LOUISIANA COMMISSION ON LAW ENFORCEMENT AND ADMINISTRATION OF CRIMINAL JUSTICE	APPLICATION AND REVIEW SUMMARY

APPLICATION NUMBER: M10-8-028

APPLICANT: Providence House

PROJECT TITLE: Sexual Assault Program

PROJECT FUNDS :

FUND:	$ 20,251	100.00%	PROJECT DURATION:	12 months
MATCH:	$ 0	0.00%	START DATE:	05/01/2011
TOTAL:	$ 20,251	100.00%	END DATE:	04/30/2012

Continuation of M08-8-037

PROJECT SUMMARY:

Providence House provides crisis intervention, advocacy and counseling for victims of sexual assault and domestic violence in Caddo, Bossier and Webster parishes, while promoting the prevention of violence to the community through education. The primary goal of this request is to fund the permanent full-time staff position to provide overall coordination of the sexual assault program. Currently, Providence House employs one coordinator, three full-time sexual assault advocates, one part-time educator, and utilizes many volunteers to facilitate the program.

RECOMMENDATION : **FUND** X **DENY** ___

SPECIAL CONDITIONS :

1. NO DRAWDOWN OF FUNDS (AWARD) BY LCLE UNTIL APPLICANT RESPONSE TO LCLE LETTER OF 04/06/11 IS REVIEWED AND APPROVED BY LCLE STAFF.

LOUISIANA COMMISSION ON LAW ENFORCEMENT AND THE ADMINISTRATION OF CRIMINAL JUSTICE

S.T.O.P. VIOLENCE AGAINST WOMEN FORMULA GRANT PROGRAM

CFDA #16.588

FOR LCLE USE ONLY: Project ID: M10-8-028 VAWA Purpose Area: 5, 12

1. TITLE OF PROJECT
Sexual Assault Program

2. ☐ NEW PROJECT
☒ CONTINUATION PROJECT OF: M09 - 8 - 028

3. PROJECT DURATION
Total Length: 12 Months (*Not to exceed 12 Months*)
Desired Start Date: 5/1/2011
Desired End Date: 4/30/2012

4. PROJECT FUNDS
Federal Funds: $20,251
Cash Match
In-Kind Match:
Total Project: $20,251

5A. APPLICANT AGENCY INFORMATION
Agency Name: The Providence House
Physical Address: 814 Cotton Street
City: Shreveport Zip: 71101-3404
Mailing Address: 814 Cotton Street
City: Shreveport Zip: 71101-3404
Phone: (318) 221-7887 FAX: (318) 221-7976
Email: simone@theprovidencehouse.com

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY
Authorized Official: Simone Hennessee
Title: Executive Director
Agency Name: The Providence House
Address: 814 Cotton Street
City: Shreveport Zip: 71101-3404
Phone: (318) 221-7887 FAX: (318) 221-7976
Email: simone@theprovidencehouse.com 5/31/2011

Fed Employer Tax Id: 72 - 1205164 DUNS: 883592149 - CCR CAGE/NCAGE: 4S3Q4 CCR Expiration Date: 4/16/2011

6. IMPLEMENTING AGENCY
Name: Simone Hennessee
Title: Executive Director
Agency: The Providence House
Address: 814 Cotton Street
City: Shreveport Zip: 71101-3404
Phone: (318) 221-7887 FAX: (318) 221-7976
Email: simone@theprovidencehouse.com

7. PROJECT DIRECTOR
Name: Simone Hennessee
Title: Executive Director
Agency: The Providence House
Address: 814 Cotton Street
City: Shreveport Zip: 71101-3404
Phone: (318) 221-7887 FAX: (318) 221-7976
Email: simone@theprovidencehouse.com

8. FINANCIAL OFFICER
Name: Rhonda Watts
Title: Director of Accounting
Agency: The Providence House
Address: 814 Cotton Street
City: Shreveport Zip: 71101-3404
Phone: (318) 221-7887 FAX: (318) 221-7976
Email: rhonda@theprovidencehouse.com

9. BRIEF PROJECT DESCRIPTION: *(Please do not exceed space provided below.)*

Providence House provides crisis intervention, advocacy and counseling for victims of sexual assault and domestic violence in Caddo, Bossier and Webster parishes, while promoting the prevention of violence to the communtiy through education. The primary goal of this request is to fund the permanet full-time staff position to provide the overall coordination of the sexual assault program. Currently, Providence House employs one coordinator, three full-time sexual assault advocates, one part-time prevention educator and utilizes many volunteers to facilitate the program.

