

**LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION OF CRIMINAL JUSTICE**

**APPLICATION AND REVIEW
SUMMARY**

APPLICATION NUMBER: M84-8-001

APPLICANT: Louisiana Foundation Against Sexual Assault

PROJECT TITLE: Sexual Assault Program

PROJECT FUNDS :

FUND: \$ 181,885 100.00%
MATCH: \$ 0 0.00%
TOTAL: \$ 181,885 100.00%

PROJECT DURATION: 12 months

START DATE: 04/01/2011

END DATE: 03/31/2012

Continuation of M83-8-001

PROJECT SUMMARY:

The Sexual Assault Services Program will support the establishment, maintenance, and expansion of rape crisis centers and other programs that provide services to victims of sexual assault. Under a Memorandum of Understanding, LaFASA will coordinate the provision of direct services to sexual assault victims through agencies that have been determined to meet the Coalition's Standards of Service, Ethics, and Training for Sexual Assault Crisis Centers. Additional agencies serving culturally specific groups will also be MOU partners to provide sexual assault services to victims within their service population and/or secondary victims within that population. Pre-award costs are requested.

RECOMMENDATION: FUND X DENY

SPECIAL CONDITIONS :

1. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.



**LOUISIANA COMMISSION
ON LAW ENFORCEMENT
AND THE ADMINISTRATION OF
CRIMINAL JUSTICE**

APPLICATION FOR
CFDA 16.017

SEXUAL ASSAULT
SERVICES
FORMULA GRANT
PROGRAM

FOR LCLE USE ONLY:		PROJECT ID: <u>MS4-8-001</u>	
1. SHORT TITLE OF PROJECT Sexual Assault Services Program		2. PROJECT FUNDS (FEDERAL)	
3. PROJECT DURATION Total Length: 12 Months <i>(Not to exceed 12 Months)</i> Desired Starting Date: <u>January 1, 2010 4/1/2011</u> Desired Completion Date: <u>December 31, 2010 3/31/2012</u>		Federal Funds \$ 121,225 525,342	
5. APPLICANT AGENCY Authorized Official: Judy Benitez Agency Name: Louisiana Foundation Against SA (LaFASA) Address: 1250 SW RR Ave., Suite 170 City, State: Hammond, LA Zip Code: 70403 - 5011 Telephone: (985) 345 - 5995 FAX: (985) 345 - 5592 Email Address: judy@lafasa.org Federal Employer Tax Id #: 72 - 1074547 DUNS #: 07597 - 2724 Central Contractor Registration #: 3TDZ8		Administrative Funds 512,907 \$ 9,094 Culturally specific Projects \$24,632 \$ 17,279 \$212,737 \$ 155,512	
7. PROJECT DIRECTOR Name: Judy Benitez Address: 1250 SW RR Ave, Suite 170 City, State: Hammond LA Zip Code: 70403 - 5011 Telephone: (985) 345 - 5995 FAX: (985) 345 - 5592 Email Address: judy@lafasa.org		6. IMPLEMENTING AGENCY Agency Head: Ralph Peters, BOD President Agency Name: LaFASA Address: 1250 SW RR Ave, Suite 170 City, State: Hammond, LA Zip Code: 70403 - 5011 Telephone: (985) 345 - 5995 FAX: (985) 345 - 5592 Email Address: admin@lafasa.org	
9. CONGRESSIONAL DISTRICTS SERVED: 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8 <input checked="" type="checkbox"/>		8. FINANCIAL OFFICER Name: Martha Angelette Address: 1250 SW RR Ave., Suite 170 City, State: Hammond, LA Zip Code: 70403 - 5011 Telephone: (985) 345 - 5995 FAX: (985) 345 - 5592 Email Address: martha@lafasa.org	
10. BRIEF PROJECT DESCRIPTION: The Sexual Assault Services Program will support the establishment, maintenance, and expansion of rape crisis centers and other programs that provide services to victims of sexual assault. Under a Memorandum of Understanding, LaFASA will coordinate the provision of direct services to sexual assault victims through agencies that have been determined to meet the coalition's Standards of Service, Ethics, and Training for Sexual Assault Crisis Centers. Additional agencies serving culturally specific groups will also be MOU partners to provide sexual assault services to victims within their service population and/or secondary victims within that population. Pre-award costs are requested.			

