

LOUISIANA COMMISSION ON LAW ENFORCEMENT  
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW  
SUMMARY

APPLICATION NUMBER: C11-4-005

APPLICANT: Hearts of Hope - A Children Advocacy Center

PROJECT TITLE: Child Advocacy Program

PROJECT FUNDS :

FUND: \$ 50,197 80.00%  
MATCH: \$ 12,549 20.00%  
TOTAL: \$ 62,746 100.00%

PROJECT DURATION: 12 months

START DATE: 10/01/2011

END DATE: 09/30/2012

Continuation of C95-4-006

PROJECT SUMMARY:

Hearts of Hope - Children's Advocacy Center (CAC) provides a child-friendly environment where a forensic interview and mental health services for children ages 2-17 can be conducted when abuse allegations are investigated. Support services are also provided to the non-offending parent or family member. all services are confidential and are completed without expense for the clients. The CAC provides services in the 15th JDC, as well as St. Landry Parish. CAC staff also coordinates service delivery with other victim advocates and provides assistance with accessing needed services with community resources. The CAC provides court accompaniment to victims as needed and provides monthly contact with victims and family. CAC staff participates in monthly Multidisciplinary Team Reviews and regularly attends case review meetings to increase prosecution rates. The CAC staff includes a Child Forensic Interviewer, licensed Therapists, and a Family Advocate/Case Tracker.

RECOMMENDATION: FUND X DENY    

SPECIAL CONDITIONS :

1. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.
2. NO RELEASE OF 10% TOTAL FEDERAL FUNDS BY LCLE UNTIL MONITORING REVIEW IS RECEIVED BY LCLE.



**LOUISIANA COMMISSION  
ON LAW ENFORCEMENT  
AND THE ADMINISTRATION  
OF CRIMINAL JUSTICE**

CRIME VICTIM ASSISTANCE  
FORMULA GRANT PROGRAM

CFDA #16.575

FOR LCLE USE ONLY:

Project ID: C11-4-005 CVA Purpose Area: 2, 4

<b>1. TITLE OF PROJECT</b> Children's Advocacy Program		<b>2. <input type="checkbox"/> NEW PROJECT</b> <input checked="" type="checkbox"/> CONTINUATION PROJECT OF: C09-4-010/C10-4-006	
<b>3. PROJECT DURATION</b> Total Length: 12 Months (Not to exceed 12 Months) Desired Start Date: 10/1/2011 Desired End Date: 9/30/2012		<b>4. PROJECT FUNDS</b> Federal Funds: \$50,197 Cash Match In-Kind Match: \$12,549 Total Project: \$62,746	
<b>5A. APPLICANT AGENCY INFORMATION</b> Agency Name: Hearts of Hope Physical Address: 911 General Mouton City: Lafayette Zip: 70505-3967 Mailing Address: P.O. Box 53967 City: Lafayette Zip: 70505-3967 Phone: (337) 269-1557 FAX: (337) 269-1143 Email: jill.dugas@theheartsofhope.org		<b>5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY</b> Authorized Official: Jill Dugas Title: Executive Director Agency Name: Hearts of Hope Address: P.O. Box 53967 City: Lafayette Zip: 70505-3967 Phone: (337) 269-1557 FAX: (337) 269-1143 Email: jill.dugas@theheartsofhope.org	

Fed Employer Tax Id: 72 - 1321800 DUNS: 968476 - 986 CCR CAGE/NCAGE: CCR Expiration Date:

<b>6. IMPLEMENTING AGENCY</b> Name: Tony Soileau Title: President Agency: Hearts of Hope Address: P.O. Box 53967 City: Lafayette Zip: 70505-3967 Phone: (337) 269-1557 FAX: (337) 269-1143 Email: tony@tonysoileau.com	<b>7. PROJECT DIRECTOR</b> Name: Jill Dugas Title: Executive Director Agency: Hearts of Hope Address: P.O. Box 53967 City: Lafayette Zip: 70505-3967 Phone: (337) 269-1557 FAX: (337) 269-1143 Email: jill.dugas@theheartsofhope.org	<b>8. FINANCIAL OFFICER</b> Name: Jo Breaux Title: Treasurer Agency: HeartsofHope Address: P.O.Box 53967 City: Lafayette Zip: 70505-3967 Phone: (447) 269-1557 FAX: (337) 269-1143 Email: jo.breaux@blbank.com
---	---	---

