

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Arts & Humanities Council of SWLA

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program** RDA Plan Review
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: Paula White

Contract Monitor

10/16/14

Date

Sam Brewer

Appointing Authority

10/16/14

Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 15 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Arts & Humanities Council of SWLA
Address: P. O. Box 1437
City & State: Lake Charles, LA 70602
Contact Name: **Erica McCreedy**
Telephone Number: (337.439.2787)
Fax Number: (337.439.8009)

Program Data:

Arts Grant #: FY15-022
Amount to be
Transferred: \$14,400.00
Funding Source: State Funds & Federal Funds
Beginning Date: July 1, 2014
Ending Date: June 30, 2015

1. Proposed Plan with Detailed Goals and Objectives:

- The Arts Council will play a greater role in the Chamber's Quality of Life Task Force which works with regional stakeholders and businesses to improve and support quality of life initiatives. The Arts Council is working with the Chamber to identify realistic projects that generate a high impact/visibility and that can be accomplished within the next year. These potential projects include creating a program that pays musicians to perform on downtown street corners, enlisting local artists to turn crosswalks into public art pieces, and establishing a self-sustaining funding mechanism for local art initiatives that is funded by downtown businesses.
- In the Arts Council's work with the Chamber, we are looking to get commitments from regional economic development agencies to fund a new grant program. This grant would ideally dedicate funds for projects that will directly grow or improve income opportunities for individual artists, musicians, dancers, and writers. Currently there are no Southwest Louisiana-based grant programs for individuals. This grant would give regional artists more reason to keep their businesses in the region as well as increase public value for the arts.
- The Arts Council is working to grow the impact of its annual outdoor concert series, Live @ the Lakefront. The event is beginning to meet a strong need in the community for more employment opportunities for musicians and bands. The Arts Council aims to leverage additional statewide support for the event in order to increase live music stipends as well as performance spots.

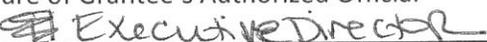
2. Proposed Performance Measures for the Project:

The Executive Director, Assistant Director, Community Development Coordinator, and the Board of Directors will evaluate the program. Formal after-action evaluations follow the event and are used in the development of future installations of the event. The Council routinely seeks input and evaluations from grantee, attendees, the public, and members. These documented responses are used to prioritize services and evaluate the strategic action plan. We can measure impact by the significant increases in requests for information and services. The growth in awareness of the Council and increasing appreciation for our efforts is tangible. Feedback is solicited in several formats. Our volunteer group is charged with soliciting comments, requests, and recommendations at all events.

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.

4. This project is viable in accordance with the grant agreement and this form will serve as the interim report, as required by Act 15.



Signature of Grantee's Authorized Official


Title

REVISED BUDGET

Organization: Arts & Humanities Council of SWLA

Grant: FY2015

Dates: July 1, 2014 - June 30 - 2015

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report budget will not be allowed to exceed those in this budget.

INCOME

1	Admissions, Memberships, Subscriptions	59,060
2	Contracted Services Revenues [workshops, presentations]	39,670
3	TOTAL EARNED REVENUE	98,730
4	Corporate Support [source]	32,000
5	Foundation Support [source]	5,000
6	Other Private Support, Fundraising [source]	
7	TOTAL CONTRIBUTED REVENUE	37,000
8	Federal Gov'n't Support [source]	
9	Regional Gov't Support [source]	
10	State Gov't Support [source]	
11	Local/Parish Gov'n't Support [Admin Grant Fees and Re-grant Funds from City of La]	134,000
12	Local Arts Agency Support	
13	TOTAL GOVERNMENT SUPPORT	134,000
14	Applicant Cash other than above [source]	
15	SUB-TOTAL	269,730
16	DOA Stabilization	14,400
17	Other DOA program grants (specify) - DAF Re-grant Funds, DAF admin fee, CDC sa	75,023
18	Total DOA GRANTS	89,423
19	TOTAL CASH INCOME	359,153

EXPENSES (this grant only)		DOA Grant	Cash Match	TOTAL
20	Salaries/Wages/Benefits - Adm		106,640	106,640
21	Salaries/Wages/Benefits - Artistic			-
22	Salaries/Wages/Benefits - Tech			-
23	Payroll Taxes			-
24	Professional Services - Artistic	14,400	5,000	19,400
25	Professional Fees and Services		156,141	156,141
26	Production		30,099	30,099
27	Occupancy/Utilities		1,820	1,820
28	Equipment Rental and Maintenance		5,560	5,560
29	Technology and Communications		1,080	1,080
30	Insurance		7,220	7,220
31	Supplies		1,200	1,200
32	Postage and Shipping		600	600
33	Marketing		3,820	3,820
34	Development		2,892	2,892
35	Travel/Mileage		230	230
36	Professional Development		1,110	1,110
37	Other Expenses			-
38	TOTAL EXPENSES	14,400	323,412	337,812
39	SURPLUS/DEFICIT			21,341
40	ACCUMULATED SURPLUS/DEFICIT			
41	In-kind Donations			50,770