Sexual assault has a devastating effect on the well-being and level of functioning within the entire family unit and cannot be ignored. Individuals who have experienced trauma often suffer from many forms of family dysfunction that puts them at greater risk of victimization. The time following a sexual assault can be very traumatizing, expecially if the perpetrator is know or/and still at large. The Sexual Assault Program Coordinator is critical to ensuring the service provided for victims is complete, thorugh and delivered with the utmost care and repsect.

2011 JAN 12 PM 3:29
LA COMMISSION
LAW ENFORCEMENT

VAWA PURPOSE AREAS

Check the VAWA Purpose Area(s) that this project will address. You will be required to report performance on each chosen purpose area.

☐ 1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.

☐ 2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including sexual assault and domestic violence.

☐ 3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services devoted to preventing, identifying, and responding to violent crimes against women, including the crimes against women, including sexual assault and domestic violence.

☐ 4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutions, and the courts or for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault and domestic violence, including the reporting of such information to the National Instant Criminal Background Check System.

☒ 5. Developing, enlarging, or strengthening victim services programs, including sexual assault and domestic violence, and dating violence programs; developing or improving the delivery of victim services to underserved populations; providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted; and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including sexual assault and domestic violence.

☐ 6. Developing, enlarging, or strengthening programs addressing stalking.

☐ 7. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes dealing with violent crimes against women, including the crimes of sexual assault and domestic violence.

☐ 8. Supporting formal and informal statewide, multi-disciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.

☐ 9. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.

☐ 10. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of domestic violence or sexual assault, including recognizing, investigating, and prosecuting instances of such violence of assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals.

☐ 11. Providing assistance to victims of domestic violence and sexual assault in immigration matters.

☒ 12. Maintaining core victim services and criminal justice initiatives while supporting complementary new initiatives and emergency services for victims and their families.

☐ 13. Provide for special victim assistants in law enforcement agencies to serve as liaisons between victims and law enforcement in order to improve the enforcement of protection orders. (Jessica Gonzales Victim Assistants)

☐ 14. Improving responses to police-perpetrated domestic violence. (Crystal Judson Domestic Violence Protocol Program)

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, enter the percentage of STOP funds directed to each area that this project will address.

CHECKLIST:	YES:	NO:
Are all budgeted items allowable per Program Guidelines?	☒	☐
Were instructions followed to determine allowable personnel/contractual costs?	☒	☐
Are all line item computations correct?	☒	☐
Do line items add to category totals?	☒	☐
Have category totals been rounded to nearest dollar?	☒	☐

Each category amount listed in the table below must equal category totals in each budget section.

Person Completing Budget Section: Laura Perdue Title: Director of Development

Phone: (318) 221-7887 Fax: (318) 221-7976 E-Mail: Laura@theprovidencehouse.com

PROJECT BUDGET SUMMARY

BUDGET CATEGORY	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100 PERSONNEL	$20,250	$0	$0	$20,250
SECTION 200 FRINGE BENEFITS	$0	$0	N/A	$0
SECTION 300 TRAVEL	$0	$0	$0	$0
SECTION 400 EQUIPMENT	$0	$0	$0	$0
SECTION 500 SUPPLIES	$0	$0	$0	$0
SECTION 600 CONTRACTUAL	$0	$0	N/A	$0
SECTION 800 OTHER DIRECT COSTS	$0	$0	$0	$0
TOTAL:	$20,250	$0	$0	$20,250

Provide Source of *Cash* Match: N/A

Provide Source of *In-Kind* Match: N/A

USE OF STOP FUNDS IN PERCENTAGES

Type of Victimization Served:	Percentage of STOP Funds Used:
Sexual Assault	100%
Domestic Violence/Dating Violence	
Stalking	
Total (*must equal 100 percent*)	100%