2010 DEC 29 PM 3:45

LA COMMISSION
ON LAW ENFORCEMENT

DETAILED PROJECT BUDGET

CHECKLIST AND PROJECT BUDGET SUMMARY

INSTRUCTIONS: Complete this page **LAST**. The Checklist is self-explanatory. In Project Summary, insert applicable budget category totals from the Detailed Project Budget. Do not exceed spaces provided.

CHECKLIST:	YES:	NO:
Are all budgeted items allowable per Program Guidelines?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Were instructions followed to determine allowable personnel/contractual costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are all line item computations correct?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do line items add to category totals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have category totals been rounded to nearest dollar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.

Name of Person Completing Budget Section: Judy Benitez
Phone Number: (985) 345 - 5995 Fax Number: (985) 345 - 5592 E-Mail Address: judy@lafasa.org

PROJECT BUDGET SUMMARY

BUDGET CATEGORY	FEDERAL FUNDS
100. PERSONNEL	\$6,000
200. FRINGE BENEFITS	\$1,294
300. TRAVEL	\$0
400. EQUIPMENT	\$0
500. SUPPLIES	\$600
600. CONTRACTUAL	\$172,791
800. OTHER DIRECT COSTS	\$1,200
TOTAL:	\$181,885

100. PERSONNEL

Enter only the Title Position(s) and Individual Name(s) of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

POSITION TITLE	EMPLOYEE NAME	FULL-TIME EMPLOYEE	EMPLOYEE MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY
Grants & Contracts Manager	Martha Angelette	FT	\$3,079.00	16.24%	12	\$6,000
		FT				\$0
		FT				\$0
		FT				\$0
		FT				\$0
		FT				\$0
		FT				\$0
		FT				\$0
		FT				\$0
		FT				\$0
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						\$6,000

POSITION TITLE	EMPLOYEE NAME	PART-TIME EMPLOYEE	EMPLOYEE MONTHLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY
		PT					\$0
		PT					\$0
		PT					\$0
		PT					\$0
		PT					\$0
		PT					\$0
		PT					\$0
		PT					\$0
		PT					\$0
		PT					\$0
SUBTOTAL AMOUNT OF PART-TIME EMPLOYEES SALARIES							\$0

100. PERSONNEL TOTAL: \$6,000

100. BRIEFLY EXPLAIN:

A) Need for each position shown above:

The Grants and Contracts Manager serves as the administrator for all contracts and grants entered into by the agency, including grants we receive and grants or contracts that we make with vendors, including the Sexual Assault Centers. She is responsible for ensuring that reports are completed correctly and on time, including both programmatic and financial. She is also responsible for aggregating and reporting on data submitted to us by the Sexual Assault Centers.

B) The basis for determining the salary of each position:

The salary is consistent with similar positions at organizations of a similar size, as determined by LaFASA's own Salary and Benefit Survey as well as that of the Louisiana Association of Non-Profit Organizations (LANO).

C) Project duties of each position requested:

see above

D) Indicate if personnel will be new or existing personnel. If existing - indicate if position was backfilled. If this is a continuation application, indicate the personnel's original status. (PLEASE NOTE: Existing personnel are employees currently working for the agency in a different position, but will now be working on this grant's activities. If so, the position the employee is moved from must be filled with a new employee. If employee is the same from the previous grant, indicate when the employee was originally hired for that position.) Existing personnel)

PROGRAM NARRATIVE

1. IDENTIFICATION OF NEED

Identify the nature and magnitude of the specific problem existing that needs to be addressed through this proposed program. Document the need, not the symptoms or solutions. While you may use some broader statistics to begin, it is imperative that you document any statements with valid, local, updated statistical data. Give the source and date of your information. State the needs of the victims in your area as related to this problem and justify the need for the proposed project.

