVE DIRECTOR<br>Agency Name: PROVIDENCE HOUSE<br>Address: 814 COTTON STREET<br>City: SHREVEPORT Zip: 71101-<br>Phone: (318) 221-7887 FAX: (318) 221-7976<br>Email: SIMONE@THEPROVIDENCEHOUSE.COM |  |
| Fed Employer Tax Id: 72 - 1205164 DUNS: 883592149 -   |  | CCR CAGENCAGE: 4S3Q4 CCR Expiration Date: 5/31/2012   |  |

|  |   |  |
|--|---|--|
| 6. IMPLEMENTING AGENCY<br>Name: SIMONE HENNESSEE<br>Title: EXECUTIVE DIRECTOR<br>Agency: PROVIDENCE HOUSE<br>Address: 814 COTTON STREET<br>City: SHREVEPORT Zip: 71101-<br>Phone: (318) 221-7887 FAX: (318) 221-7976<br>Email: SIMONE@THEPROVIDENCEHOUSE.COM | 7. PROJECT DIRECTOR<br>Name: SIMONE HENNESSEE<br>Title: EXECUTIVE DIRECTOR<br>Agency: PROVIDENCE HOUSE<br>Address: 814 COTTON STREET<br>City: SHREVEPORT Zip: 71101-<br>Phone: (318) 221-7887 FAX: (318) 221-7976<br>Email: SIMONE@THEPROVIDENCEHOUSE.COM | 8. FINANCIAL OFFICER<br>Name: LAURA PERDUE<br>Title: DIRECTOR OF DEVELOPMENT<br>Agency: PROVIDENCE HOUSE<br>Address: 814 COTTON STREET<br>City: SHREVEPORT Zip: 71101-<br>Phone: (318) 221-7887 FAX: (318) 221-7976<br>Email: LAURA@THEPROVIDENCEHOUSE.COM |
|--|---|--|

9. BRIEF PROJECT DESCRIPTION: (Please do not exceed space provided below.)  
Providence House provides crisis intervention, medical and legal advocacy, and counseling for victims of domestic violence and sexual assault in Northwest Louisiana, while promoting the prevention of violence to the community through prevention education.  
The primary goal of this request is to continue funding of two full-time staff advocate positions. These positions provide the critical ongoing support and promote healing to approximately 350 victims of domestic violence. The domestic violence advocacy services offered by Providence House are essential to victims and allows them the opportunity to regain control, make informed decisions and access available community resources, which will then allow these victims to feel safe enough to address change within their lives. It is the belief that reducing violence in families reduces violence in the community and promotes safer and more secure areas for individuals to live and work.

CVA - 1

Revised JULY 2010

**VOCA PURPOSE AREAS**

Please Check Type of Victimization Served (Check all that apply):

|                                     |                        |
|-------------------------------------|------------------------|
| <input type="checkbox"/>            | Sexual Assault         |
| <input checked="" type="checkbox"/> | Domestic Abuse         |
| <input type="checkbox"/>            | Child Abuse            |
| <input checked="" type="checkbox"/> | Previously Underserved |

State Type of Previously Underserved: Rural, Assault

**PROJECT BUDGET SUMMARY**

**INSTRUCTIONS:** The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, check the type of victimization types that this project will address.

| CHECKLIST:   | YES:                                | NO:                      |
|--|-------------------------------------|--------------------------|
| Are all budgeted items allowable per Program Guidelines?                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Were instructions followed to determine allowable personnel/contractual costs? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Are all line item computations correct?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Do line items add to category totals?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Have category totals been rounded to nearest dollar?                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.  
Person Completing Budget Section: LAURA PERDUE Title: DIRECTOR OF DEVELOPMENT  
Phone: (318) 221-7887 Fax: (318) 221-7976 E-Mail: LAURA@THEPROVIDENCEHOUSE.COM