SECTION 100. PERSONNEL

Enter Posi on Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions

FULL-TI E EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH F	PAID WITH C
Sexual As ault Program Coord	Angela Henderson	FT	$1,687.50	100.00%	12.00	$20,250.00	☒	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
	SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:					$20,250.00	F = Fed Funds C = Cash Match	

PART-TI E OR OVERTIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH F	PAID WITH C
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
	SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:						$0.00	F = Fed Funds C = Cash Match	

VOLUNTE ERS:

DUTIES: Li ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, lease refer to the application instructions.	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
N/A			$0.00
			$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES			$0.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	$20,250
CASH MATCH	
IN-KIND MATCH	
PERSONNEL TOTAL	$20,250

SECTION 100. PERSONNEL (Continued) – BRIEFLY EXPLAIN:

☒ Yes ☐ No Are job descriptions for each position attached? If not, explain:

☒ Yes ☐ No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

On February 15, 2009, Phoenix Advocacy Center closed its operations, leaving an immediate need for advocacy and counseling for sexual assault victims in northwest Louisiana. Providence House initiated this new formalized sexual assault program without secure funding to ensure services to sexual assault victims continued. The estimated cost to operate the sexual assault program is $115,000. This funding is needed to help sustain and expand the current service level to sexual assault victims.

We currently employ one program coordinator, three full-time advocates who perform crisis response and intervention, including assessment, service planning, safety planning, counseling, court assistance and accompaniment, injunction assistance, education and referrals in support of victims and their families. Additionally, we employ a sexual assault educator. The coordinator position is critical to ensure that the program operates at its highest level of efficency.

B) The basis for determining the salary of each position:

Salaries were based on comparable positions at local non-profit agencies and by using the Louisiana Association of Non Profit Salary Comparisons.

C) Project duties of each position requested:

The position ensures coordination of all of the following: direct services to sexual assault victims, including but not limited to: answer telephone crisis line, assess the victim's situation while providing intervention and de-escalation, safety planning and develop service plan and/or referral(s), helping to meet the individual's/family's immediate and long-term needs; assist victim/family in identifying resources and assure all needed services provided are effective in meeting the victim's and/or family's goals; assist clients in preparing documentation and successfully navigating the judicial system including filing injunctions, requests for Legal Aid representation and court testimony; mediate and facilitate communication between client and other agencies/providers, assuring referrals given are appropriate and are accessed by the client; develop and review written safety plans for victims and family members to assure their own safety; educate client about pending legal procedures and possible court-related situations while helping to prepare them to support law enforcement in prosecution of their case; accompany victim as needed or requested to any judicial hearings, trials and court related procedures by Law Enforcement; provide community education to individuals or groups about victims' rights, available services, safety and prevention efforts, and other family violence subjects.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee is moved must be filled. If employee is the same from the previous grant, indicate if the employee was originally hired for that position.]

This is an existing position.

SECTION 200. FRINGE BENEFITS (Employer's Share Only)

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight employees. For further information and direction, please refer to the application instructions.

Check: ☒ All Fringe Benefits Will Be Paid by Applicant Agency ☐ Additional Fringe Benefits Will Be Paid by Applicant Agency

EMPLOYEES' NAMES:					EMPLOYEES' NAMES: (Continued)				
SOCIAL SECURITY	RATE		SALARY	TOTAL	SOCIAL SECURITY	RATE		SALARY	TOTAL
1.	.062			$0	5.	.062			$0
2. To be paid by PH	.062			$0	6.	.062			$0
3.	.062			$0	7.	.062			$0
4.	.062			$0	8.	.062			$0
MEDICARE	RATE		SALARY	TOTAL	MEDICARE	RATE		SALARY	TOTAL
1. To be paid by PH	.0145			$0	5.	.0145			$0
2.	.0145			$0	6.	.0145			$0
3.	.0145			$0	7.	.0145			$0
4.	.0145			$0	8.	.0145			$0
HEALTH/LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL	HEALTH/LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL
1.				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL	WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL
1. To be paid by PH				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
UNEMPLOYMENT TAX Based on first $7,000 or Less	RATE	TYPE	SALARY	TOTAL	UNEMPLOYMENT TAX Based on first $7,000 or Less	RATE	TYPE	SALARY	TOTAL
1.		CHECK TYPE:		$0	5.		CHECK TYPE:		$0
2.				$0	6.				$0
3.		☐ FUTA		$0	7.		☐ FUTA		$0
4.		☐ SUTA		$0	8.		☐ SUTA		$0
PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL	PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL
1.				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
OTHER:	RATE		SALARY	TOTAL	OTHER:	RATE		SALARY	TOTAL
1.				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
			FRINGE BENEFITS TOTAL (A):	$0				FRINGE BENEFITS TOTAL (B):	$0

