

LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW
SUMMARY

APPLICATION NUMBER: M11-8-027

APPLICANT: Hearts of Hope - Sexual Abuse Response Center

PROJECT TITLE: Sexual Assault Program

PROJECT FUNDS :

FUND: \$ 15,613 100.00%

PROJECT DURATION: 12 months

MATCH: \$ 0 0.00%

START DATE: 03/01/2012

TOTAL: \$ 15,613 100.00%

END DATE: 02/28/2013

Continuation of M96-8-005

PROJECT SUMMARY:

The program will provide comprehensive sexual assault treatment program that covers an eight parish region to include Acadia, Iberia, Lafayette, St. Martin, Vermilion, St. Landry, Evangeline, and a portion of St. Mary. The Center provides crisis intervention and crisis counseling on an individual basis.

RECOMMENDATION : FUND DENY

SPECIAL CONDITIONS :

1. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.



LOUISIANA COMMISSION
ON LAW ENFORCEMENT
AND THE ADMINISTRATION
OF CRIMINAL JUSTICE

S.T.O.P. VIOLENCE AGAINST
WOMEN FORMULA GRANT
PROGRAM

CFDA #16.588

FOR LCLE USE ONLY:

Project ID: m11.8.027

VAWA Purpose Area: 1P

1. TITLE OF PROJECT

Sexual Assault Program

2. NEW PROJECT

CONTINUATION PROJECT OF: M10 - 8 - 030

3. PROJECT DURATION

Total Length: **12** Months (*Not to exceed 12 Months*)

Desired Start Date: 3/1/2012

Desired End Date: 2/28/2013

4. PROJECT FUNDS

Federal Funds: \$15,613

Cash Match: \$0

In-Kind Match: \$0

Total Project: \$15,613

5A. APPLICANT AGENCY INFORMATION

Agency Name: Hearts of Hope

Physical Address: 911 General Mouton

City: Lafayette

Zip: 70505-3111

Mailing Address: P.O. Box 53967

City: Lafayette

Zip: 70505-3967

Phone: (337) 269-1557

FAX: (337) 269-1143

Email: jill.dugas@theheartsofhope.org

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY

Authorized Official: Jill Dugas

Title: Executive Director

Agency Name: Hearts of Hope

Address: P.O. Box 53967

City: Lafayette

Zip: 70505-3967

Phone: (337) 269-1557

FAX: (337) 269-1143

Email: jill.dugas@theheartsofhope.org

Fed Employer Tax Id: 72 - 1321800

DUNS: 968476 - 986

CCR CAGE/NCAGE: 97645339

CCR Expiration Date: 5/15/2012

6. IMPLEMENTING AGENCY

Name: Tony Soileau

Title: President, Board of Directors

Agency: Hearts of Hope

Address: P.O. Box 53967

City: Lafayette

Zip: 70505-3967

Phone: (337) 269-1557

FAX: (337) 269-1143

Email: tony@tonysoileau.com

7. PROJECT DIRECTOR

Name: Jill Dugas

Title: Executive Director

Agency: Hearts of Hope

Address: P.O. Box 53967

City: Lafayette

Zip: 70505-3967

Phone: (337) 269-1557

FAX: (337) 269-1143

Email: jill.dugas@theheartsofhope.org

8. FINANCIAL OFFICER

Name: Jo Breaux

Title: Treasurer

Agency: Hearts of Hope

Address: P.O. Box 53967

City: Lafayette

Zip: 70505-3967

Phone: (337) 269-1557

FAX: (336) 269-1143

Email: jo.breaux@hlrcontrols.com

9. BRIEF PROJECT DESCRIPTION: (*Please do not exceed space provided below.*)

The Violence Against Women Program will provide comprehensive sexual assault treatment program that covers a five parish region to include Acadia, Iberia, Lafayette, St. Martin, Vermilion, and a portion of St. Mary. The Sexual Abuse Response Center (SARC) provides Crisis Intervention and Crisis Counseling on an individual basis. Volunteers and staff members meet rape victims in the local hospital emergency departments and assist victims during the examination process.

2012 MAR - 1 AM 8:00

LA COMMISSION
LAW ENFORCEMENT

VAWA - 1

Revised JULY 2010

VAWA PURPOSE AREAS

Check the VAWA Purpose Area(s) that this project will address. You will be required to report performance on each chosen purpose area.

