

LOUISIANA COMMISSION ON LAW ENFORCEMENT  
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW  
SUMMARY

APPLICATION NUMBER: C10-8-017

APPLICANT: Louisiana Foundation Against Sexual Assault

PROJECT TITLE: Victim Outreach Program

PROJECT FUNDS :

FUND:	\$ <u>35,000</u>	80.00%	PROJECT DURATION: <u>12</u> months
MATCH:	\$ <u>8,750</u>	20.00%	START DATE: <u>10/01/2011</u>
TOTAL:	\$ <u>43,750</u>	100.00%	END DATE: <u>09/30/2012</u>

Continuation of C97-8-009

PROJECT SUMMARY:

Funds are requested to maintain and operate the statewide Sexual Assault Resource Center. The Resource Center provides information and referrals to victims and survivors of sexual assault and sexual abuse, including male and female adults and children, as well as adults molested as children. Services are also provided for victims of stalking. Information about crime victimization and recovery, the Crime Victims Reparations Program, and referrals are provided in ways that are designed to protect the victims' privacy and dignity. These include a statewide toll-free information line, with written materials sent via mail, and an interactive website, through which victims can submit queries and receive responses anonymously.

RECOMMENDATION: FUND X DENY    

SPECIAL CONDITIONS :

1. NO RELEASE OF 10% TOTAL FEDERAL FUNDS BY LCLE UNTIL MONITORING REVIEW IS RECEIVED BY LCLE.
2. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.



**LOUISIANA COMMISSION  
ON LAW ENFORCEMENT  
AND THE ADMINISTRATION  
OF CRIMINAL JUSTICE**

CRIME VICTIM ASSISTANCE  
FORMULA GRANT PROGRAM

CFDA #16.575

FOR LCLE USE ONLY: Project ID: C10-8-017 CVA Purpose Area: 1, 3, 4

<b>1. TITLE OF PROJECT</b> Victim Outreach Program		<b>2. <input type="checkbox"/> NEW PROJECT</b> <input checked="" type="checkbox"/> CONTINUATION PROJECT OF: C09-8-013	
<b>3. PROJECT DURATION</b> Total Length: <u>12</u> Months ( <i>Not to exceed 12 Months</i> ) Desired Start Date: <u>10/1/2011</u> Desired End Date: <u>9/30/2012</u>		<b>4. PROJECT FUNDS</b> Federal Funds: \$35,000 Cash Match: \$8,750 In-Kind Match: Total Project: \$43,750	
<b>5A. APPLICANT AGENCY INFORMATION</b> Agency Name: LA Foundation Against Sexual Assault Physical Address: 1250 SW RR Ave, Suite 170 City: Hammond Zip: 70403-5011 Mailing Address: 1250 SW RR Ave, Suite 170 City: Hammond Zip: 70403-5011 Phone: (985) 345-5995 FAX: (985) 345-5592 Email: info@lafasa.org		<b>5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY</b> Authorized Official: Judy Benitez Title: Executive Director Agency Name: LaFASA Address: 1250 SW RR Ave., Suite 170 City: Hammond Zip: 70403-5011 Phone: (985) 345-5995 FAX: (985) 345-5592 Email: judy@lafasa.org	
Fed Employer Tax Id: 72 - 1074547 DUNS: 0759 - 7272		CCR CAGE/NCAGE: 3TDZ8 CCR Expiration Date: 10/6/2010	

<b>6. IMPLEMENTING AGENCY</b> Name: Mike Byrne Title: President, Board of Directors Agency: LaFASA Address: 1250 SW RR Ave, Suite 170 City: Hammond Zip: 70403-5011 Phone: (985) 345-5995 FAX: (985) 345-5592 Email: mbyrne@cpso.com	<b>7. PROJECT DIRECTOR</b> Name: Judy Benitez Title: Executive Director Agency: LaFASA Address: 1250 SW RR Ave., Suite 170 City: Hammond Zip: 70403-5011 Phone: (985) 345-5995 FAX: (985) 345-5592 Email: judy@lafasa.org	<b>8. FINANCIAL OFFICER</b> Name: Martha Angelette Title: Grants & Contracts Manager Agency: LaFASA Address: 1250 SW RR Ave, Suite 170 City: Hammond Zip: 70403-5011 Phone: (985) 345-5995 FAX: (985) 345-5592 Email: martha@lafasa.org
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**9. BRIEF PROJECT DESCRIPTION:** (*Please do not exceed space provided below.*)  
Funds are requested to maintain and operate the statewide Sexual Assault Resource Center. The Resource Center provides information and referrals to victims and survivors of sexual assault and sexual abuse, including male and female adults and children, as well as adults molested as children. Services are also provided for victims of stalking. Information about crime victimization and recovery, the Crime Victims Reparations Program, and referrals are provided in ways that are designed to protect the victims' privacy and dignity. These include a statewide toll-free information line, with written materials sent via mail, and an interactive Web site, through which victims can submit queries and receive responses anonymously.

