

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Arts Council of Greater Baton Rouge Grant #FY11-0382

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant:** Regional Development Agency - General Operating

Support

- Line Item Appropriation
- Letter of Agreement

Yes **No**

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? (to be transmitted at a later date)

Signatures:



Contract Monitor

10-27-10
Date



Appointing Authority

10-27-10
Date



SCOTT A. ANGELLE
LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
OFFICE OF CULTURAL DEVELOPMENT
DIVISION OF THE ARTS

PAM BREAU
SECRETARY

September 10, 2010

Derek Gordon, CEO
Arts Council of Greater Baton Rouge
427 Laurel Street
Baton Rouge, LA 70801

RE: Grant FY11-382

Dear Mr. Gordon:

Enclosed is an amendment signature page to increase the referenced grant amount by \$2,080 to include related expenses for the Creative Capital Retreat for Artists. The new grant total is now \$50,415. Please place original signatures where indicated and return as soon as possible. The increase will be paid upon receipt of a separate invoice.

Should you have specific questions concerning the referenced grant or the change in the grant amount please contact me at 225.342.8168.

Sincerely,

A handwritten signature in cursive script, appearing to read "Dana LaFontá".

Dana LaFontá
Executive Director

enclosure

\pj