- 1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
- 2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including sexual assault and domestic violence.
- 3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services devoted to preventing, identifying, and responding to violent crimes against women, including the crimes against women, including sexual assault and domestic violence.
- 4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutions, and the courts or for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault and domestic violence, including the reporting of such information to the National Instant Criminal Background Check System.
- 5. Developing, enlarging, or strengthening victim services programs, including sexual assault and domestic violence, and dating violence programs; developing or improving the delivery of victim services to underserved populations; providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted; and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including sexual assault and domestic violence.
- 6. Developing, enlarging, or strengthening programs addressing stalking.
- 7. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes dealing with violent crimes against women, including the crimes of sexual assault and domestic violence.
- 8. Supporting formal and informal statewide, multi-disciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.
- 9. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.
- 10. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of domestic violence or sexual assault, including recognizing, investigating, and prosecuting instances of such violence of assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals.
- 11. Providing assistance to victims of domestic violence and sexual assault in immigration matters.
- 12. Maintaining core victim services and criminal justice initiatives while supporting complementary new initiatives and emergency services for victims and their families.
- 13. Provide for special victim assistants in law enforcement agencies to serve as liaisons between victims and law enforcement in order to improve the enforcement of protection orders. (Jessica Gonzales Victim Assistants)
- 14. Improving responses to police-perpetrated domestic violence. (Crystal Judson Domestic Violence Protocol Program)

SECTION 100. PERSONNEL

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

FULL-TIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH	
							F	C
Therapist (LCSW)	Lisa Mount	FT	\$3,900.00	33.50%	12.00	\$15,678.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						\$15,678.00	F = Fed Funds C = Cash Match	

PART-TIME OR OVERTIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	PT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH	
								F	C
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							\$0.00	F = Fed Funds C = Cash Match	

VOLUNTEERS:

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
			\$0.00
			\$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			\$0.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	\$15,613
CASH MATCH	\$0
IN-KIND MATCH	\$0
PERSONNEL TOTAL	\$15,613

SECTION 100. PERSONNEL (Continued) – BRIEFLY EXPLAIN:

Yes No Are job descriptions for each position attached? If not, explain:

Yes No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

Social Worker, LCSW - The Master level Social Worker provides therapeutic intervention for victims of sexual abuse, sexual assault, and molestation on an individual basis to reach goals of higher personal functioning. There is no need for overtime.

B) The basis for determining the salary of each position:

The salary for the Master Level Social Worker position is based on like positions within the not-for-profit sector, hospital settings and other state positions of the same description.

C) Project duties of each position requested:

Project duties for the MSW include scheduling individual sessions, monitoring the progress of the victim/survivor's behavior throughout therapy, providing information to the family members with appropriate and documentation of progress. The MSW also participates in educational opportunities and training of professionals.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee is moved must be filled. If employee is the same from the previous grant, indicate if the employee was originally hired for that position.]

The Master Level Social Worker is an existing position. Lisa Mount has held this positions since 2008.

SECTION 200. FRINGE BENEFITS (Employer's Share Only)

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight employees. For further information and direction, please refer to the application instructions.

Check: All Fringe Benefits Will Be Paid by Applicant Agency Additional Fringe Benefits Will Be Paid by Applicant Agency

EMPLOYEES' NAMES:					EMPLOYEES' NAMES: (Continued)				
SOCIAL SECURITY	RATE		SALARY	TOTAL	SOCIAL SECURITY	RATE		SALARY	TOTAL
1.	.062			\$0	5.	.062			\$0
2.	.062			\$0	6.	.062			\$0
3.	.062			\$0	7.	.062			\$0
4.	.062			\$0	8.	.062			\$0
MEDICARE	RATE		SALARY	TOTAL	MEDICARE	RATE		SALARY	TOTAL
1.	.0145			\$0	5.	.0145			\$0
2.	.0145			\$0	6.	.0145			\$0
3.	.0145			\$0	7.	.0145			\$0
4.	.0145			\$0	8.	.0145			\$0
HEALTH/LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL	HEALTH/LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL	WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
UNEMPLOYMENT TAX Based on first \$7,000 or Less	RATE	TYPE	SALARY	TOTAL	UNEMPLOYMENT TAX Based on first \$7,000 or Less	RATE	TYPE	SALARY	TOTAL
1.		CHECK TYPE:		\$0	5.		CHECK TYPE:		\$0
2.				\$0	6.				\$0
3.		<input type="checkbox"/> FUTA		\$0	7.		<input type="checkbox"/> FUTA		\$0
4.		<input type="checkbox"/> SUTA		\$0	8.		<input type="checkbox"/> SUTA		\$0
PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL	PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
OTHER:	RATE		SALARY	TOTAL	OTHER:	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
FRINGE BENEFITS TOTAL (A):				\$0	FRINGE BENEFITS TOTAL (B):				\$0

PLEASE NOTE: IF MORE THAN EIGHT EMPLOYEES CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDENDUM PAGE.

