

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of the Arts

Recipient: *Arts Council of Greater Baton Rouge*

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program** State General Fund
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Paul J. Joh*
Contract Monitor

3/14/2012
Date

Pam Breau
Appointing Authority

3-15-2012
Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 12 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Arts Council of Greater Baton Rouge
Address: 427 Laurel Street
City & State: Baton Rouge, LA 70801
Contact Name: **Toni Brown**
Telephone Number: (225) 344-8558
Fax Number: (225) 344.7777

Program Data:

Arts Grant #: FY12-091
Amount to be
Transferred: \$20,000
Funding Source: Federal Funds | 5109
Beginning Date: July 01, 2011
Ending Date: June 30, 2012

1. **Proposed Plan with Detailed Goals and Objectives:** A total of 31 high schools will participate in the Poetry Out Loud recitation program. Participating local arts agencies with education outreach programs will coordinate teacher workshops, artist residencies, a school-based recitation contest and assist with the statewide recitation program by coordinating local logistics. The Division of the Arts and the Arts Education Department of the Arts Council of Greater Baton Rouge will coordinate the statewide competition and will sponsor readings by professional poets from across Louisiana. NEA and the Poetry Foundation will provide all program materials separately, at no cost.

2. **Proposed Performance Measures for the Project:**

The number of participating schools and teachers will be an indicator as well as the number of regions participating. We will also utilize written participant evaluations provided by the NEA and the Poetry Foundation.

3. **A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.**
4. **This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 12.**

Toni Brown, Education Director

Name and Title

Arts Council of Greater Baton Rouge

**Louisiana Division of the Arts
FY12 Special Initiatives Grant
"Poetry Out Loud"**

CASH EXPENSES

Professional Services – Other	=	\$14,850
St. Tammany Arts Council	=	\$ 2,500
Lake Charles Arts Council	=	\$ 2,500
Houma Arts Council	=	\$ 2,500
Baton Rouge Arts Council	=	\$ 2,500
State Program Coordinator	=	\$ 3,000
Judges – 4 @ \$100, 4 @ \$150	=	\$ 1,000
Design Services – poster, program, totes	=	\$ 600
MC state finals	=	\$ 250
Professional Services – Artistic (ACGBR)	=	\$ 2,700
Artists in schools & state finalist training		
Rental – Stage	=	\$ 500
Printing/Supplies/Marketing	=	\$ 700
Printing – programs	=	\$ 350
Totes/Polos/Merchandise	=	\$ 350
National Finals Trip	=	\$ 1,250
Lodging, airfare, event fees, per diem		
TOTAL EXPENSES	=	\$20,000