**9. BRIEF PROJECT DESCRIPTION:** (Please do not exceed space provided below.)

Hearts of Hope - Children's Advocacy Center (CAC) provides a child-friendly environment where a forensic interview and mental health services for children ages 2-17 can be conducted when abuse allegations are investigated. Support services are also provided to the non-offending parent or family member. All services are confidential and are completed without expense for the clients. The CAC provides services in the 15th JDC, as well as St. Landry, St. Mary, St. Martin, Iberia and Evangeline Parishes. CAC staff also coordinates service delivery with other victim advocates and provides assistance with accessing needed services with community resources. The CAC provides court accompaniment to victims as needed and provides monthly contact with victims and family. Hearts of Hope - CAC staff participates in monthly Multidisciplinary Team Reviews and regularly attends case review meetings to increase prosecution rates. The CAC staff includes a Child Forensic Interviewer, licensed therapists, Office Manager and a Family Advocate/Case Tracker.

Hearts of Hope is requesting pre-award costs for this application. We are requesting a start date of 10/01/2011.

CVA - 1

Revised JULY 2010

**VOCA PURPOSE AREAS**

Please Check Type of Victimization Served (Check all that apply):

<input checked="" type="checkbox"/>	Sexual Assault
<input type="checkbox"/>	Domestic Abuse
<input checked="" type="checkbox"/>	Child Abuse
<input type="checkbox"/>	Previously Underserved
State Type of Previously Underserved:	

**PROJECT BUDGET SUMMARY**

**INSTRUCTIONS:** The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, check the type of victimization types that this project will address.

<b>CHECKLIST:</b>	<b>YES:</b>	<b>NO:</b>
Are all budgeted items allowable per Program Guidelines?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Were instructions followed to determine allowable personnel/contractual costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are all line item computations correct?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do line items add to category totals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have category totals been rounded to nearest dollar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.

Person Completing Budget Section: Kimberly Brooks Title: Grants Administrator  
Phone: (337) 269-1557 Fax: (337) 269-1143 E-Mail: kim.brooks@theheartsofhope.org

**PROJECT BUDGET SUMMARY**

BUDGET CATEGORIES	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100. PERSONNEL	\$46,700	\$0	\$12,549	\$59,249
SECTION 200. FRINGE BENEFITS	\$3,497	\$0	N/A	\$3,497
SECTION 300. TRAVEL	\$0	\$0	\$0	\$0
SECTION 400. EQUIPMENT	\$0	\$0	\$0	\$0
SECTION 500. SUPPLIES	\$0	\$0	\$0	\$0
SECTION 600. CONTRACTUAL	\$0	\$0	N/A	\$0
SECTION 700. RENOVATION COSTS	\$0	\$0	\$0	\$0
SECTION 800. OTHER DIRECT COSTS	\$0	\$0	\$0	\$0
<b>TOTAL:</b>	<b>\$50,197</b>	<b>\$0</b>	<b>\$12,549</b>	<b>\$62,746</b>

**Provide Source of Cash Match:** Not Applicable

**Provide Source of In-Kind Match:** Volunteers provide hours of service in the area hospital emergency rooms as victim liasons and telephone crisis line operators.

CVA - 2

Revised JULY 2010

**SECTION 100. PERSONNEL**

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

**FULL-TIME EMPLOYEES:**

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH	
							F	C
Family Advocate/CaseTracker	Anne Cunningham	FT	\$2,700.00	100.00%	12.00	\$32,400.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						\$32,400.00		

F = Fed Funds  
C = Cash Match

**PART-TIME OR OVERTIME EMPLOYEES:**

POSITION TITLE	EMPLOYEE NAME	PT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH	
								F	C
Therapist	Claudia Abell	PT	\$26.00	11.00	100.00%	\$0.00	\$14,300.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							\$14,300.00		

F = Fed Funds  
C = Cash Match

**VOLUNTEERS:**

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.	NO. OF HOURS	VALUERATE OF HOURLY PAY	IN-KIND TOTAL
Answer crisis hotline - receive calls from the hospital ER, law enforcement and victims between the hours of 4 pm and 7 am weekdays and 24 hours a day on weekends (only partial number of hours for entire year used for match)	628.00	\$10.00	\$6,280.00
Act as a liaison between the victim and hospital personnel and SANE program during the forensic collection of evidence in the ER between the hours of 4 pm and 7 am weekdays and 24 hours a day on weekends (only partial number of hours for entire year used for match)	627.00	\$10.00	\$6,270.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			\$12,550.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	\$46,700
CASH MATCH	\$0
IN-KIND MATCH	\$12,549
PERSONNEL TOTAL	\$59,249