PLEASE NOTE: IF MORE THAN EIGHT EMPLOYEES CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDENDUM PAGE.

FRINGE BENEFITS TOTAL (A+B): $0

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	
CASH MATCH	
TOTAL FRINGE BENEFITS	$0

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. **Document the need, not the symptoms or solutions.** Be sure to include current **valid local data or state data, if local data is not available,** to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

Our program was created from a need based on the closure of Phoenix Advocacy Center to fulfill an urgent need for sexual assault victims in northwest Louisiana. On February 15, 2009, Providence House initiated this new program and was designated by the Caddo and Bossier City Coroner's Office to provide advocacy, without secure funding, to ensure services to sexual assault victims in Caddo, Bossier and Webster parishes did not cease. Since this time, the Caddo-Bossier Sexual Response Team has updated their algorithyms to reflect this fact and the Louisiana Foundation Against Sexual Assault has designated Providence House as the Sexual Assault Center for northwest Louisiana.

Sexual assault is epidemic in our society. The most recent statistics from the Rape, Abuse and Incest National Network (RAINN) state that one in six women and one in 33 men will experience sexual assault in their lifetime. In 2007, there were 248,300 victims of sexual assault, meaning that every two seconds someone is victimized by sexual assault. (Retrieved April 21, 2009 from http://www.RAINN.org/statistics) Locally, the Caddo Parish Sheriff's Office reported 517 sexual offenses in 2008 with 243 arrests (47%), while the Shreveport Police Department received 512 sexual assault complaints, resulting in 115 arrests (22.5%). Statistics from the Bossier Parish Sheriff's Office and the Bossier Police Department reported a combined 137 sexual assault cases in 2008.

Sixty-percent of all sexual assault cases are not reported to the police, but this number is decreasing. (Retrieved April 21, 2009 from http://www.RAINN.org/statistics) Most victims do not seek medical attention or seek the help of law enforcement due to fear, intimidation, embarrassment and a host of other emotions. When victims make the decision to reach out and seek help, it is of the utmost importance that they are treated with compassion, understanding and empathy.

Sexual assault has a devastating effect on the well-being and level of functioning within the entire family unit and cannot be ignored. Individuals who have experienced trauma often suffer from many forms of family dysfunction that put them at greater risk of victimization. The time following a sexual assault can be very traumatizing, especially if the perpetrator is known and/or still at large. Furthermore, the victim may have to encounter and tell her/his story to several different individuals, including law enforcement, medical personnel and members of the judicial system, all who have different needs and agendas. As a result, victim advocates are critical and provide guidance and counseling throughout the entire process, and are able to provide the necessary resources and services within the community to assist the victim and her/his family's needs.

It is a general consensus that advocacy during crisis and follow-up services is essential to provide an effective holistic approach to victims of sexual assault. Protocols, originally established, were developed on a victim-centered model and have relied on a multi-disciplinary task force collaboration to ensure the victim remains the primary driving force while assistance and advocacy are provided on a consistent basis.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

Our program was created from a need based on the closure of Phoenix Advocacy Center to fulfill an urgent need for sexual assault victims in northwest Louisiana. On February 15, 2009, Providence House initiated this new program and was designated by the Caddo and Bossier City Coroner's Office to provide advocacy, without secure funding, to ensure services to sexual assault victims in Caddo, Bossier and Webster parishes did not cease. Since this time, the Caddo-Bossier Sexual Response Team has updated their algorithyms to reflect this fact and the Louisiana Foundation Against Sexual Assault has designated Providence House as the Sexual Assault Center for northwest Louisiana.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

The primary goal of the sexual assault program is to provide an immediate response to an assault by providing a safe, secure place and program support for all victims of sexual assault. The sexual assault program coordinator role is to coordinate the most critical support during the crisis period which will allow healing to each victims.