**PROJECT BUDGET SUMMARY**

| BUDGET CATEGORIES               | FEDERAL FUNDS   | CASH MATCH      | IN-KIND MATCH | SECTION TOTAL   |
|---------------------------------|-----------------|-----------------|---------------|-----------------|
| SECTION 100. PERSONNEL          | \$47,846        | \$2,400         | \$0           | \$50,246        |
| SECTION 200. FRINGE BENEFITS    | \$0             | \$7,678         | N/A           | \$7,678         |
| SECTION 300. TRAVEL             | \$0             | \$0             | \$0           | \$0             |
| SECTION 400. EQUIPMENT          | \$0             | \$0             | \$0           | \$0             |
| SECTION 500. SUPPLIES           | \$0             | \$1,884         | \$0           | \$1,884         |
| SECTION 600. CONTRACTUAL        | \$0             | \$0             | N/A           | \$0             |
| SECTION 700. RENOVATION COSTS   | \$0             | \$0             | \$0           | \$0             |
| SECTION 800. OTHER DIRECT COSTS | \$0             | \$0             | \$0           | \$0             |
| <b>TOTAL:</b>                   | <b>\$47,846</b> | <b>\$11,962</b> | <b>\$0</b>    | <b>\$59,808</b> |

Provide Source of Cash Match: PRIVATE DONATIONS

Provide Source of In-Kind Match: N/A

CVA - 2

Revised JULY 2010

**SECTION 100. PERSONNEL**

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

**FULL-TIME EMPLOYEES:**

| POSITION TITLE                                   | EMPLOYEE NAME   | FT | ACTUAL MONTHLY SALARY | TIME DEVOTED TO PROJECT | NUMBER OF MONTHS | TOTAL SALARY PAID BY GRANT | PAID WITH                           |                                     |
|--|-----------------|----|-----------------------|-------------------------|------------------|----------------------------|-------------------------------------|-------------------------------------|
|  |                 |    |                       |                         |                  |                            | F                                   | C                                   |
| DOMESTIC VIOLENCE ADVOCATE                       | Margaret Bryant | FT | \$1,947.16            | 100.00%                 | 12.00            | \$23,365.92                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| DOMESTIC VIOLENCE ADVOCATE                       | Chevelon Tyler  | FT | \$2,240.00            | 100.00%                 | 12.00            | \$26,880.00                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
|  |                 | FT |                       |                         |                  | \$0.00                     | <input type="checkbox"/>            | <input type="checkbox"/>            |
|  |                 | FT |                       |                         |                  | \$0.00                     | <input type="checkbox"/>            | <input type="checkbox"/>            |
|  |                 | FT |                       |                         |                  | \$0.00                     | <input type="checkbox"/>            | <input type="checkbox"/>            |
|  |                 | FT |                       |                         |                  | \$0.00                     | <input type="checkbox"/>            | <input type="checkbox"/>            |
|  |                 | FT |                       |                         |                  | \$0.00                     | <input type="checkbox"/>            | <input type="checkbox"/>            |
|  |                 | FT |                       |                         |                  | \$0.00                     | <input type="checkbox"/>            | <input type="checkbox"/>            |
| SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES: |                 |    |                       |                         |                  | \$50,245.92                |                                     |                                     |

F = Fed Funds  
C = Cash Match

**PART-TIME OR OVERTIME EMPLOYEES:**

| POSITION TITLE   | EMPLOYEE NAME | FT | OT | ACTUAL EMPLOYEE HOURLY SALARY RATE | NUMBER OF HOURS | TIME DEVOTED TO PROJECT | NUMBER OF WEEKS | TOTAL SALARY PAID BY GRANT | PAID WITH                |                          |
|--|---------------|----|----|------------------------------------|-----------------|-------------------------|-----------------|----------------------------|--------------------------|--------------------------|
|  |               |    |    |                                    |                 |                         |                 |                            | F                        | C                        |
| n/a  |               |    |    |                                    |                 |                         |                 | \$0.00                     | <input type="checkbox"/> | <input type="checkbox"/> |
|  |               |    |    |                                    |                 |                         |                 | \$0.00                     | <input type="checkbox"/> | <input type="checkbox"/> |
|  |               |    |    |                                    |                 |                         |                 | \$0.00                     | <input type="checkbox"/> | <input type="checkbox"/> |
|  |               |    |    |                                    |                 |                         |                 | \$0.00                     | <input type="checkbox"/> | <input type="checkbox"/> |
|  |               |    |    |                                    |                 |                         |                 | \$0.00                     | <input type="checkbox"/> | <input type="checkbox"/> |
|  |               |    |    |                                    |                 |                         |                 | \$0.00                     | <input type="checkbox"/> | <input type="checkbox"/> |
|  |               |    |    |                                    |                 |                         |                 | \$0.00                     | <input type="checkbox"/> | <input type="checkbox"/> |
| SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES: |               |    |    |                                    |                 |                         |                 | \$0.00                     |                          |                          |