**SECTION 100. PERSONNEL (Continued) - BRIEFLY EXPLAIN**

Yes  No Are job descriptions for each position attached? If not, explain:

Yes  No Are resumes for each position attached? If not, explain:

A) Need for each position shown above, justify need for overtime:

The Family Advocate / Case Tracker is the key link between the children and their family with the judicial system and other social service agencies. The advocate is responsible for providing education and awareness to the parents accompanying the child and helping the family to become acquainted with the judicial system. The Advocate ensures that statistical information is obtained and records are properly updated. There is no need for overtime.

The Master level Therapist provides therapeutic intervention for the child and his/her family on an individual basis. The therapist also provides feedback to the MDT after the interview has been accomplished and prior to court appearance.

B) The basis for determining the salary of each position:

The Family Advocate / Case Tracker salary is comparable to like positions employed with other non-profit agencies.

The Therapist salary is based on like positions within the non-profit sector, hospital settings, and other state positions of the same description.

C) Project duties of each position requested:

**Family Advocate/Case Tracker:**

- To advocate for child victims of sexual and severe physical abuse within the legal system
- To track individual cases until the child is no longer in danger and/or is released by the multidisciplinary team
- To be an active member of the Multidisciplinary Team (MDT), and assist in coordinating meetings
- Follow up on services identified as needed for cases brought up at each MDT meeting
- Keep families informed about status of criminal proceedings and provide the family with information on referrals
- Provide court preparation and accompaniment services for children having to testify in court
- Contact investigative agencies to get updates on cases, including the District Attorney's Office

**Therapist:**

- Provide crisis intervention treatment plans and counseling to survivors of sexual and severe physical abuse
- Individual and family therapy
- Conduct intake/assessment screening and psychosocial evaluations
- Court preparation, support, and testimony
- On-going documentation in client's chart
- To be an active member of the Multidisciplinary Team (MDT)

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee was moved must be filled. If employee is same from the previous grant, indicate if the employee was originally hired for that position.]

The Family Advocate/Case Tracker is an existing position. Anne Cunningham has held this position since May 2009.

The Therapist is an existing position. Claudia Abell has held this position since January 2009.

**SECTION 200. FRINGE BENEFITS (Employer's Share Only)**

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight employees. For further information and direction, please refer to the application instructions.

Check:  All Fringe Benefits Will Be Paid by Applicant Agency  Additional Fringe Benefits Will Be Paid by Applicant Agency

EMPLOYEES' NAMES					EMPLOYEES' NAMES (Continued)				
<b>SOCIAL SECURITY</b>					<b>SOCIAL SECURITY</b>				
1.	Rate		SALARY	TOTAL	5.	Rate		SALARY	TOTAL
1.	.062		\$32,400	\$2,008	5.	.062			\$0
2.	.062		\$14,300	\$886	6.	.062			\$0
3.	.062			\$0	7.	.062			\$0
4.	.062			\$0	8.	.062			\$0
<b>MEDICARE</b>					<b>MEDICARE</b>				
1.	Rate		SALARY	TOTAL	5.	Rate		SALARY	TOTAL
1.	.0145		\$32,400	\$469	5.	.0145			\$0
2.	.0145		\$14,300	\$207	6.	.0145			\$0
3.	.0145			\$0	7.	.0145			\$0
4.	.0145			\$0	8.	.0145			\$0
<b>HEALTHLIFE INSURANCE</b>					<b>HEALTHLIFE INSURANCE</b>				
1.	Rate	MONTHS	TIME CREDITED TO PROJECT	TOTAL	5.	Rate	MONTHS	TIME CREDITED TO PROJECT	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
<b>WORKMAN'S COMPENSATION</b>					<b>WORKMAN'S COMPENSATION</b>				
1.	Rate		SALARY	TOTAL	5.	Rate		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
<b>UNEMPLOYMENT TAX</b>					<b>UNEMPLOYMENT TAX</b>				
1.	Rate	TYPE	SALARY	TOTAL	5.	Rate	TYPE	SALARY	TOTAL
1.		CHECK TYPE		\$0	5.		CHECK TYPE		\$0
2.				\$0	6.				\$0
3.		<input type="checkbox"/> RUTA		\$0	7.		<input type="checkbox"/> RUTA		\$0
4.		<input type="checkbox"/> SUTA		\$0	8.		<input type="checkbox"/> SUTA		\$0
<b>PUBLIC/PRIVATE RETIREMENT</b>					<b>PUBLIC/PRIVATE RETIREMENT</b>				
1.	Rate		SALARY	TOTAL	5.	Rate		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
<b>OTHER:</b>					<b>OTHER:</b>				
1.	Rate		SALARY	TOTAL	5.	Rate		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
FRINGE BENEFITS TOTAL (A):				\$3,570	FRINGE BENEFITS TOTAL (B):				\$0