The purpose of the SASP Formula Grant Program is to provide direct intervention, advocacy, accompaniment (e.g., accompanying victims to court, medical facilities, police departments, etc.), support services and related assistance for adult, youth, and child victims of sexual assault, family and household members of victims, and those collaterally affected by the sexual assault, except for the perpetrator of such victimization.

The program priorities of the SASP Grant Program are to support rape crisis centers in providing direct intervention and related assistance services; and to support dual programs that provide sexual assault and domestic violence services to enhance the provision of sexual assault-related direct intervention and related assistance services.

Louisiana Foundation Against Sexual Assault's Standards of Service, Ethics, and Training for Sexual Assault Crisis Centers are attached. This is a separate, 22-page document.

Sexual assault is an ongoing problem in Louisiana. According to Uniform Crime Report data released by the FBI, the rate of forcible rape in the U.S. as a whole in 2009 was 28.7 per 100,000 residents, or 88,097 total cases; in Louisiana the rate of forcible rape was 30.3 per 100,000 residents, or 1,359 cases. It is important to remember that forcible rapes as defined by the UCR include only vaginal rapes of women over 18; they do not include many more cases that are seen by service providers, including oral and anal rapes, rapes of men, and rapes of children and youth under age 18.

In 2009, 2,783 new clients were seen in Sexual Assault Crisis Centers throughout the state. The 14 sexual assault crisis centers providing services in Louisiana made more than 20,000 victim contacts in 2009, providing information, advocacy, and crisis intervention; this data is compiled by LaFASA based on statistics submitted by the sexual assault centers.

The SACs also report on unmet need and the impact of limited funding on their services. Without any funding from the state, the SACs must operate with shrinking federal grants (VOCA and VAWA STOP), United Way funding, and donations they receive at the local level. This translates into agencies that work diligently but often are unable to keep up with the demand for services in the communities that they serve. When more victims need services than advocates or counselors are available, the SACs are forced to either create a waiting list for counseling or limit victim clients to a small number of sessions. Given the major impact of sexual violence trauma on a survivor's life, neither of these options are attractive. Limited funding can also prevent a SAC from sending counselors and/or advocates out to the rural parishes that they serve in order to meet victims in locations that are more realistic for them. Many sexual assault victims are unable to travel to a SAC that may be several parishes away, either due to lack of money for gas, lack of public transportation, work schedules, or disability/illness. In these instances, most of the SACs have a private, safe location where they can meet with clients; however, without funding to get there, these rural, impoverished, and/or disabled victims are left with no one to help them.

Louisiana also has a growing Hispanic population, many of whom are monolingual and/or undocumented. Both of these factors provide challenges and make sexual assault survivors reluctant to come forward and seek services. In order to serve this population, sexual assault centers need to work with court-certified interpreters or find counselors or therapists who are bilingual. Cultural issues such as a desire to keep anything connected to sexuality - such as sexual assault - private can also provide a challenge.

II. GOALS

GOAL - The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, explain what the project hopes to accomplish. Do this by stating your goals. The goal statement is a broad-based statement which reflects an overall desired end result of the project.

The Sexual Assault Services Program will maintain or expand services available to sexual assault victims and their loved ones across Louisiana to help diminish the negative impact of this traumatic, violent, humiliating crime. This will be accomplished by providing intervention; advocacy; accompaniment of victims to court, medical facilities, police departments, and so on; support services; and related services to adult, youth, and child victims of sexual assault; family and household members of such victims; and those collaterally affected by the victimization, except for the perpetrator of such victimization.

III. OBJECTIVES AND ACTIVITIES

OBJECTIVES: List the objectives that will accomplish the goal. A measurable objective is something the project will do, utilizing the grant funds, by a certain amount (measurable) within a certain time period. Objectives must be measurable.