F = Fed Funds  
C = Cash Match

**VOLUNTEERS:**

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.

|   | NO. OF HOURS | VALUED RATE OF HOURLY PAY | IN-KIND TOTAL |
|---|--------------|---------------------------|---------------|
|   |              |                           | \$0.00        |
|   |              |                           | \$0.00        |
| SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES: |              |                           | \$0.00        |

| SECTION 100. PERSONNEL SUMMARY |          |
|--------------------------------|----------|
| FEDERAL FUNDS                  | \$47,846 |
| CASH MATCH                     | \$2,400  |
| IN-KIND MATCH                  | \$0      |
| PERSONNEL TOTAL                | \$50,246 |

**SECTION 100. PERSONNEL (Continued) - BRIEFLY EXPLAIN**

Yes  No Are job descriptions for each position attached? If not, explain:

Yes  No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

Providence House has served families who were domestic violence victims since its inception. However, during the summer of 2011, we experienced a dramatic increase in the need for services and shelter. To date, the area has suffered four murder-suicides within a 90 day time period. These tragedies have elevated the sense of urgency for many victims, and they are seeking shelter. As of this submission, we have already met our SAFE House numbers of those served this time last year: 108 families for 2010 versus 111 families to date in 2011 with three months left of our fiscal year! This breaks down to 414 people and, of those, 206 are children.

B) The basis for determining the salary of each position:

Salaries were based on comparable positions at local non-profit agencies and by using the Louisiana Association of Non Profit Salary Comparisons.

C) Project duties of each position requested:

Advocates: Direct services to domestic violence victims, including but not limited to: answer telephone crisis line, assess the victim's situation while providing intervention and de-escalation, safety planning and develop service plan and/or referral(s), helping to meet the individual's/family's immediate (shelter, basic needs, transportation, etc.) and long-term needs; assist victim/family in identifying resources and assure all needed services provided are effective in meeting the victim's and/or family's goals; assist clients in preparing documentation and successfully navigating the judicial system including filing injunctions, requests for Legal Aid representation and court testimony; mediate and facilitate communication between client and other agencies/providers, assuring referrals given are appropriate and are accessed by the client; develop and review written safety plans for victims and family members to assure their own safety; educate client about pending legal procedures and possible court-related situations while helping to prepare them to support law enforcement in prosecution of their case; accompany victim as needed or requested to any judicial hearings, trials and court related procedures by Law Enforcement; provide community education to individuals or groups about victims' rights, available services, safety and prevention efforts, and other family violence subjects.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee was moved must be filled. If employee is same from the previous grant, indicate if the employee was originally hired for that position.]

All personnel is existing as this is a continuation of a grant.



## PROGRAM NARRATIVE

### A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. Document the need, not the symptoms or solutions. Be sure to include current valid local data to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

Domestic violence is not a new problem in Northwest Louisiana. Unfortunately, it is very common and usually a topic that is not openly discussed. The most recent Louisiana statistics from the National Coalition Against Domestic Violence indicates that one in three women report being physically or sexually abused each year. Louisiana also ranks third nationally for women victims to be killed by men. Law enforcement reported in 2006, 8,686 women and 4,607 children received domestic violence services, while more than 3,500 orders for protection were issued (retrieved from [www.ncadv.org](http://www.ncadv.org)). The Surgeon General of the United States reported violence as the number one public health risk to women between the ages of 15 and 44 in this country, exceeding auto accidents, muggings, and cancer-related deaths combined.