PLEASE NOTE: IF MORE THAN EIGHT EMPLOYEES CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDITIONAL PAGE.

Fringe Benefits Total (A+B): \$3,570

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	\$3,497
CASH MATCH	
TOTAL FRINGE BENEFITS	\$3,497

**PROGRAM NARRATIVE**

**A. PROBLEM DEFINITION**

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. Document the need, not the symptoms or solutions. Be sure to include current valid local data to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

According to Child Maltreatment 2008, the most recent report of data from the National Child Abuse and Neglect Data System (NCANDS), approximately 772,000 children were found to be victims of child abuse or neglect in calendar year 2008. Of this number, an estimated 71 percent (71.1) suffered neglect, an estimated 16 percent (16.1) were physically abused, an estimated 9 percent (9.1) were sexually abused, an estimated 7 percent (7.3) were emotionally or psychologically maltreated, and an estimated 2 percent (2.2) were medically neglected. In addition, 9 percent of victims experienced "other" types of maltreatment such as "abandonment," "threats of harm to the child," and "congenital drug addiction." (Children's Bureau, Child Maltreatment; U.S. Department of Health and Human Services, 2008)

State of Louisiana Department of Social Services-Office of Community Services Child Welfare Quality Assurance and Research Section, reported over 700 child sexual and severe physical abuse cases in 2008 in Lafayette Parish. Only a small percentage of these cases result in prosecution each year.

In 2010, Hearts of Hope CAC completed 479 child forensic interviews and 557 therapy sessions. As of June 2011, CAC has completed 235 child forensic interviews and 277 therapy sessions. All clients were referred from Lafayette parish and the surrounding parishes that Hearts of Hope serves. The Multidisciplinary team (MDT) reviews are held on each case at least once after the initial interview. Pending cases are reviewed periodically collaboratively, through the MDT process, by the CAC Child Interviewer, CAC Mental Health Clinician, MDT Assistant, DA (assistant in charge of the case), DA Victim's Assistant, Law Enforcement Supervisor and Department of Child and Family Services Supervisor.

The Therapist provides therapeutic intervention for the children and family on an individual basis. The children have the opportunity to become acquainted with one setting. At Hearts of Hope, the children learn about the court system, increase their level of trust and decrease their level of fear, thereby producing better witnesses. It is imperative that the children learn coping skills and increase self-esteem to prevent future trauma. The CAC provides unique assistance to child victims of sexual and severe physical abuse in the region that Hearts of Hope serves, including Lafayette, Acadia, Iberia, St. Landry, St. Martin and Vermilion. These parishes are defined as rural per the state regulations (with the exception of Lafayette and St. Martin which are served by Hearts of Hope) and do not have access to any other Children's Advocacy Center.

According to the latest update of a longitudinal study on the cycle of violence, being abused or neglected as a child increases the likelihood of arrest as a juvenile by 59 percent, as an adult by 28 percent, and for a violent crime by 30 percent according to one study that looked at more than 1,500 cases over time. (Widom, C.S., and M.G. Maxfield. An Update on the "Cycle of Violence." Research in Brief Washington, DC: U.S. Department of Justice National Institute of Justice February 2001 NCJ 184894)

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

Prior to the CAC, victims were often made to recount the event to numerous disciplines. There was no central location for all involved agencies to serve the victim. Law Enforcement, Child Protective Services, medical personnel, and other necessary entities were all required to interview the victim. Often times there would be discrepancies making it virtually impossible to prosecute many cases. Hearts of Hope - CAC offers a safe, collaborative environment for children who have been sexually abused/assaulted or suffer severe physical abuse. At the CAC, the victims are interviewed by a trained Child Interviewer. All interviews conducted by the CAC have been reported to law enforcement and/or the Office(s) of Community Services. Law enforcement agents are present during the interview and have an opportunity to provide immediate feedback to the Child Interviewer via ear-microphone. The multidisciplinary team (MDT) meets at CAC on a regular basis to ensure collaboration and to promote prosecution of substantiated abuse allegations.