ACTIVITIES: List the activities and services that will be provided to accomplish each objective. Include the timetable for achieving the various components of your project. Timetable must cover entire grant period. Information can be included on the following page.

OBJECTIVE - STRENGTHEN PARTNERSHIPS FOR SAFER COMMUNITIES AND ENHANCE THE NATION'S CAPACITY TO PREVENT, SOLVE, AND CONTROL CRIME.

Objective 1: Under this project the Sexual Assault Centers (SACs) and other victim service providers will serve 170 sexual assault victims and/or their loved ones who are in immediate need via 24-hour, 7 days a week crisis hotlines. This number (170) will comprise a combination of adult, youth, and child victims; family and household members of victims; and other non-offending individuals affected by the victimization.

Objective 2: The SACs and other providers will provide medical and/or criminal justice system accompaniment and advocacy to 135 sexual assault victims during the project period. This number (135) will comprise adult, youth, and child victims.

Objective 3: The SACs and other providers during the project period will provide crisis intervention and/or individual and group support services to 975 sexual assault victims and/or their loved ones. This number (975) will comprise a combination of adult, youth, and child victims; family and household members of victims; and other non-offending individuals affected by the victimization.

Objective 4: During the project period the SACs and other providers will offer information and referrals to 180 sexual assault victims and their loved ones. This number (180) will comprise a combination of adult, youth, and child victims; family and household members of victims; and other non-offending individuals affected by the victimization.

Objective 5: During the project period the SACs and other providers will provide outreach to at least 65 individuals from traditionally underserved communities. This number (65) will comprise a combination of adult, youth, and child victims, as well as family and household members of victims and other non-offending individuals affected by the victimization.

Objective 6: During the project period, Catholic Charities/Archdiocese of New Orleans will provide crisis intervention and individual and/or group support services to a minimum of 210 sexual assault victims and/or their loved ones from the Hispanic community. This number (210) will comprise a combination of adult, youth, and child victims, family and household members of victims, and other non-offending individuals affected by the victimization.

III. OBJECTIVES AND ACTIVITIES (CONTINUATION)

TIMELINE:

December 2010: Application submitted

February 2011: Application reviewed by Victim Services Advisory Board and Louisiana Commission on Law Enforcement

January/February 2011: Corrections and clarifications made to application, Memorandum of Understanding, and individual SAC MOU Addenda.

February 2011: Application reviewed by Victim Services Advisory Board and Louisiana Commission on Law Enforcement Grant awarded.

Monthly thereafter: Programmatic and expenditure reports, the former with documentation, turned in monthly to LaFASA. LaFASA aggregates these and turns in monthly expenditure reports and quarterly programmatic reports to LCLE on forms provided by LCLE.

March 2011: SAC staff hired or contracts executed

By September 2011: Following number of services provided: hotline, 55; accompaniment, 43; crisis intervention and/or individual and group support services, 324; information and referral, 58; outreach to traditionally underserved communities, 18; crisis intervention and/or individual and group support services to members of the Hispanic community, 67.

By March 31, 2012: Following number of services provided: hotline, 110; accompaniment, 87; crisis intervention and/or individual and group support services, 648; information and referral, 116; outreach to traditionally underserved communities, 37; crisis intervention and/or individual and group support services to members of the Hispanic community, 133.

IV. PERFORMANCE MEASUREMENTS

List the performance measurements and data that will be collected on this project

MANDATORY:

1. The number of victims receiving requested services funded by the grant.
2. The number of victim advocates supported by the grant.

OTHERS:

1. The number of NEW victim/clients receiving requested services funded by this project.
2. The number of services being provided overall through this project, eg:
 - # of hotline calls answered through project funding
 - # of accompaniment calls responded to through project funding
 - # of crisis intervention and/or individual and group support services hours provided via project funding
 - # of information and referrals given via project funding
3. The number of Hispanic victim/clients who are served by Catholic Charities and the number of type of services they received.
4. The number of victim advocates (FTE) supported by the grant.