**VOCA PURPOSE AREAS**

Please Check Type of Victimization Served (Check all that apply):

<input checked="" type="checkbox"/>	Sexual Assault
<input type="checkbox"/>	Domestic Abuse
<input checked="" type="checkbox"/>	Child Abuse
<input checked="" type="checkbox"/>	Previously Underserved

State Type of Previously Underserved: stalking victims; adults molested as children

**PROJECT BUDGET SUMMARY**

**INSTRUCTIONS:** The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, check the type of victimization types that this project will address.

<b>CHECKLIST:</b>	<b>YES:</b>	<b>NO:</b>
Are all budgeted items allowable per Program Guidelines?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Were instructions followed to determine allowable personnel/contractual costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are all line item computations correct?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do line items add to category totals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have category totals been rounded to nearest dollar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.

Person Completing Budget Section: Judy Benitez Title: Executive Director  
Phone: (985) 345-5995 Fax: (985) 345-5592 E-Mail: judy@lafasa.org

**PROJECT BUDGET SUMMARY**

BUDGET CATEGORIES	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100. PERSONNEL	\$27,583	\$0	\$0	\$27,583
SECTION 200. FRINGE BENEFITS	\$5,706	\$1,228	N/A	\$6,934
SECTION 300. TRAVEL	\$0	\$0	\$0	\$0
SECTION 400. EQUIPMENT	\$0	\$0	\$0	\$0
SECTION 500. SUPPLIES	\$0	\$3,608	\$0	\$3,608
SECTION 600. CONTRACTUAL	\$0	\$0	N/A	\$0
SECTION 700. RENOVATION COSTS	\$0	\$0	\$0	\$0
SECTION 800. OTHER DIRECT COSTS	\$1,711	\$3,914	\$0	\$5,625
<b>TOTAL:</b>	<b>\$35,000</b>	<b>\$8,750</b>	<b>\$0</b>	<b>\$43,750</b>

**Provide Source of Cash Match:** state grant award (Louisiana Children's Trust Fund); dues and donations; merchandise sales

**Provide Source of In-Kind Match:** n/a

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LA COMMISSION  
LAW ENFORCEMENT

**SECTION 100. PERSONNEL**

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

**FULL-TIME EMPLOYEES:**

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH	
							F	C
Resource Center Coordinator	Misty Noble-Hodge, MLIS	FT	\$3,564.00	49.88%	12.00	\$21,332.67	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Resource Center Assistant	Kristen Ortego	FT	\$2,080.00	25.04%	12.00	\$6,249.98	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						\$27,582.65	F = Fed Funds C = Cash Match	

**PART-TIME OR OVERTIME EMPLOYEES:**

POSITION TITLE	EMPLOYEE NAME	PT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH	
								F	C
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							\$0.00	F = Fed Funds C = Cash Match	

**VOLUNTEERS:**

**DUTIES:** List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.

	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
			\$0.00
			\$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			\$0.00

**SECTION 100. PERSONNEL SUMMARY**

FEDERAL FUNDS	\$27,583
CASH MATCH	\$0
IN-KIND MATCH	\$0
<b>PERSONNEL TOTAL</b>	<b>\$27,583</b>

**SECTION 100. PERSONNEL (Continued) – BRIEFLY EXPLAIN**

Yes  No Are job descriptions for each position attached? If not, explain:

Yes  No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

The Resource Center Coordinator is the primary staff for the Resource Center. Misty Noble-Hodge, MLIS, has held this position since January 2004. She is responsible for the overall operation of the Resource Center and providing information and referrals to victims and their loved ones via telephone, email, fax and postal mail.

The Resource Center Assistant is an integral part of the Resource Center's functioning. Kristen Ortego was hired for this position with ARRA funding, which has since expired, and has done an excellent job. She provides information and referrals to victims and their loved ones who contact the Resource Center via telephone, email, and postal mail.

B) The basis for determining the salary of each position:

Salaries for both positions were determined by a survey of similar positions at comparable statewide organizations. Job description and resume attached.

