

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Arts & Humanities Council of SWLA Grant #FY11-0385

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant:** Regional Development Agency - General Operating

Support

- Line Item Appropriation
- Letter of Agreement

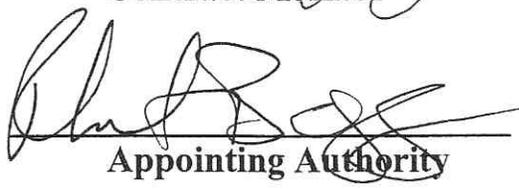
Yes **No**

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? (to be transmitted at a later date) 11/5/10

Signatures:


Contract Monitor

9/15/2010
Date


Appointing Authority

9-15-10
Date

REVISED BUDGET for ATTACHMENT A

Grant: FY11-385 RDA Dates: July 1, 2010 - June 30, 2011
 Grantee: Arts & Humanities Council of SWLA Amount: \$10,000

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

CASH INCOME

1. Admissions,Memberships,Subscriptions	\$ 16,500
2. Contracted Services Revenues[workshops,presentations]	\$ 9,000
3. Other Revenues[list source]	\$ 12,000
4. Corporate Support[source]	\$ 10,000
5. Foundation Support[source]	\$ 4,500
6. Other Private Support, Fundraising[source]	\$ 13,900
7. Applicant Cash other than above[source]	\$ —

GOVERNMENT SUPPORT

8a.Federal Government Support[source]	\$ —
8b.State/Regional Gov't Support[source]	\$ 17,500
8c.Local Government Support[source]	\$ 12,000

9.COMMUNITY SUPPORT

10.Local Arts Agency Support	\$ —
11.Community Arts Fund Support	\$ —
12.All other Local Support	\$ —

13. **SUB-TOTAL** \$ 95,400

14. DOA General Support Grant(Arts Institutions RDA)	\$ 10,000
15. DOA Arts in Education Grants	\$ —
16. Other DOA Program Grants (specify) DAF Admin, CDC Salary	\$ 37,456
17. Total DOA GRANTS (add lines 14 through 16)	\$ 47,456

18. **TOTAL CASH INCOME** \$ 142,856

19. In-Kind Income \$ —

20. **TOTAL INCOME**[lines 18 + 19] \$ 142,856

EXPENSES (this grant only)	DOA Grant	Cash Match	Total
21. Personnel-Admin	\$ 5,000	\$ 63,000	\$ 68,000
22. Personnel-Artistic	\$ —	\$ 17,500	\$ 17,500
23. Personnel-Tech/Prod	\$ —	\$ —	\$ —
24. Outside Prof. Serv.-Artist	\$ —	\$ 3,900	\$ 3,900
25. Outside Prof. Serv.-Other	\$ —	\$ —	\$ —
26. Space Rental/Utilities	\$ 5,000	\$ 3,600	\$ 8,600
27. Travel	\$ —	\$ 1,000	\$ 1,000
28. Marketing[Promot'n,Print]	\$ —	\$ 3,150	\$ 3,150
29. Other Expenses	\$ —	\$ 34,500	\$ 34,500
30a. Development Expenses	\$ —	\$ 3,050	\$ 3,050
30b. Fundraising Events	\$ —	\$ 2,500	\$ 2,500
31. SUBTOTALS [lines 21-30b]	\$ 10,000	\$ 132,200	
32. TOTAL EXPENSES [must equal lines 21 through 30b]			\$ 142,200
33. DEFICIT (if line 32 exceeds line 20)			\$ —