

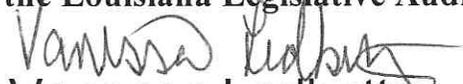
**Office of Lt. Governor/
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development/Louisiana Division of the Arts

Recipient: Jefferson Performing Arts Society

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures:	 Vanessa Ledbetter	2/24/2011
	Contract Monitor	Date
		2-25-11
	Appointing Authority	Date

"ATTACHMENT B"

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Project Budget (2010-11)

Jefferson Performing Arts Society
Anticipated Income or Revenue

<u>Sources</u> <i>(list all sources of revenue)</i>	<u>Amounts</u>
Line-item appropriation from the State of Louisiana DCRT	\$210,000.00
Ticket Sales	\$309,504.00
Sponsorships	\$115,000.00
General Donations & Fund raisers	<u>\$125,000.00</u>
Total	<u>\$759,504.00</u>

Anticipated Expenses

<u>Expense Categories</u>	<u>Total Amount</u>	<u>Amount of Line Item Appropriation</u>
Salaries	\$408,099.00	\$ 125,378.00
Related Benefits	\$ 40,000.00	\$16,125.00
Travel	\$	\$
Operating Services	\$	\$
Advertising	\$115,000.00	\$
Printing	\$ 20,000.00	\$ 11,675.00
Maintenance of Equipment	\$	\$
Maintenance of Office	\$	\$
Rentals	\$	\$
Dues and Subscriptions	\$	\$
Telephones	\$ 25,000.00	\$
Postage	\$	\$
Utilities	\$ 50,000.00	\$ 1,542.00
Other	\$	\$
Office Supplies	\$	\$
Professional & Contract Services	\$ 85,000.00	\$ 38,875.00
Other Charges	\$	\$
Acquisitions & Major Repairs	\$ 16,405.00	\$ 16,405.00
Total Use of the Appropriation	\$759,504.00	\$ 210,000.00

(Budget categories listed above reflect a typical budget and may be adjusted by the agency and recipient to reflect actual categories necessary for each individual program. Salaries and Professional & Other Contract Services shall be detailed using pages 2 and 3 of Attachment B).