Goal #1: Oversee training of staff and volunteer advocates with required 40 hours of training.
Goal #2: Oversee the advocacy program
Goal #3: Oversee the counseling program
Goal #4: Oversee the victim awareness/outreach efforts

C. OBJECTIVES

OBJECTIVES: **Provide at least TWO (2) measurable objectives for EACH goal.** Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. **Use absolute numbers, not percentages and be sure to include a baseline number.**

Goal #1: Maintain training of staff advocates with required annual 40 hours of training
- Objective 1: Participate in LAFASA meetings, trainings, seminars, and annual conferences to increase knowledge and build relationships with other domestic violence shelter staff.
- Objective 2: Attend and participate in quarterly volunteer training sessions.

Goal #2: Advocacy
- Objective 1: Serve 100% of all clients and provide information and/or referrals to appropriate agencies.
- Objective 2: Respond to 100% of all crisis calls providing information and/or referral to appropriate agencies.
- Objective 3: Ensure the 24 hour crisis line, in person crisis interventions, hospital adovcates, and criminal justice advocates are all readily available to respond to victims.
- Objective 4: Provide assistance obtaining restraining orders to 100% of those who request them.
- Objective 5: Provide transportation to 100% of all those who request it to attend court proceedings and/or hearings.

Goal #3: Counseling
- Objective 1: Provide daily peer support sessions to all those in the SAFE House shelter.
- Objective 2: Provide a licensed counselor to those who request therapy services (residential and non-residential victims)
- Objective 3: Provide continuity of care to 100% of those who request ongoing counseling (adults and children).
- Objective 4: Collaborate with Center for Families in the development of an ongoing support group.

Goal #4 Victim Awareness/Outreach
- Objective 1: Provide information on services for victims in 12 community settings.
- Objective 2: Use of billboards, college newspapers and the local media to inform victims of services available.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

The primary goal of the sexual assault program is to provide support and promote healing to the adults and children who are victims of crimes and to facilitate change to end the violence through collaboration and community awareness.

Goal #1: Training of staff and volunteer advocates with required 40 hours of training (1 Training per quarter: 5/1/11-7/30/11; 8/1/11-10/31/11; 11/1/11-1/31/12; 2/1/12-4/30/12)
Providence House hired two of the staff from Phoenix Advocacy Center, who already had obtained the required 40 hours of training. Since February 15, 2009, Providence House has held a training each month for additional staff, management and volunteers to add additional advocates and crisis line volunteers for sexual assault victims. This training will be held on a quarterly basis during the grant period and opened to any Providence House volunteer who wants to make a one-year commitment and agrees to volunteer at least one time per month. Providence House attends all SART meetings and will continue to do so during the grant period. Providence House will also send staff and any volunteers who may want to attend to the Louisiana Foundation Against Sexual Assault and the Assault and STOP conferences.

Goal #2: Advocacy (Ongoing from 5/1/11-4/30/12)
Providence House will provide the following services over the entire grant period:
-24-Hour Crisis Line
-In-Person Crisis Intervention
-Hospital Advocacy
-Criminal Justice Advocacy
-Assistance with Restraining Orders

Goal #3: Counseling (Ongoing from 5/1/11-4/30/12)
Providence House will provide counseling, including ongoing follow up counseling, over the entire grant period. Providence House will also work with the Center for Families in establishing a regular, standing support group for sexual assault victims and their families.

Goal #4: Community Education Trainings/Outreach (Ongoing from 5/1/11-4/30/12)
Providence House employs a staff of three in the public relations/marketing field who not only report on the Providence House programs, but also about the issues in northwest Louisiana that will create social change (homelessness, domestic violence, sexual assault, affordable housing, childcare, transportation, etc.) Providence House will utilize many standard methods of educating the public including the use of the website, billboards, press releases, flyers, newspaper articles, brochures, newsletters and our annual program report, which is distributed to over 5,000 individuals and businesses in northwest Louisiana. Collaboration with professionals serving individual victims will be essential to the success of this program. The focus of this initiative will be to promote policies and procedures that ensure victims' safety and holding perpetrators accountable, while providing training for professionals who work with victims, particularily first responders, on the dynamics of sexual assault and stalking.