C) Project duties of each position requested:

The Resource Center Coordinator and Resource Center Assistant answer the toll-free information line and are responsible for providing information and referrals to victims who call. Depending on what is needed or requested, callers may be provided information and/or referrals over the phone, through the mail, or via fax. Some victims also contact the Resource Center via the interactive Web site, and these victims may be provided with information and/or referrals via electronic mail or posted mail, depending on their preference and the amount of information to be sent. The Resource Center Coordinator and Resource Center Assistant work with the Web site designer to ensure that information on the Web site about crime victimization issues, sexual assault, stalking, and so on is accurate and up-to-date. The staff is responsible for all materials in the Resource Center, as well as the distribution of referral development materials to inform victims about the availability of the Resource Center and the toll-free information line.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee was moved must be filled. If employee is same from the previous grant, indicate if the employee was originally hired for that position.]

Same from previous grant; Resource Center Coordinator hired for this position in January 2004  
Resource Center Assistant hired with ARRA funding that has since expired





## PROGRAM NARRATIVE

### A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. Document the need, not the symptoms or solutions. Be sure to include current valid local data to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

Sexual assault is an ongoing problem in Louisiana. The Adverse Childhood Experiences, or ACE study, found 1 in 4 girls and 1 in 6 boys is sexually abused before the age of 18 in the U.S. The Centers for Disease Control estimate there are 42 million survivors of childhood sexual assault in the nation today. According to Uniform Crime Report data released by the FBI, the rate of forcible rape in the U.S. as a whole in 2010 was 28.7 per 100,000 residents; in Louisiana the rate of forcible rape was 30.3 per 100,000 residents. This is 6% higher than the U.S. total and a nearly 9% increase from Louisiana's 2009 rate. In 2010, over 8185 clients were seen in sexual assault crisis centers throughout the state. Louisiana's Department of Children & Family Services reports that there were 1245 validated cases of child sexual abuse in Louisiana in 2010.

The 14 sexual assault crisis centers providing services in Louisiana made over 19,750 victim contacts in 2010, providing information, advocacy, and crisis intervention; this data is compiled by LaFASA based on statistics submitted by the sexual assault centers. Stalking is also a crime that causes significant emotional distress to many people in Louisiana. Statistics in this area are lacking on a state level, and services are provided erratically, since many people may not even realize that the stalking behavior is actually criminal activity. However, a 2009 study completed by the Bureau of Justice Statistics states that 3.4 million people over the age of 18 are stalked each year in the United States and 3 in 4 stalking victims are stalked by someone they know.

Although it is hoped that the increase in the number of reported sexual assaults is due to increased reporting rather than increased incidence, the fact remains that an increasing number of victims of sexual assault have come forward in recent years. Louisiana now has 14 full-service sexual assault crisis centers. Fifty-seven of the state's 64 parishes have sexual assault crisis services available to them. While fourteen parishes have a full service sexual assault center, twenty-three parishes have a part-time satellite office with secondary services only available. Twenty parishes are served by a sexual assault center but have no office and seven parishes still have no services available to sexual assault survivors at this time. Even in areas in which services are available, many victims are still reluctant to seek face-to-face services because of the stigma that is still associated with sexual assault. In particular, male rape victims and male survivors of child sexual abuse, gay and lesbian victims, elderly victims, and victims in rural areas who fear that their assailants will seek reprisal need to have an alternative method of getting information about what they have experienced. For some victims, information about issues related to sexual violence may address their concerns without the need for additional services. The Resource Center will provide this information with complete confidentiality via the toll-free phone line and the Web site. If more extensive services are indicated, it is hoped that learning about how the criminal justice and social service systems work can be enough to encourage these victims to make contact with referral agencies in their areas.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

Unfortunately, Louisiana has seven parishes that are not served by any community-based sexual assault crisis center. This leaves victims of rape, child sexual abuse, and stalking, as well as adults sexually abused as children, at a loss to locate information and services about how to get help for the trauma they have experienced and continue to experience. This project, which makes such information and referrals available to the aforementioned victims on a statewide basis via the internet (web site and confidential email), a toll-free telephone line, U.S. mail, and fax, helps fill some of the gaps in those unserved parishes. This project also addresses the needs of sexual assault and stalking victims who don't know where to go for help, or who have questions that their local sexual assault centers are for some reason unable to answer. In such cases, these victims are referred to LaFASA for more intensive advocacy via the phone and email to help explore possible options and resources that may not be seen very often by the local sexual assault centers, and that they therefore are not aware of.

### B. GOALS

**GOALS:** The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

Goal: To provide a statewide information and referral network for victims and survivors of sexual assault, sexual abuse, incest, or stalking.

