

**Office of Lt. Governor
 Department of Culture, Recreation & Tourism
 Funding Agreement Checklist**

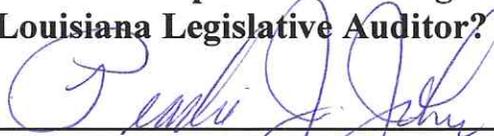
Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Arts & Humanities Council of SWLA

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program RDA|GOS
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

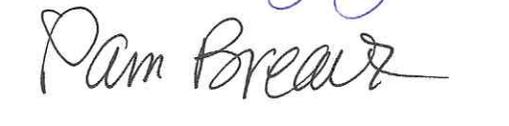
Signatures:



 Contract Monitor

10-13-11

 Date



 Appointing Authority

10-26-11

 Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 12 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Arts & Humanities Council of SWLA
Address: PO Box 1437
City & State: Lake Charles, LA 70602
Contact Name: **Matt Young**
Telephone Number: (337) 439-2787
Fax Number: (337) 439-8009

Program Data:

Arts Grant #: FY12-071
Amount to be Transferred: \$12,000
Funding Source: State Funds/
Beginning Date: July 01,2011
Ending Date: June 30, 2012

1. Proposed Plan with Detailed Goals and Objectives:

Identify supply donors for Arts in Education. Redevelop programming responsibilities in the community including Arts and Crabs Fest, Central School Promenade, Champagne Tea, and ArtsFest. Now that over 1,400 members are enrolled in the Group Mail notification system, the Council will step up efforts in Allen, Beauregard, Cameron and Jeff Davis Parishes. Develop a means of showing appreciation to elected officials who support arts program. Expand the VOICE volunteer programming in outlying parishes.

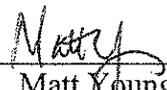
2. Proposed Performance Measures for the Project:

While effectiveness is not simply number-related, the above outlined tasks can be assessed by the numbers they produce. Numbers of students, schools, and events; numbers of new enrollees into the ICSS and the number of new VOICE members all will be a good measurement of the Council's effectiveness. The performance measures for the Political recognition program can be measured by the number who actually attend and participate in local, regional and state art events.

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.

4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 12.

Name and Title


Matt Young
Executive Director

REVISED BUDGET for ATTACHMENT A

Grant: FY2012

Dates: July 1, 2011 - June 30, 2012

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

INCOME

1. Admissions,Memberships,Subscriptions	\$ 0
2. Contracted Services Revenues[workshops,presentations]	\$ 15,000
3. TOTAL EARNED REVENUE	\$ 15,000
4. Corporate Support[source]	\$ 12,500
5. Foundation Support[source]	\$ 9,500
6. Other Private Support, Fundraising[source] Gold Key Quest, Arts & Crabs Fest	\$ 59,000
7. TOTAL CONTRIBUTED REVENUE	\$ 81,000
8. Federal Government Support[source]	\$ 0
9. Regional Gov't Support[source]	\$ 0
10. State Gov't Support[source]	\$ 0
11. Local/Parish Government Support[source]	\$ 124,000
12. Local Arts Agency Support Regional Development Agency	\$ 12,000
13. TOTAL GOVERNMENT SUPPORT	\$ 136,000
14. Applicant Cash other than above[source]	\$ 0
15. SUB-TOTAL	\$ 232,000
16. DOA Stabilization	\$ 0
17. Other DOA Program Grants (specify) DAF total /CDC Salary	\$ 82,299/25,000
18. Total DOA GRANTS (add lines 16 through 18)	\$ 107,299
19. TOTAL CASH INCOME	\$ 339,299

EXPENSES (this grant only)	DOA Grant	Cash Match	Total
20. Salaries/Wages/Benefits-Adm	\$ 12,000	\$ 65,000	\$ 77,000
21. Salaries/Wages/Benefits-Artistic	\$	\$	\$ 14,000
22. Salaries/Wages/Benefits-Tech	\$	\$	\$ 2,100
23. Payroll Taxes	\$	\$	\$ 9,250
24. Professional Services-Artistic	\$	\$	\$ 6,400
25. Professional Fees and Services	\$	\$	\$ 6,300
26. Production	\$	\$	\$ 2,500
27. Occupancy /Utilities	\$	\$	\$ 8,600
28. Equipment Rental and Mainten.	\$	\$	\$ 4,250
29. Technology and Communication	\$	\$	\$ 2,100
30. Insurance	\$	\$	\$ 6,312
31. Supplies	\$	\$	\$ 4,500
32. Postage and Shipping	\$	\$	\$ 3,000
33. Marketing	\$	\$	\$ 1,600
34. Development	\$	\$	\$ 5,750
35. Travel/Mileage	\$	\$	\$ 2,600
36. Professional Development	\$	\$	\$ 4,000
37. Other Expenses (Regrant- DAF and Local)	\$	\$	\$ 178,568
38. TOTAL EXPENSES	\$	\$	\$ 338,830
39. SURPLUS/DEFICIT	\$	\$	\$ 469.00
40. ACCUMLATED SURPLUS/DEFICIT	\$	\$	\$ 469.00
41. In-Kind Donations			\$ 51,550