### B. GOALS

**GOALS:** The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

Goal 1: Conduct 450 videotaped interviews on child victims reporting sexual and/or severe physical abuse.

Goal 2: Conduct 250 individual therapeutic sessions with child victims and family advocacy sessions.

### C. OBJECTIVES

**OBJECTIVES:** Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

Goal 1: Conduct 450 videotaped interviews on child victims reporting sexual and/or severe physical abuse.

Objective 1: The Child Interviewer will receive reports of child abuse from law enforcement and Department of Child and Family Services and conduct videotaped interviews for 450 children

Objective 2: The Child Interviewer is to conduct multidisciplinary team (MDT) review on the 450 child sexual abuse cases interviewed to determine the status and progress of the case.

Goal 2: Conduct 250 individual and family therapeutic sessions with child victims.

Objective 1: The Therapist will begin treatment with 250 children referred by the Child Interviewer. The Therapist will provide therapeutic sessions to alleviate anxiety resulting from the abuse. Each victim is allotted up to eight sessions, averaging four sessions per client, for an estimated total of 2,000 sessions.

Objective 2: The Therapist will participate in the MDT process of the 250 child victims to monitor the progress of the case and to provide feedback on the emotional stability and needs of the child victim.

### D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

Goal 1: Conduct 450 Interviews

Objective 1: The Child Interviewer will continue to receive training annually from an established training center to perfect their interviewing skills. The grant funding for training is provided by the National Children's Alliance. The Child Interviewer will interface with referring agencies to schedule child interview to be conducted at the CAC.

Objective 2: The Child Interviewer will coordinate the bi-weekly multidisciplinary team (MDT) reviews, with DA, Law Enforcement, Department of Child and Family Services and CAC Mental Health Clinician in collaboration. The MDT reviews are conducted at the CAC and the cases to be reviewed will be provided by the Child Interviewer to the participants prior to the meeting.

Goal 2: Conduct 250 therapeutic sessions.

Objective 1: The Therapist will receive referrals from the Child Interviewer on 250 child victims deemed emotionally appropriate for counseling. The therapist will provide individual and family sessions to the children. The sessions range from thirty to fifty minutes in duration. While sessions are limited to eight, many of the children successfully achieve the goal of emotional stability within five sessions. If additional intervention is necessary, the therapist will make outside referrals to a private clinician or in-patient psychiatric facility. The child's progress and statistical information will be documented by the therapist throughout therapy. Reading literature will be provided to the child and family members to support the learning in therapy.

Objective 2: The Therapist will be informed by the Child Interviewer of the cases up for review prior to the multidisciplinary team (MDT) review. The status of the case as it pertains to law enforcement, legal and child protection, will be supplied by the Therapist. The Therapist will relate emotional status of the child. In the child's best interest as the primary focus, the course of action to be taken will be determined and planned by the entire MDT review team.

The project will begin operation on October 1, 2011 and continue thru the end date of September 30, 2012.

### E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

- 1  2  3  4  5  6  7  All (Statewide Project)

2. Type of Organizations:

Applicant Agency:  Law Enforcement  Prosecution  Court  Non-Profit Organization  Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- |   |   |
|---|---|
| <input type="checkbox"/> Community-Based Organization                                       | <input type="checkbox"/> Prosecution  |
| <input type="checkbox"/> Court  | <input checked="" type="checkbox"/> Sexual Assault Program                      |
| <input type="checkbox"/> Domestic Violence Program  | <input type="checkbox"/> Sexual Assault State Coalition                         |
| <input type="checkbox"/> Domestic Violence State Coalition                                  | <input type="checkbox"/> Tribal Coalition                                       |
| <input type="checkbox"/> Dual Program (Sexual Assault and Domestic Violence)                | <input type="checkbox"/> Tribal Government                                      |
| <input type="checkbox"/> Dual State Coalition (Sexual Assault and Domestic Violence)        | <input type="checkbox"/> Tribal Sexual Assault and/or Domestic Violence Program |
| <input type="checkbox"/> Government Agency (Department of Human Services, Bureau of Health) | <input type="checkbox"/> Unit of Local Government                               |
| <input type="checkbox"/> Law Enforcement  | <input type="checkbox"/> University/School                                      |
| <input type="checkbox"/> Probation, Parole, or Other Correctional Agency                    | <input type="checkbox"/> Other (Specify):                                       |