Domestic violence is a complex and multifaceted problem. Most of these innocent victims feel they have no place to go and are uncertain where to seek refuge in a crisis, as most abusers have isolated them from the outside world. Many victims do not seek medical attention or the help of law enforcement due to fear, intimidation, embarrassment, and a host of other emotions. Many women who are battered often go to extreme and courageous lengths to protect their children from an abusive partner and this usually becomes the determining factor on why they choose to seek help and assistance. When victims make the decision to reach out and seek help, it is of the utmost importance that they be treated with compassion, understanding and empathy. Domestic violence also has a devastating effect on the well-being and level of functioning within the entire family unit and cannot be ignored. Individuals who have experienced trauma often suffer from many forms of family dysfunction that put them at greater risk of victimization. The time following an assault, whether physical, sexual or mental, can be very traumatizing, especially as the perpetrator is usually a spouse or significant other. Furthermore, the victim may have to encounter and tell her/his story to several different individuals, including law enforcement, medical personnel and members of the judicial system, all who have different needs and agendas. As a result, victim advocates are critical and provide guidance and counseling throughout the entire process, and are able to provide the necessary resources and services within the community to assist the victim and her/his family's needs.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

During 2008, we experienced a dramatic increase in the need for services and for shelter of domestic violence victims. Due to this increase, and the limited services and shelter being provided by the YWCA, Providence House initiated a new, formalized domestic violence program, to address this overwhelming need in Northwest Louisiana. This separate facility has 25 rooms for domestic violence families with children and singles (over 100 beds) and offers holistic services to each survivor. More than 350 victims of domestic violence will be served in 2011, especially now that the YWCA has officially closed its doors.

Victim advocates are critical in providing guidance, counseling, and the necessary referral of resources and services within the community to assist the survivor and her/his family's immediate and long-term needs. Advocacy during crisis and follow-up services is essential to provide an effective holistic approach to victims of domestic violence. Without this continued funding, two of the ten domestic violence staff will have to be eliminated.

### B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

The primary goal of the domestic violence program is to provide an immediate response to a threat by providing a safe, secure place and program support for all victims of domestic violence. The domestic violence advocate role is to provide the most critical support during the crisis period which will allow healing to each victims.

### C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

Objective 1: SAFE House Advocates will serve a minimum of 350 persons for this granting period. (Evidenced by last year's numbers met.)

Objective 1: Advocates will develop holistic treatment plans for a minimum of 350 survivors.

#### D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

The primary goal of the domestic violence program is to provide an immediate response to a threat by providing a safe, secure place and program support for all victims of domestic violence. The domestic violence advocate role is to provide the most critical support during the crisis period which will allow healing to each victims.

All activities are ongoing:

Direct services to domestic violence victims, including but not limited to: answer telephone crisis line, assess the victim's situation while providing intervention and de-escalation, safety planning and develop service plan and/or referral(s), helping to meet the individual's/family's immediate (shelter, basic needs, transportation, etc.) and long-term needs; assist victim/family in identifying resources and assure all needed services provided are effective in meeting the victim's and/or family's goals; assist clients in preparing documentation and successfully navigating the judicial system including filing injunctions, requests for Legal Aid representation and court testimony; mediate and facilitate communication between client and other agencies/providers, assuring referrals given are appropriate and are accessed by the client; develop and review written safety plans for victims and family members to assure their own safety; educate client about pending legal procedures and possible court-related situations while helping to prepare them to support law enforcement in prosecution of their case; accompany victim as needed or requested to any judicial hearings, trials and court related procedures by Law Enforcement; provide community education to individuals or groups about victims' rights, available services, safety and prevention efforts, and other family violence subjects.

