

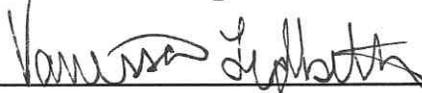
**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Arts Council of Greater Baton Rouge Grant #FY11-0401

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant:** Special Initiatives - AIE Special Projects
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: 
Contract Monitor

2/22/11
Date


Appointing Authority

2-24-11
Date

Arts Council of Greater Baton Rouge

**Louisiana Division of the Arts
FY11 Special Initiatives Grant
"Poetry Out Loud"**

CASH EXPENSES

Professional Services – Other	=	\$14,811
St. Tammany Arts Council	=	\$ 1,500
Lake Charles Arts Council	=	\$ 1,500
WordPlay (EBR, Lafayette, NO)	=	\$ 5,000
Baton Rouge Arts Council	=	\$ 2,211
State Program Coordinator	=	\$ 2,750
Judges – 4 @ \$100, 4 @ \$150	=	\$ 1,000
Design Services – poster, program, totes	=	\$ 600
MC state finals	=	\$ 250
Professional Services – Artistic (ACGBR)	=	\$2,700
67.5 hours @ \$40/hour		
Printing/Supplies/Marketing	=	\$ 1,489
Printing – programs/posters	=	\$ 450
Framing – finalist posters	=	\$ 300
T-shirts	=	\$ 739
State Finals Student Travel	=	\$ 5,650
National Finals Trip	=	\$ 1,000
Lodging, airfare, event fees, per diem		
TOTAL EXPENSES	=	\$ 25,650