

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Arts Council of Greater Baton Rouge

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program *Decentralized Arts Funding*
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures:



Contract Monitor

11-20-12

Date



Appointing Authority

11-20-12

Date

Grant # FY13-087
Program: DECENTRALIZED ARTS FUNDING

Dates: July 1, 2012 – December 31, 2013
Amount: \$190,955.00

ATTACHMENT A

**DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 13 - Information**

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Arts Council of Greater Baton Rouge
Address: 427 Laurel Street
City & State: Baton Rouge, LA 70801
Contact Name: ~~Laura Larkin~~ *Kathy Scherer*
Telephone Number: 225.344.8558
Fax Number: 225.344.7777

Program Data:

Arts Grant #: FY13-087
Amount to be
Transferred: \$190,955.00
Funding Source: State Funding - 5314
Beginning Date: July 1, 2012
Ending Date: December 31, 2013

1. Proposed Plan with Detailed Goals and Objectives:

2. Proposed Performance Measures for the Project:

Grant # FY13-087
Program: DECENTRALIZED ARTS FUNDING

Dates: July 1, 2012 – December 31, 2013
Amount: \$190,955.00

3. A **COMPREHENSIVE BUDGET** showing all anticipated uses of the appropriation **MUST BE ATTACHED** to this proposal.
4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 13.

Arts Council of Greater Bridgeport

Grantee's Name and Title

FY13

Act 13 – Information

Goals, Objectives and Measures for the Project:

- Developing our neighborhoods and communities through the arts.
- Creating arts education opportunities in our schools and communities.
- Strengthening individual artists and arts and cultural organizations.
- Developing our facilities and spaces.
- Building arts and economic development opportunities.
- Sustain and increase funding to enrich the vision for the community arts organizations and mission of the Arts Council.
- Improve administrative areas of the Arts council to include development and technical assistance for the staff and Board of Directors.
- Establish communication plan to increase participation of the arts and enhance opportunities for artists.

REVISED BUDGET for ATTACHMENT A

Organization: Arts Council of Greater Baton Rouge

Grant: FY2013

Dates: July 1, 2012 - June 30 - 2013

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report budget will not be allowed to exceed those in this budget.

INCOME

1	Admissions, Memberships, Subscriptions	65,430
2	Contracted Services Revenues [workshops, presentations]	34,244
3	TOTAL EARNED REVENUE	99,674
4	Corporate Support [source]	79,197
5	Foundation Support [source]	
6	Other Private Support, Fundraising [source]	301,514
7	TOTAL CONTRIBUTED REVENUE	380,711
8	Federal Gov'n't Support [source]	
9	Regional Gov't Support [source]	
10	State Gov't Support [source]	
11	Local/Parish Gov'n't Support [source]	278,801
12	Local Arts Agency Support	411,150
13	TOTAL GOVERNMENT SUPPORT	689,951
14	Applicant Cash other than above [source]	303,317
15	SUB-TOTAL	1,473,653
16	DOA Stabilization	
17	Other DOA program grants (specify)	405,407
18	Total DOA GRANTS	405,407
19	TOTAL CASH INCOME	1,879,060

EXPENSES (this grant only)	DOA Grant	Cash Match	TOTAL
20 Salaries/Wages/Benefits - Adm			635,497
21 Salaries/Wages/Benefits - Artistic			-
22 Salaries/Wages/Benefits - Tech			-
23 Payroll Taxes			-
24 Professional Services - Artistic			-
25 Professional Fees and Services			-
26 Production			288,723
27 Occupancy/Utilities			-
28 Equipment Rental and Maintenance			-
29 Technology and Communications			-
30 Insurance			-
31 Supplies			-
32 Postage and Shipping			-
33 Marketing			-
34 Development/Programs			1,017,621
35 Travel/Mileage			-
36 Professional Development			-
37 Other Expenses			-
38 TOTAL EXPENSES	-	-	1,941,841
39 SURPLUS/DEFICIT			(62,781)
40 ACCUMULATED SURPLUS/DEFICIT			1,241,033
41 In-kind Donations - Use of City Parish Owned Building			85,000