V. EVALUATION

Explain what information you are going to collect, what instruments will use to collect data, from whom the data will be collected and who will analyze the data. Describe how you will measure your progress. Be sure to relate back to the goals and objectives. If you do follow-up, please describe. REMEMBER: This is the information you will use in your progress reports.

LaFASA gathers data on a monthly basis from the SACs both on their progress under specific contracts as well as their overall program efforts. This is currently done via an Excel spreadsheet format that is completed by each SAC and then sent to the coalition. It is aggregated and analyzed by our Grants and Contracts Manager, Martha Angelette. The coalition is currently evaluating other reporting methods that may be more user-friendly for both the SACs and coalition staff. If a new data reporting system is put into place the coalition will ensure that the ability to gather data relating to this project and report progress on a quarterly basis remains intact. The SACs' reported services provided, numbers of victims served, and FTE advocates supported by the grant will be compared monthly to their total annual projected numbers, with benchmarks being assessed at the 3, 6, and 9 month points. At those junctures the SACs will be contacted regarding why they are not meeting benchmarks and if needed a grant adjustment may be requested at that time if there is a significant issue preventing the overall objectives from being reached.

As has been done with the FY09 SASP project, SACs will provide monthly data on the performance measures listed above to LaFASA. LaFASA will aggregate this data and report to LCLE on quarterly progress report forms provided by LCLE. LaFASA will also complete the required annual report form for submission to OVW to cover the project period 4/1/2011 - 3/31/2012.

VI. DISSEMINATION

Indicate to whom and the manner in which project results will be reported. Give examples, i.e., Board of Directors, United Way, Louisiana Commission on Law Enforcement, etc., in the form of statistical data, quarterly reports, annual reports, etc.

Progress on the project will be reported quarterly to the Louisiana Commission on Law Enforcement. In addition, LaFASA compiles an annual report of services provided by the SACs and this information will also appear in that document, which is distributed directly to LaFASA's Board of Directors and is also made available to stakeholders such as the Office of Community Service, Office of Public Health, and the general public.

As agreed at the October 2009 planning meeting, SACs will provide monthly data on the performance measures listed above to LaFASA. LaFASA will aggregate this data and report to LCLE on quarterly progress report forms provided by LCLE. LaFASA will also complete the required annual report form for submission to OVW to cover the project period 1/1/10 - 12/31/10.

VII. CONTINUATION

Do you plan to continue this project at the conclusion of federal support? YES NO If you do plan to continue this project, what resources will be utilized for continued funding?

LaFASA as a coalition, including the member programs (SACs), staff, and Board of Directors, are always seeking new sources of funding. Ideally state funding would enable the SACs to continue their critical work of ameliorating the impact of the trauma of sexual violence. In addition, private foundation grants will also be sought.

VIII. RESOURCES

Describe the facilities available to the subgrantee for this project, such as amount of office space, clerical support, office machines, telephone and computer.

Through the Memorandum of Understanding with the SACs, this project will take place in 12 locations, including LaFASA's administrative office as well as the 11 SACs that will be funded through this grant. In turn, several of these SACs have more than one office at which services are provided, and some meet victim/clients in remote or satellite offices for the convenience of victims in outlying parishes. In all cases, in order to be in compliance with LaFASA Standards, client services are provided in offices that are safe for both client and staff, private, confidential, and appropriate for the sensitive nature of the services.

IX. VOLUNTEERS

If volunteers are used for the project, describe their duties and responsibilities.

N/A

X. COLLABORATION AND CONSULTATION

As part of the application process, law enforcement, prosecution, the courts, and probation and parole agencies must consult with victim services. Briefly describe the process used to consult, coordinate, and collaborate with victim service.

N/A

XI. MEMORANDUM OF UNDERSTANDING AND OTHER DOCUMENTS

Attach Memorandum of Understanding and other documents, such as qualification documents pertaining to non-profit status if a new applicant.