The sexual assault advocacy services offered by Providence House are essential to victims and allows them the opportunity to regain control, make informed decisions and access available community resources, which will then allow the victims to feel safe enough to address change within their lives.

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

☐ 1 ☐ 2 ☐ 3 ☒ 4 ☐ 5 ☐ 6 ☐ 7 ☐ All (Statewide Project)

2. Type of Organizations:

Applicant Agency: ☐ Law Enforcement ☐ Prosecution ☐ Court ☒ Non-Profit Organization ☐ Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- ☐ Community-Based Organization
- ☐ Court
- ☐ Domestic Violence Program
- ☐ Domestic Violence State Coalition
- ☒ Dual Program (Sexual Assault and Domestic Violence)
- ☐ Dual State Coalition (Sexual Assault and Domestic Violence)
- ☐ Government Agency (Department of Human Services, Bureau of Health)
- ☐ Law Enforcement
- ☐ Probation, Parole, or Other Correctional Agency
- ☐ Prosecution
- ☐ Sexual Assault Program
- ☐ Sexual Assault State Coalition
- ☐ Tribal Coalition
- ☐ Tribal Government
- ☐ Tribal Sexual Assault and/or Domestic Violence Program
- ☐ Unit of Local Government
- ☐ University/School
- ☐ Other (Specify):

☐ Yes ☒ No Is this a faith-based organization?

☐ Yes ☒ No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Shirley Stewart PHONE: (318) 226-5015 EMAIL: shirley@theprovidencehous

☒ Yes ☐ No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

☒ Yes ☐ No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: http://lcle.la.gov/programs/lavns.asp.

☒ Yes ☐ No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: www.lcle.la.gov/lavns.

G. CRIME VICTIMS REPARATIONS (CVR)

☒ Yes ☐ No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

☒ Yes ☐ No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

☒ Yes ☐ No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: http://lcle.la.gov/programs/cvr.asp

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

The project is deemed a success as vitims are recieveing a well-coordinated continuum of services. As committed in the grant application staff and volunteer advocates completed all training requirments. The advocacy and counceling programs are well-coordinated and delivered smoothly upon need. Finally, the coordinator has done an excellent job is ensuring the service is known by victims, the medical community and law enforcement agencies.

2. Did the project work as expected? Explain.

The project is going as expected, and we anticipate growth in order to accommodate demand. Providence House is currently the only provider of such services in the community.

3. Have the original goals and objectives been revised? ☐ Yes ☒ No

If Yes, explain what changes will be made in the continuation of this project and why?

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

Providence House tracks client statistical information and ultimately, produces an Annual Program Report to the community. Additionally, as it relates to the other goals, the Sexual Assault Program Manager tracks the trainings, the counseling sessions, and the education outreach efforts.

2. When will the data be collected?

Providence House tracks client statistical information daily, weekly and monthly.

3. Who will collect and analyze the data?

Sexual Assault Program Manager oversees the collection of the data; The Director of Administration analyzes and submits the data to Louisiana Commission on Law Enforcement.

4. Who will be responsible for submitting the data for the VAWA Annual Report: State name and contact information.

Name: Rhonda Watts Phone: (318) 221-7887 Email: Rhonda@theprovidencehouse.com

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

All Providence House programs receive an in-depth evaluation, conducted annually, to allow the programs to continue to be responsive to the needs of the immediate population served, as well as continue to evolve. This evaluation is conducted by the Program Review and Development Committee, comprised of staff, Board members and community representatives. All reports and recommendations are reported to the Board of Directors.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Providence House prepares monthly statistical data and annual reports which are both prepared and presented to the LAFASA, Executive Committee, Board of Directors and the public.

Providence House will disseminate all mandatory reports required for this project to the Louisiana Commission on Law Enforcement.