### C. OBJECTIVES

**OBJECTIVES:** Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

Objectives:

1. Provide information and/or referral to at least 200 victim/survivors of sexual assault, sexual abuse or stalking. These victims would not otherwise have received information and/or referral; therefore, the baseline number is 0.
2. Distribute a minimum of 130 pieces of follow-up information/materials to victims who request specific information. These victims would not otherwise have received follow-up, in-depth information; thus the baseline number is 0.

#### D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

##### Objective 1:

- A. Staff will provide information and appropriate referrals to victims
- B. A toll-free telephone line will be operated so that victims can contact the Resource Center at no cost to them
- C. The agency's Web site will be maintained so that a great deal of information about issues related to sexual assault will be available to the internet. This will include referral information to the full-service, community-based sexual assault crisis centers across the state. Victims will also be able to contact the Resource Center anonymously through the Web site.

##### Objective 2:

- A. Pamphlets and handout materials with information about sexual assault issues will be purchased and/or copied so they will be available to be mailed or faxed to victims.
- B. Books and videos will be purchased to complement the books and videos already owned by the Resource Center. These will be available for loan to victims.

**Timetable:** This is a continuation project, so no start-up activities are needed.

##### Quarter 1:

- Publicize the availability of the Sexual Assault Resource Center, the web site, and the toll-free victim hotline.
- Maintain each of the aforementioned in up to date, working order.
- Determine pamphlets, booklets, and other resources to add to library, and purchase same.
- Provide telephone and/or web-based information and referral to at least 50 victims.
- Send out additional follow-up information to at least 45 victims.

##### Quarter 2:

- Publicize the availability of the Sexual Assault Resource Center, the web site, and the toll-free victim hotline.
- Maintain each of the aforementioned in up to date, working order.
- Determine pamphlets, booklets, and other resources to add to library, and purchase same.
- Provide telephone and/or web-based information and referral to at least 50 victims.
- Send out additional follow-up information to at least 45 victims.

##### Quarter 3:

- Publicize the availability of the Sexual Assault Resource Center, the web site, and the toll-free victim hotline.
- Maintain each of the aforementioned in up to date, working order.
- Determine pamphlets, booklets, and other resources to add to library, and purchase same.
- Provide telephone and/or web-based information and referral to at least 50 victims.
- Send out additional follow-up information to at least 45 victims.

##### Quarter 4:

- Publicize the availability of the Sexual Assault Resource Center, the web site, and the toll-free victim hotline.
- Maintain each of the aforementioned in up to date, working order.
- Determine pamphlets, booklets, and other resources to add to library, and purchase same.
- Provide telephone and/or web-based information and referral to at least 50 victims.
- Send out additional follow-up information to at least 45 victims.

#### E. DEMOGRAPHICS

##### 1. This project serves the following Congressional District(s)

- 1  2  3  4  5  6  7  All (Statewide Project)

##### 2. Type of Organizations:

Applicant Agency:  Law Enforcement  Prosecution  Court  Non-Profit Organization  Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- |                                                                                             |                                                                                 |
|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| <input type="checkbox"/> Community-Based Organization                                       | <input type="checkbox"/> Prosecution                                            |
| <input type="checkbox"/> Court                                                              | <input type="checkbox"/> Sexual Assault Program                                 |
| <input type="checkbox"/> Domestic Violence Program                                          | <input checked="" type="checkbox"/> Sexual Assault State Coalition              |
| <input type="checkbox"/> Domestic Violence State Coalition                                  | <input type="checkbox"/> Tribal Coalition                                       |
| <input type="checkbox"/> Dual Program (Sexual Assault and Domestic Violence)                | <input type="checkbox"/> Tribal Government                                      |
| <input type="checkbox"/> Dual State Coalition (Sexual Assault and Domestic Violence)        | <input type="checkbox"/> Tribal Sexual Assault and/or Domestic Violence Program |
| <input type="checkbox"/> Government Agency (Department of Human Services, Bureau of Health) | <input type="checkbox"/> Unit of Local Government                               |
| <input type="checkbox"/> Law Enforcement                                                    | <input type="checkbox"/> University/School                                      |
| <input type="checkbox"/> Probation, Parole, or Other Correctional Agency                    | <input type="checkbox"/> Other (Specify):                                       |

Yes  No Is this a faith-based organization?

Yes  No Is this a culturally specific community-based organization?

#### F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

##### 1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Misty Noble-Hodge PHONE: (985) 345-5995 EMAIL:

Yes  No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

Yes  No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: <http://lcle.la.gov/programs/lavns.asp>.

Yes  No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: [www.lcle.la.gov/lavns](http://www.lcle.la.gov/lavns).