Yes  No Is this a faith-based organization?

Yes  No Is this a culturally specific community-based organization?

### F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Anne Cunningham PHONE: (337) 269-1557 EMAIL: jill.dugas@theheartsofhope.org

Yes  No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: Anne Cunningham PHONE: (337) 269-1557 EMAIL: jill.dugas@theheartsofhope.org

Yes  No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: <http://lcle.la.gov/training/lavns.asp>.

Yes  No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: [www.lcle.la.gov/lavns](http://www.lcle.la.gov/lavns).

### G. CRIME VICTIMS REPARATIONS (CVR)

Yes  No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: Anne Cunningham PHONE: (337) 269-1557 EMAIL: jill.dugas@theheartsofhope.org

Yes  No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

Yes  No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: <http://lcle.la.gov/programs/cvr.asp>.

### H. OUTCOMES RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

In 2010, Hearts of Hope - CAC conducted 479 Child Interviews. CAC Therapists conducted 557 individual counseling sessions. The Family Advocate met with over 100 families to offer education and advocacy services. For 2011, CAC has conducted 235 Child Interviews and 277 individual counseling sessions. The Family Advocate has met with 60 families.

2. Did the project work as expected? Explain.

The project has worked as expected. Hearts of Hope's Children's Advocacy Center continues to offer compassionate care to families in crisis. The Family Advocate has been a great benefit to parents of victims by offering support and providing information on the process when an allegation of sexual abuse is made. We continue to promote healing and foster stable families by providing therapy sessions free of charge to victims.

3. Have the original goals and objectives been revised?  Yes  No

If Yes, explain what changes will be made in the continuation of this project and why?

**I. EVALUATION AND DISSEMINATION OF RESULTS**

**A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.**

1. From who will the data be collected – what is the source?

Data is collected from the victims and/or the parent or legal guardian.

2. When will the data be collected?

Data is collected at the time of the interview and/or therapy sessions.

3. Who will collect and analyze the data?

Data is collected and analyzed by the CAC staff. All data collected is reviewed by the Executive Director of Hearts of Hope.

4. Who will be responsible for submitting the data for the Quarterly Progress Reports? State name and contact information.

Name: Jill Dugas Phone: (337) 269-1557 Email: jill.dugas@theheartsofhope.org

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

Kimberly Brooks, Grant Administrator for Hearts of Hope, under the direction of Jill Dugas, Executive Director, will be responsible for updating or revising the project's strategy, if necessary.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports either quarterly or monthly as specified.

Financial and statistical reports are provided to Hearts of Hope Board of Directors on a monthly basis and outcome measurements on a quarterly basis. Reports are also disseminated to United Way of Acadiana and Iberia, and to the Louisiana Foundation Against Sexual Assault (LAFASA). A financial audit is conducted on the agency annually, with a fiscal year of January through December.

**J. CONTINUATION**

Yes  No Do you plan to continue this project at the conclusion of federal support?  
Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

At the conclusion of the 2011-12 grant project, Hearts of Hope will again apply for CVA funding (2012-2013). Child victims of sexual crimes are a very vulnerable group and this grant provides an invaluable resource. If for some reason, Hearts of Hope is denied funding for this project, the Board of Directors and the Executive Director will be responsible for seeking out community support in the forms of fund raising and donations, and/or replacement grants. The Children's Advocacy Centers of Louisiana and the National Children's Alliance continue to seek out sources of income for all CAC(s).