#### E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

1  2  3  4  5  6  7  All (Statewide Project)

2. Type of Organizations:

Applicant Agency:  Law Enforcement  Prosecution  Court  Non-Profit Organization  Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- |   |   |
|---|---|
| <input type="checkbox"/> Community-Based Organization                                       | <input type="checkbox"/> Prosecution  |
| <input type="checkbox"/> Court  | <input type="checkbox"/> Sexual Assault Program                                 |
| <input type="checkbox"/> Domestic Violence Program  | <input type="checkbox"/> Sexual Assault State Coalition                         |
| <input type="checkbox"/> Domestic Violence State Coalition                                  | <input type="checkbox"/> Tribal Coalition                                       |
| <input checked="" type="checkbox"/> Dual Program (Sexual Assault and Domestic Violence)     | <input type="checkbox"/> Tribal Government                                      |
| <input type="checkbox"/> Dual State Coalition (Sexual Assault and Domestic Violence)        | <input type="checkbox"/> Tribal Sexual Assault and/or Domestic Violence Program |
| <input type="checkbox"/> Government Agency (Department of Human Services, Bureau of Health) | <input type="checkbox"/> Unit of Local Government                               |
| <input type="checkbox"/> Law Enforcement  | <input type="checkbox"/> University/School                                      |
| <input type="checkbox"/> Probation, Parole, or Other Correctional Agency                    | <input type="checkbox"/> Other (Specify):                                       |

Yes  No Is this a faith-based organization?

Yes  No Is this a culturally specific community-based organization?

#### F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: SHIRLEY STEWART PHONE: (318) 226-5015 EMAIL: SHIRLEY.STEWART@LAVNS.COM

Yes  No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

Yes  No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: <http://lcle.la.gov/programs/lavns.asp>

Yes  No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: [www.lcle.la.gov/lavns](http://www.lcle.la.gov/lavns).

#### G. CRIME VICTIMS REPARATIONS (CVR)

Yes  No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

Yes  No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

Yes  No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: <http://lcle.la.gov/programs/cvr.asp>

#### H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

Goal #1: Training of staff and volunteer advocates with required 40 hours of training

Outcomes: Training sessions were offered quarterly to all staff and volunteers. Staff also attended LCADV meetings, classes and seminars.

Goal 2: Advocacy

Outcomes: All walk-in clients were provided information and/or referrals to appropriate agencies, including safety planning. All crisis calls were answered, including conducting a lethality assessment and writing safety planning; no calls were missed.

Information regarding the SAFE House shelter was given to those needing emergency shelter. Assistance obtaining restraining orders was given to those who request them (average 40 per month). Transportation was provided to those who needed to attend court proceedings and/or hearings, if none was available.

Goal #3: Counseling

Outcomes: Ongoing counseling (adult and children) was provided to those who requested. Began to collaborate with Center for Families in the development of an ongoing support group.

Goal #4: Community Education Trainings/Outreach

Outcomes: Community education trainings on domestic violence were provided (over 130 sessions). Providence House ran a full month campaign called "No Tolerance" during the month of October (National Domestic Violence Awareness Month), including billboards, mass mailings, Day at the Boardwalk, and a mall display. General information brochures were developed on domestic violence and the services Providence House offered.

2. Did the project work as expected? Explain.

YES. Providence House is on track to successfully complete the four goal objectives outlined in the most recent CVA grant. The only issue we have had with the current grant is the staff stability (high turnover), but no services and goal objectives suffered due to this. Staff has now been stabilized and ongoing "trauma relief" trainings are being offered to the staff to help with staff burnout.

3. Have the original goals and objectives been revised?  Yes  No

If Yes, explain what changes will be made in the continuation of this project and why?

#### I. EVALUATION AND DISSEMINATION OF REPORTING

##### A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected - what is the source?

Providence House tracks client statistical information daily, weekly, and monthly, and then ultimately, produces an Annual Program Report to the community. Additionally, as it relates to the other goals, the Domestic Violence Program Manager tracks the trainings, the counseling sessions, and the education outreach efforts on a monthly basis.

2. When will the data be collected?

See #1.

3. Who will collect and analyze the data?

Domestic Violence Program Manager oversees the collection of the data; The Director of Administration analyzes and submits the data to Louisiana Commission on Law Enforcement.

4. Who will be responsible for submitting the data for the Quarterly Progress Reports: State name and contact information.