#### G. CRIME VICTIMS REPARATIONS (CVR)

Yes  No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

Yes  No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

Yes  No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 224-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: <http://lcle.la.gov/programs/cvr.asp>.

### MAJOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

This project has consistently served the projected number of victims with both telephone- and internet-based information and referral, as well as the distribution of in-depth follow-up materials via postal mail, email, and/or fax.

The main challenge of this project is that, because it is done remotely, we frequently do not know demographic information about the victims being served, since we don't see them in person. At the same time, this is also a key to the project's success - sexual assault or abuse victims, incest survivors, and stalking victims are often very reluctant to self-identify and/or want their anonymity and confidentiality protected, and this project accomplishes that.

2. Did the project work as expected? Explain.

Yes, see above.

3. Have the original goals and objectives been revised?  Yes  No

If Yes, explain what changes will be made in the continuation of this project and why?

### EVALUATION AND DISSEMINATION OF RESEARCH FINDINGS

#### A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected - what is the source?

internal statistics on the numbers of victims provided with information and referral and in-depth follow-up information.

2. When will the data be collected?

quarterly

3. Who will collect and analyze the data?

Martha Angelette

4. Who will be responsible for submitting the data for the Quarterly Progress Reports: State name and contact information.

Name: Martha Angelette

Phone: (985) 345-5995

Email: martha@lafasa.org

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

Resource Center Coordinator Misty Noble-Hodge, as the primary staff person on this project, is usually the first to identify any challenges or updates that are needed. She is in continuous contact with both Grants & Contracts Manager Martha Angelette and Executive Director Judy Benitez to ensure that any indicated changes to the project are accomplished in a timely and efficient manner.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

LaFASA will submit the required CVA Quarterly Progress Report and expenditure reports to LCLE by the due dates each quarter. LaFASA's Board of Directors also receives information on the status and progress of this project.

**J. CONTINUATION**

Yes  No

Do you plan to continue this project at the conclusion of federal support? Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

We continue to try to raise non-federal funds and seek other grants and sources of funding for this project.

**K. RESOURCES**

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

The facility to be used for this project is the agency's office at 1250 SW Railroad Avenue, Suite 170, Hammond, LA

**L. AUDIT REQUIREMENTS**

All applications must check one:

This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:

- 1. Date of last audit: 12/1/10
- 2. Dates covered by last audit: 7/1/09-6/30/10
- 3. Date of next audit: 12/1/11
- 4. Dates to be covered by next audit: 7/1/10 - 6/30/11
- 5. Date next audit will be forwarded to LCLE: 2/1/2011

This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

**M. VOLUNTEERS**

Yes  No Are you using volunteers as match? If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

Yes  No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

N/A

**N. REQUIRED COMPONENTS**

1. Subgrantees are required to help victims apply for victim compensation. Describe a specific plan on how applicant has or will interface with the Louisiana Crime Victims Reparations Program.

Staff will provide information to callers on the toll-free information line about the availability of crime victim compensation funds and the procedure for applying. The claims investigator for each Sheriff's Office will be among the referrals routinely given to victims who call.

When written follow-up materials are send, Louisiana Crime Victims Reparations Program brochures will be sent as well, unless contraindicated

2. Describe how applicant has/will coordinate activities with other criminal justice system/private service providers in the community. If you have obtained cooperative agreements, a copy may be attached to the application in addition to the brief description.

LaFASA for many years has coordinated activities with both statewide and local criminal justice and private sector victim service providers. This agency has always and will continue to avoid duplicating services offered by either another statewide victim service agency or a local sexual assault crisis center. The Resource Center will seek to fill gaps in existing services and provide services to victims who are reluctant to approach local agencies

3. Indicate how the applicant will address the issue of encouraging the victims to report to law enforcement. Policies and procedures may be attached to the application in addition to the brief description.

Victims of sexual abuse, rape and stalking who contact the Resource Center will be provided with information about the operations of the criminal justice system, in the hopes that with more information they will be more likely to report the crime. They will be informed about the availability of Victim Assistance Coordinators in District Attorneys' Offices, and will be referred to the VACs when appropriate. They will also be informed of local social service agencies available to accompany them should they report to law enforcement. In addition, callers will receive information about the cyclical nature of sexual abuse, and the likelihood that unreported perpetrators may victimize others

4. State that the applicant will comply with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate. The Louisiana Child Protection Act refers to screening prospective employees, NOT reporting instances of child abuse.

The agency complies with the Louisiana Child Protection Act (LRS 15:587.1) in screening potential employee