FRINGE BENEFITS TOTAL (A+B): \$0

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	\$0
CASH MATCH	\$0
TOTAL FRINGE BENEFITS	\$0

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. **Document the need, not the symptoms or solutions.** Be sure to include current **valid local data or state data, if local data is not available**, to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

Around the world at least 1 in 3 women has been beaten, coerced into sex, or otherwise abused in her lifetime. Most often the abuser is a member of her own family. (Johns Hopkins School of Public Health. 2000.) In the United States An estimated 302,100 women and 92,700 men are forcibly raped each year. (Tjaden, Patricia and Thoennes, Nancy, November 1998.) Rape and sexual assault prevalence is difficult to determine because the crime is significantly underreported.

Using a definition of rape that includes forced vaginal, oral, and anal sex, the National Violence Against Women Survey (Violence Against Women Grants Office. (1998, July). Stalking and Domestic Violence: Third Annual Report to Congress Under the - Violence Against Women Act, p. 7. Washington, CD: U.S. Department of Justice.) found that 1 of 6 U.S. women and 1 of 33 U.S. men has experienced an attempted or completed rape as a child and/or an adult.

The Sexual Abuse Response Center (SARC) was founded in 1981 under the original name of Rape Crisis to provide immediate, comprehensive services to the victims of sexual assault, sexual abuse and violent crimes. The name was changed in 1995 to better define the scope of services that SARC provided, and in 1999 SARC merged with the Children's Advocacy Center to ensure that no survivor of a sexual crime went without immediate intervention. Today SARC services an 8-parish region to include Acadia, Evangeline, Iberia, Lafayette, St. Martin, St. Landry, St. Mary, and Vermilion parishes. Rape continues to be a community problem in the Acadiana area, with 43 new reports of sexual assault reported so far in 2010. Referrals for counseling are received from community programs such as the OCS, Law Enforcement, DA Office, Big Brothers Big Sisters, Faith House and Family Tree to name a few.

An average of 30 new client services are requested each month. The SARC 2009 statistics provide that over 880 individual therapy sessions were provided and 1,000 plus crisis line calls answered. Education and awareness presentations were provided to over 8,000 students, parents, and professionals throughout the area. Training for law enforcement agencies, medical professionals and school board employees continue to show an increase from year to year. As awareness increases throughout the community, so too does the number of victims reporting their personal experiences. During the past decade, all forms of sexual trauma have received unprecedented societal acknowledgement. Greater numbers of victims and families are receiving assistance in dealing with the repercussions of sexual crimes.

Continued sexual assaults and abuses throughout the region, increases the demand on staff to provide training to mandated reporters, including clergy, teachers, counselor and principals.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

Continued opportunities to train staff members, volunteers, and allied health professionals in the areas significant to victims and their recovery is one area that Hearts of Hope - SARC addresses. By participating in monthly multidisciplinary team meetings with the Lafayette Parish Sexual Assault Response Team (LP SART), our staff is able to ensure collaboration and to promote prosecution of sexual assault cases in which a suspect is identified and arrested. This does, however, continue to be an area where improvement is needed.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

Hearts of Hope believes that sexual abuse and sexual assault is a community issue and not just a problem for the individual victims. By providing victims with compassionate care through the entire process from reporting the assault, to collecting evidence, providing medical treatment through our Sexual Assault Nurse Examiners Program, and providing support services through advocacy and therapy, we can assist with healing and recovery, as well as impact the prosecution and conviction rates of these heinous crimes.

