**Office of Lt. Governor**
**Department of Culture, Recreation & Tourism**
**Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** Arts Council of Greater Baton Rouge

**Indicate:**

- ☐ **Cooperative Endeavor**
- ☐ **Professional Services Contract**
- ☐ **Personal Services Contract**
- ☐ **Consulting Services Contract**
- ☐ **Social Services Contract**
- ☒ **Grant: Indicate Specific Program** **Decentralized Arts Funding**
- ☐ **Line Item Appropriation**
- ☐ **Letter of Agreement**

| Yes | No | |
|---|---|---|
| ☒ | ☐ | **Does the agreement include budget worksheet?** |
| ☒ | ☐ | **Does the agreement include anticipated uses?** |
| ☒ | ☐ | **Does the agreement include estimated duration of the project?** |
| ☒ | ☐ | **Does the agreement include goals, objectives, and measures of performance?** |
| ☒ | ☐ | **Does the agreement indicate requirement of written progress report every six (6) months?** |
| ☒ | ☐ | **Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)** |
| ☒ | ☐ | **Has the comprehensive budget been approved by the appointing authority?** |
| ☒ | ☐ | **Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?** |

**Signatures:** _____ 11-14-2012
**Contract Monitor** **Date**

_____ 11-15-12
**Appointing Authority** **Date**

**DEPARTMENT OF CULTURE, RECREATION AND TOURISM**
**Act 13 - Information**

**OFFICE:** **Cultural Development – Division of the Arts**

**Recipient:**

| | |
|---|---|
| Name: | Arts Council of Greater Baton Rouge |
| Address: | 427 Laurel Street |
| City & State: | Baton Rouge, LA 70801 |
| Contact Name: | Ms. Larkin |
| Telephone Number: | 2253448558 |
| Fax Number: | 2253447777 |

**Program Data:**

| | |
|---|---|
| Arts Grant #: | FY13-075 |
| **Amount to be** Transferred: | $58,001.00 |
| Funding Source: | State Funds \| 5301 & Federal Funds\| 5204 |
| Beginning Date: | July 1, 2012 |
| Ending Date: | June 30, 2013 |

1. **Proposed Plan with Detailed Goals and Objectives:**

see attached

2. **Proposed Performance Measures for the Project:**

see attached

3. **A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.**
4. **This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 13.**

Katherine Scherer, Acting Director
**Name and Title**

FY13-075
Act 13 – Information

Goals, Objectives and Measures for the Project:

- Developing our neighborhoods and communities through the arts.
- Creating arts education opportunities in our schools and communities.
- Strengthening individual artists and arts and cultural organizations.
- Developing our facilities and spaces.
- Building arts and economic development opportunities.
- Sustain and increase funding to enrich the vision for the community arts organizations and mission of the Arts Council.
- Improve administrative areas of the Arts council to include development and technical assistance for the staff and Board of Directors.
- Establish communication plan to increase participation of the arts and enhance opportunities for artists.

REVISED BUDGET for ATTACHMENT A
Organization: Arts Council of Greater Baton Rouge
Grant: FY2013 - General Operating
Dates: July 1, 2012 - June 30 - 2013

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report budget will not be allowed to exceed those in this budget.

| | INCOME | |
|---|---|---|
| 1 | Admissions, Memberships, Subscriptions | 65,430 |
| 2 | Contracted Services Revenues [workshops, presentations] | 34,244 |
| **3** | **TOTAL EARNED REVENUE** | **99,674** |
| 4 | Corporate Support [source] | 79,197 |
| 5 | Foundation Support [source] | |
| 6 | Other Priveat Support, Fundraising [source] | 301,514 |
| **7** | **TOTAL CONTRIBUTED REVENUE** | **380,711** |
| 8 | Federal Govn't Support [source] | |
| 9 | Regional Gov't Support [source] | |
| 10 | State Gov't Suport [source] | |
| 11 | Local/Parish Govn't Support [source] | 278,801 |
| 12 | Local Arts Agency Support | 411,150 |
| **13** | **TOTAL GOVERNMENT SUPPORT** | **689,951** |
| 14 | Applicant Cash other than above [source] | 303,317 |
| **15** | **SUB-TOTAL** | **1,473,653** |
| 16 | DOA Stabilization | 58,001 |
| 17 | Other DOA program grants (specify) | 347,406 |
| **18** | **Total DOA GRANTS** | **405,407** |
| **19** | **TOTAL CASH INCOME** | **1,879,060** |

| | EXPENSES (this grant only) | DOA Grant | Cash Match | TOTAL |
|---|---|---|---|---|
| 20 | Salaries/Wages/Benefits - Adm | 58,001 | 577,496 | 635,497 |
| 21 | Salaries/Wages/Benefits - Artistic | | | - |
| 22 | Salaries/Wages/Benefits - Tech | | | - |
| 23 | Payroll Taxes | | | - |
| 24 | Professional Services - Artistic | | | - |
| 25 | Professional Fees and Services | | | - |
| 26 | Production | | | 288,723 |
| 27 | Occupancy/Utilities | | | - |
| 28 | Equipment Rental and Maintenance | | | - |
| 29 | Technology and Communications | | | - |
| 30 | Insurance | | | - |
| 31 | Supplies | | | - |
| 32 | Postage and Shipping | | | - |
| 33 | Marketing | | | - |
| 34 | Development/Programs | | | 1,017,621 |
| 35 | Travel/Mileage | | | - |
| 36 | Professional Development | | | - |
| 37 | Other Expenses | | | - |
| **38** | **TOTAL EXPENSES** | **58,001** | **577,496** | **1,941,841** |
| 39 | SURPLUS/DEFICIT | | | (62,781) |
| 40 | ACCUMULATED SURPLUS/DEFICIT | | | 1,241,033 |
| 41 | In-kind Donations - Use of City Parish Owned Building | | | 85,000 |