J. CONTINUATION

☒Yes ☐No Do you plan to continue this project at the conclusion of federal support?
Since continued STOP funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

Due to the closure of Phoenix Advocacy Center, Providence House initiated this program without secure funding due to the need. Providence House requested funds from United Way to continue this critical program. Providence House is currently researching and submitting funding opportunities to such agencies that are dedicated to sexual assault and family violence prevention. Providence House has a 18 year history of funding similar projects and operates a 3 million dollar budget.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

Providence House owns two buildings (shelter and education center) and rents an additional 14,000 sq. ft. facility and over 50 apartments. Providence House provides in-kind support to the sexual assault program, including office space at the SAFE House shelter, vehicle for medical and legal advocacy, office machines, telephone and computer equipment, including IT support, that is not included in the overall application budget.

L. AUDIT REQUIREMENTS

All applications must check one:

☒ This organization/agency expends $500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:

1. Date of last audit 2/24/10
2. Dates covered by last audit: 10/1/08-9/30/09
3. Date of next audit: 2/1/11
4. Dates to be covered by next audit: 10/1/09-9/30/10
5. Date next audit will be forwarded to LCLE: 3/1/11

☐ This organization/agency expends less than $500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

☐ Yes ☒ No Are you using volunteers as match?
If yes, describe the duties and functions to be performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). If volunteers are used as match, their duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

☒ Yes ☐ No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

N. CONSULTATION

Law enforcement, prosecution, the courts, probation and parole agencies and victim services providers must consult with each other. Briefly describe the process used to consult, coordinate, and collaborate with each agency. Attach original current letters of support and/or written cooperative agreements indicating awareness and cooperation/role with this project.

Providence House is known for its 17 year history of holistically approaching clients to help them gain the resources necessary to move families and individuals permanently into independent living. Providence House identifies the services needed for each family after an initial assessment, helping them contact the available resources in the community. Last year, Providence House secured more than $2,300,000 in donated goods and services from the community for our families at no cost.

Providence House has a strong working relationship with the Forensic Nurse Examiners, law enforcement, city officials and other members of the sexual assault response team.

Rutha Chatwood

From:	Rutha Chatwood
Sent:	Wednesday, April 06, 2011 8:12 AM
To:	Judy Benitez; Martha Angelette
Cc:	Simone@TheProvidenceHouse.com
Subject:	M10-8-028; The Providence House; "Sexual Assault Program"

April 6, 2011

Ms. Simone Hennessee
The Providence House
c/o Ms. Judy Benitez
Louisiana Foundation Against Sexual Assault
1250 SW Railroad Avenue, Suite 170
Hammond, LA 70403-5011

RE: M10-8-028; The Providence House; "Sexual Assault Program"

Dear Ms. Hennessee:

This office has received the above referenced application. The application will be presented at the Victim Services Advisory Board and the Commission meetings scheduled for May 25, and 26, 2011, respectively. Since this application request is to continue this project and is over $20,000, you are required to attend both the Victim Services Advisory Board and LCLE Commission meetings.

Based on my review of the application, the following issues must be addressed and resolved. Additional issues may arise between the review process and the Advisory Board and Commission meetings. If so, you will be given every opportunity and assistance to address and/or resolve any additional issues to avoid delaying the application to be presented.

1. Pg 3; Project Budget Summary: Your Federal funds shown in the amount of $20,250 is incorrect. The correct figure should be $20,251. Please correct and adjust the budget accordingly.
2. Pg 4; Section 100. Personnel: A resume for Angela Henderson is needed and must list the employee's qualifications, such as education and work experience.

Please email or mail ONLY the changes as directed on the appropriate application pages and return only those pages for which changes or additional information was requested to the District Office. Please do not fax replies, as they are not always legible. All pages resubmitted must be complete in all aspects, including signatures, initials, dates, and responses. This information is due to LCLE **by Friday, April 22, 2011.** Please contact Ms. Judy Benitez at the Louisiana Foundation Against Sexual Assault Coalition if you have any questions or concerns.

Sincerely,

Rutha Chatwood
Victim Services Program Manager
LA Commission on Law Enforcement
P. O. Box 3133
Baton Rouge, LA 70821-3133