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

1. SARC will provide Advocacy services through paid staff and trained volunteers to 80 sexual assault and sexual abuse victims through emergency room escort services.
2. Sexual Abuse Response Center (SARC) therapist will provide therapeutic counseling services to 100 victims of sexual assault and sexual abuse to aid in the recovery from the trauma associated with sexual violence.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

The purpose of the Sexual Abuse Response Center is to provide quality and compassionate care to victims of sexual abuse and sexual assault by providing trained advocates and mental health professionals to assist victims through all phases of the recovery process. There is currently an established multidisciplinary response to victims. A victim advocate from Hearts of Hope Sexual Abuse Response Center (SARC), meets the victim in the emergency department. Hearts of Hope Sexual Assault Nurse Examiner's Program is available to victims who report in Lafayette parish emergency rooms. A law enforcement official responds to the emergency department to get a statement from the victim. The victim advocate provides emotional support for the victim and the victim's family. If a forensic exam or "rape kit" has been completed then evidence is turned over to law enforcement for delivery to the local crime lab. The volunteer advocate then refers the victim to SARC for crisis counseling services. Victims are provided 6 – 8 therapy sessions with a Board Certified Social Worker. Hearts of Hope Sexual Abuse Response Center (SARC) offers a 24 hour crisis line available 365 days a year. Staff and volunteer advocates are also available 24 hours a day. Services of Hearts of Hope's Sexual Abuse Response Center is offered year around with out interruptions.

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

In 2011 Hearts of Hope - SARC assisted 122 victims in local ER's. SARC therapists conducted over 600 individual sessions. SARC volunteers and staff have screened over 2,000 telephone calls. SARC has conducted 326 educational presentations reaching over 9,000 people.

Hearts of Hope has an active volunteer program with over 40 trained advocates.

2. Did the project work as expected? Explain.

Yes, Hearts of Hope's SARC provided emergency room escort services for 122 victims of sexual assault during this grant cycle. Therapeutic counseling and services were provided by SARC therapists to over 300 victims of sexual assault and rape.

3. Have the original goals and objectives been revised? Yes No

If Yes, explain what changes will be made in the continuation of this project and why?

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

Data is collected from the victims.

2. When will the data be collected?

Data is collected when first contact is made with the victim. Data is further collected upon beginning therapy services and throughout the therapy process.

3. Who will collect and analyze the data?

Data is collected and analyzed by the SARC staff. All data is reviewed by the Executive Director.

4. Who will be responsible for submitting the data for the VAWA Annual Report: State name and contact information.

Name: Jill Dugas

Phone: (337) 269-1557

Email: jill.dugas@theheartsofhope.org

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

Kimberly Brooks, Grant Administrator for Hearts of Hope, under the direction of Jill Dugas, Executive Director, will be responsible for updating or revising the project's strategy, if necessary.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports either quarterly or monthly as specified.

Financial and statistical reports are provided to Hearts of Hope Board of Directors on a monthly basis and outcome measurements on a quarterly basis. Reports are also disseminated to United Way of Acadiana and Iberia, and to the Louisiana Foundation Against Sexual Assault (LAFASA). LAFASA meets on a quarterly basis to discuss the needs and progress of individual SARC(s) across the state. A financial audit is conducted on the agency annually, with a fiscal year of January through December.

J. CONTINUATION

- Yes No Do you plan to continue this project at the conclusion of federal support?
Since continued STOP funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

At the conclusion of the 2010-11 grant project, Hearts of Hope will again apply for STOP funding (2011-1012) if available. Victims of sexual crimes are a very vulnerable group and this grant provides an invaluable resource. If for some reason, Hearts of Hope is denied funding for this project, the Board of Directors and the Executive Director will be responsible for seeking out community support in the forms of fundraising and donations, and/or replacement grants.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

Hearts of Hope is a 4,000 square-foot building that is used by three programs. The Children's Advocacy Center (CAC) occupies 3,000 square feet of the building and has created an atmosphere that is child-oriented and professionally directed to the needs of children. The Sexual Abuse Response Center (SARC) and Sexual Assault Nurse Examiners (SANE) programs occupy the remaining area. The merger of the CAC and SARC has enabled the two programs to provide continuity of care for victims of sexual crimes, shared resources for volunteer training, and shared costs for operational and administration expenses. An alarm system ensures that clients, staff and assets are secured 24 hours a day.