Name: Rhonda Watts

Phone: (318) 221-7887

Email: Rhonda@THEPROVIDENCEHOUSE.COM

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

All Providence House programs receive an in-depth evaluation, conducted annually, to allow the programs to continue to be responsive to the needs of the immediate population served, as well as continue to evolve. This evaluation is conducted by the Program Review and Development Committee, comprised of staff, Board members and community representatives. All reports and recommendations are reported to the Board of Directors.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Providence House prepares and presents monthly statistical data and annual reports to the staff, Board of Directors and the public. Providence House will disseminate quarterly reports and monthly/quarterly expenditure reports to the Louisiana Commission on Law Enforcement.

#### J. CONTINUATION

- Yes  No Do you plan to continue this project at the conclusion of federal support?  
Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

Annually, the Providence House continues to aggressively seek funding, including public and private dollars, from individuals, foundations and organizations. Funding concerns will always challenge non-profits. There are no easy answers, but we do have a great track record of success (20 years). Providence House is currently researching and submitting funding opportunities to such agencies that are dedicated to domestic violence and family violence prevention.

#### K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

Providence House owns two buildings (shelter and education center) and rents over 60 apartments in the Shreveport-Bossier City communities. In February 2009, Providence House leased and renovated an additional 14,000 sq. ft. facility to shelter domestic violence victims (known as the SAFE House). The SAFE House includes living and office space, including a children's area, computer lab, kitchens and lounges, to care for 25 domestic violence families with children and singles (over 100 beds). Providence House also owns and leases several vehicles to facilitate transportation for clients (vans, bus, and cars).

#### L. AUDIT REQUIREMENTS

All applications must check one:

- This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:
- |   |                 |
|---|-----------------|
| 1. Date of last audit:                        | 3/1/11          |
| 2. Dates covered by last audit:               | 10/1/09-9/30/10 |
| 3. Date of next audit:                        | 2/1/12          |
| 4. Dates to be covered by next audit:         | 10/1/10-9/30/11 |
| 5. Date next audit will be forwarded to LCLE: | 6/1/12          |
- This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

#### M. VOLUNTEERS

- Yes  No Are you using volunteers as match?  
If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.
- Yes  No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

#### N. REQUIRED COMPONENTS

1. Subgrantees are required to help victims apply for victim compensation. Describe a specific plan on how applicant has or will interface with the Louisiana Crime Victims Reparations Program.

Referral to Louisiana Crime Victims Reparations Program is a critical component of the referrals that victims receive during the advocacy process. The program is explained and procedures for registering as a victim are outlined. Victims are given brochures and referral sheets with the appropriate contact person's name and phone number during their medical exam at the hospital and during the intake process for walk-in victims, including assistance with applications, forms and procedures, as necessary.

2. Describe how applicant has/will coordinate activities with other criminal justice system/private service providers in the community. If you have obtained cooperative agreements, a copy may be attached to the application in addition to the brief description.

This agency works collaboratively with community providers and law enforcement to ensure victims understand their options and are contacted with the resources available to them. Providence House is an active member of the Shreveport Bossier Domestic Violence Task Force and is currently working to develop similar contacts and collaborations in Webster Parish.

3. Indicate how the applicant will address the issue of encouraging the victims to report to law enforcement. Policies and procedures may be attached to the application in addition to the brief description.

Advocacy for domestic violence victims requires a clear understanding that the decision to report to law enforcement must come from with victims themselves at a time when they feel safe. Self-determination must always be respected, even when the victim chooses not to report. The services offered by Providence House advocates will help the victim regain control through the process of making informed choices, and accessing available community resources, allowing the victims the freedom to feel safe to report, while also respecting their wish. However, every effort will be made to work diligently with victims and to address any fears that may prevent them from moving forward with prosecution.

4. State that the applicant will comply with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate. The Louisiana Child Protection Act refers to screening prospective employees, NOT reporting instances of child abuse.

Providence House complies with the Louisiana Child Protection Act and conducts criminal background checks and fingerprinting of all staff and volunteers who work directly with the children.