**K. RESOURCES**

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

Hearts of Hope is a 4,000 square-foot building that is used by three programs. The Children's Advocacy Center (CAC) occupies 3,000 square feet of the building and has created an atmosphere that is child-oriented and professionally directed to the needs of children. The Sexual Abuse Response Center (SARC) and Sexual Assault Nurse Examiner (SANE) programs occupy the remaining area. The merger of the CAC and SARC has enabled the two programs to provide continuity of care for victims of sexual crimes, shared resources for volunteer training, and shared costs for operational and administration expenses. An alarm system ensures that clients, staff and assets are secured 24 hours a day.

**L. AUDIT REQUIREMENTS**

All applications must check one:

This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:

1. Date of last audit
2. Dates covered by last audit:
3. Date of next audit:
4. Dates to be covered by next audit:
5. Date next audit will be forwarded to LCLE:

This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

**M. VOLUNTEERS**

Yes  No Are you using volunteers as match?  
If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

Yes  No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

Volunteers are in compliance with the Louisiana Child Protection Act (LRS 15:587.1).  
Volunteers are utilized in two capacities: 1) Volunteers answer the 24-hour crisis line to provide immediate information of services and crisis intervention counseling for the victims and their families. In addition, volunteers answering the telephone receive calls from the hospital emergency rooms when families report sexual abuse of a child. The volunteer in turn contacts the Hearts of Hope escort and/or law enforcement agency and the SANE nurse. 2) Volunteers accompany victims and their family in the hospital emergency room setting, acting as a liaison between the SANE nurse, hospital personnel, law enforcement, child protection services and the victim. Volunteers are available between the hours of 4:00pm and 6:30am during weekdays and full weekend coverage. Volunteers must complete 40 hours of training prior to being placed on the volunteer call schedule.

#### N. REQUIRED COMPONENTS

1. Subgrantees are required to help victims apply for victim compensation. Describe a specific plan on how applicant has or will interface with the Louisiana Crime Victims Reparations Program.

The CAC Child Interviewer, Family Advocate/Case Tracker, and/or Therapist will assist the victimized families in completing the Crime Victim's Reparation Report when deemed necessary and appropriate. Notification of the victim compensation is provided by the CAC to all of its clientele, be it in the office or during the forensic examination at the hospital. Referrals to the District Attorney's Victims Assistant and local Sheriff's Department are also made.

2. Describe how applicant has/will coordinate activities with other criminal justice system/private service providers in the community. If you have obtained cooperative agreements, a copy may be attached to the application in addition to the brief description.

Hearts of Hope- CAC was awarded full membership to the National Children's Alliance in 1999 and re-certification was accomplished in 2007. The core element of a CAC is the Multidisciplinary Team (MDT). A MDT is a group of professionals who represent various disciplines and work collaboratively to promote a thorough understanding of case issues and assure the most effective system response possible. Disciplines—Law Enforcement, Child Protective Services, Prosecution, mental health, medical, in collaboration with CAC staff members, comprise the core MDT. The CAC must meet the demands of the monthly MDT review process. Representatives from the CAC, Department of Child and Family Services Supervisor, Lafayette Police Department, Lafayette Parish Sheriff's Department, and District Attorney's office are present during applicable cases. Also possible attendees of the reviews are medical personnel and private mental health clinicians. Clients in need of services outside the scope of the CAC are referred to private clinicians and/or psychiatric hospitals. The representatives mentioned above of the multidisciplinary team, prior to the inception of the CAC, signed an interoffice agreement stating their participation.

3. Indicate how the applicant will address the issue of encouraging the victims to report to law enforcement. Policies and procedures may be attached to the application in addition to the brief description.

All interviews conducted by the CAC have been reported to law enforcement and/or the Department of Child and Family Services (DCFS) prior to the interview. In situations where DCFS makes the first contact, the DCFS caseworker will report the incident to law enforcement if deemed a valid case. Law enforcement agents are present during the interview and have an opportunity to provide immediate feedback to the Child Interviewer via ear-microphone. Law enforcement agencies are contacted and detectives must be present at the hospital when a forensic rape kit is accomplished on a child victim. The Lafayette Police Department and Lafayette Parish Sheriff's Department were co-signers of the interagency agreement when the CAC was developed and participate in the multidisciplinary team review process.

4. State that the applicant will comply with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate. The Louisiana Child Protection Act refers to screening prospective employees, NOT reporting instances of child abuse.

Hearts of Hope Children's Advocacy Center will comply as appropriate to the circumstances with the Louisiana Child Protection Act (LRS 15:587.1)