L. AUDIT REQUIREMENTS

All applications must check one:

- This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) **AND MUST SUBMIT THE FOLLOWING INFORMATION:**
1. Date of last audit
 2. Dates covered by last audit:
 3. Date of next audit:
 4. Dates to be covered by next audit:
 5. Date next audit will be forwarded to LCLE:
- This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

- Yes No Are you using volunteers as match?
If yes, describe the duties and functions to be performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). If volunteers are used as match, their duties must directly relate to the focus of this project and information stated in Section 100 Personnel.
- Yes No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

N. CONSULTATION

Law enforcement, prosecution, the courts, probation and parole agencies and victim services providers must consult with each other. Briefly describe the process used to consult, coordinate, and collaborate with each agency. Attach original current letters of support and/or written cooperative agreements indicating awareness and cooperation/role with this project.

The Sexual Abuse Response Center coordinates the Lafayette Parish Sexual Assault Response Team (LPSART) in Lafayette Parish. The Lafayette Parish Sexual Assault Response Team is a multidisciplinary team with representatives from the 15th Judicial District Attorney's Office, Lafayette Parish Sheriff's Office, Lafayette City Police Department, Lafayette Parish Correctional Center, University of Louisiana at Lafayette Police Department, Acadiana Crime Lab, Hearts of Hope Sexual Abuse Response Center, Faith House Domestic Abuse Center, and Hearts of Hope Sexual Assault Nurse Examiners comprise this team of dedicated individuals. The mission of the LPSART is to utilize a victim-centered response to sexual assault in efforts to achieve the best outcome for victims. Clients in need of services outside the scope of the SARC are referred to private clinicians and/or psychiatric hospitals.

Kathy Guidry

From: Kathy Guidry
Sent: Saturday, April 21, 2012 8:39 AM
To: 'Jill Dugas'
Cc: 'Judy Benitez'
Subject: M11-8-027, Hearts of Hope, Sexual Assault Program

Ms. Jill Dugas
Hearts of Hope
PO Box 53967
Lafayette, LA 70505-3967

RE: M11-8-027. Sexual Assault Program

Dear Ms. Dugas:

This office has received the above application. This application will be presented at the Victim Services Advisory Board and the Commission meetings, which are scheduled for May 23rd and May 24th, 2012, respectively. The information regarding the location of the meetings is yet to be determined. Since this application request is to continue the above project, you are only required to attend the Victim Services Advisory Board meeting. If any issues remains or arises, you may be required to attend the Commission meeting.

Based on the preliminary review of the referenced application, the following issues must be addressed and resolved. Additional issues may arise between the agency review process and the Advisory Board/Commission meetings. If so, you will be given every opportunity and assistance to address and/or resolve any additional issues to avoid delaying the application to be presented.

1. Pg.1
 - a. According to the Central Contractor's website, the CCR CAGE/NCAGE number is 4N7B8 which expires 5/15/2012. Please provide written verification that the CCR has been renewed by May 15, 2012. If verification is not received, this application cannot be presented to the meeting per Federal regulations.
 - b. #5A Applicant Agency Information – The correct zip code for the physical address is 70505-8511. Please correct the zip code.
2. Pg. 4, Section 100 Personnel – The salary needs to be adjusted to reflect the Federal funds \$15,613. Please correct this figure. The job description needs the minimum and maximum salary range.
3. Pg. 14, A Problem Definition #1 – This section was repeated from the previous application. Is there current local data that continues to support the need for this project?
4. Pg. 15, C Objectives – You may want to consider including the number of crisis calls handled and educational presentations that would occur during the project period since this activities are reported on page 19.
5. Pg. 16, D Activities/Methods – You should include the crisis calls and educational presentations that this project does. Also, need the time frame that activities will occur.
6. Pg. 22, N Consultation – Need to supply three (3) letters of support on the agency's letterhead.
7. Need to supply an Organization chart.

Please email or mail ONLY the changes as directed on the appropriate application pages and return only those pages for which changes or additional information was requested to the District Office. Please do not fax replies, as they are not always legible.

All pages resubmitted must be complete in all aspects, including signatures, initials, dates, and responses. This information is due to LCLE by **Monday, April 30, 2012**. Please contact the District Office if you have any questions pertaining to this letter.

Sincerely,

Katherine C. Guidry

Federal Programs Section Manager
LA Commission on Law Enforcement
602 N. 5th St., 1st Floor

Mailing Address:

PO Box 3133

Baton Rouge, LA 70821-3133

P: (225) 342-1829

C: (225) 241-5978

F: (225) 342-1846

Email: kathy.guidry@lcle.la.gov