LOUISIANA COMMISSION ON LAW ENFORCEMENT AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW SUMMARY

APPLICATION NUMBER: M09-8-010

APPLICANT: Domestic Abuse Resistance Team - Lincoln

PROJECT TITLE: Domestic Violence Legal Assistance

PROJECT FUNDS :

FUND:	$ 14,525	100.00%	
MATCH:	$ 0	0.00%	
TOTAL:	$ 14,525	100.00%	

PROJECT DURATION: 7 months

START DATE: 10/01/2010

END DATE: 04/30/2011

Continuation of M95-8-020

PROJECT SUMMARY:

To provide legal advocacies for domestic violence in Lincoln, Union, Jackson, Bienville, and Claiborne Parishes and to offer community awareness programs that inform domestic violence victims about services available to them. This grant will be used to pay a portion of the slaries for the legal advocate, community advocate, and statisican.

RECOMMENDATION : FUND X **DENY** ___

SPECIAL CONDITIONS :

1. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.
2. NO DRAWDOWN (AWARD) OF FUTURE V.A.W.A. FUNDING UNTIL THE V.A.W.A. PREVIOUSLY REQUIRED FEDERAL ANNUAL REPORT IS SUBMITTED AND APPROVED BY LCLE.

LOUISIANA COMMISSION ON LAW ENFORCEMENT AND THE ADMINISTRATION OF CRIMINAL JUSTICE

S.T.O.P. VIOLENCE AGAINST WOMEN FORMULA GRANT PROGRAM

CFDA #16.588

FOR LCLE USE ONLY: Project ID: M09-8-010 VAWA Purpose Area: 5

1. TITLE OF PROJECT
Domestic Violence Legal Assistance

2. ☐ NEW PROJECT
☒ CONTINUATION PROJECT OF: M08 - 8 - 010

3. PROJECT DURATION
Total Length: 7 Months (*Not to exceed 12 Months*)
Desired Start Date: 10/1/2010
Desired End Date: 4/30/20~~10~~ 11

4. PROJECT FUNDS
Federal Funds: $14,525
Cash Match
In-Kind Match:
Total Project: $14,525

5A. APPLICANT AGENCY INFORMATION
Agency Name: DART
Physical Address: 108 W. Alablama Street
City: Ruston Zip: 71270-4404
Mailing Address: P.O. Box 1223
City: Ruston Zip: 71273-1223
Phone: (318) 513-9373 FAX: (318) 254-8230
Email: cayodart@bellsouth.net

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY
Authorized Official: Cathy Ayo
Title: Executive Director
Agency Name: DART
Address: P.O. Box 1223
City: Ruston Zip: 71273-1223
Phone: (318) 513-9373 FAX: (318) 254-8230
Email: cayodart@bellsouth.net

Fed Employer Tax Id: 72 - 1273159 DUNS: 967100413 - CCR CAGE/NCAGE: 5H8L7 CCR Expiration Date: 6/1/2011

6. IMPLEMENTING AGENCY
Name: Cathy Ayo
Title: Executive Director
Agency: DART
Address: P.O. Box 1223
City: Ruston Zip: 71273-1223
Phone: (318) 513-9373 FAX: (318) 254-8230
Email: cayodart@bellsouth.net

7. PROJECT DIRECTOR
Name: Cathy Ayo
Title: Executive Director
Agency: DART
Address: P.O. Box 1223
City: Ruston Zip: 71273-1223
Phone: (318) 513-9373 FAX: (318) 254-8230
Email: cayodart@bellsouth.net

8. FINANCIAL OFFICER
Name: Susan Boyett
Title: Bookkeeper
Agency: DART
Address: P.O. Box 1223
City: Ruston Zip: 71273-1223
Phone: (318) 513-9373 FAX: (318) 254-8230
Email: cayodart@bellsouth.net

9. BRIEF PROJECT DESCRIPTION: *(Please do not exceed space provided below.)*

To provide legal advocacies for domestic violence victims in Lincoln, Union, Jackson, Bienville, and Claiborne Parishes and to offer community awareness programs that inform domestic violence victims about services available to them . This grant will be used to pay a portion of the salaries for the legal advocate, community advocate, and statistician.

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VAWA PURPOSE AREAS

Check the VAWA Purpose Area(s) that this project will address. You will be required to report performance on each chosen purpose area.

☐ 1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.

☐ 2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including sexual assault and domestic violence.

☐ 3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services devoted to preventing, identifying, and responding to violent crimes against women, including the crimes against women, including sexual assault and domestic violence.

☐ 4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutions, and the courts or for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault and domestic violence, including the reporting of such information to the National Instant Criminal Background Check System.

☒ 5. Developing, enlarging, or strengthening victim services programs, including sexual assault and domestic violence, and dating violence programs; developing or improving the delivery of victim services to underserved populations; providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted; and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including sexual assault and domestic violence.

☐ 6. Developing, enlarging, or strengthening programs addressing stalking.

☐ 7. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes dealing with violent crimes against women, including the crimes of sexual assault and domestic violence.

☐ 8. Supporting formal and informal statewide, multi-disciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, and dating violence.

☐ 9. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.

☐ 10. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of domestic violence or sexual assault, including recognizing, investigating, and prosecuting instances of such violence of assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals.

☐ 11. Providing assistance to victims of domestic violence and sexual assault in immigration matters.

☐ 12. Maintaining core victim services and criminal justice initiatives while supporting complementary new initiatives and emergency services for victims and their families.

☐ 13. Provide for special victim assistants in law enforcement agencies to serve as liaisons between victims and law enforcement in order to improve the enforcement of protection orders. (Jessica Gonzales Victim Assistants)

☐ 14. Improving responses to police-perpetrated domestic violence. (Crystal Judson Domestic Violence Protocol Program)

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, enter the percentage of STOP funds directed to each area that this project will address.

CHECKLIST:

	YES:	NO:
Are all budgeted items allowable per Program Guidelines?	☒	☐
Were instructions followed to determine allowable personnel/contractual costs?	☒	☐
Are all line item computations correct?	☒	☐
Do line items add to category totals?	☒	☐
Have category totals been rounded to nearest dollar?	☒	☐

Each category amount listed in the table below must equal category totals in each budget section.

Person Completing Budget Section: Cathy Ayo Title: Executive Director

Phone: (318) 513-9373 Fax: (318) 254-8230 E-Mail: cayodart@bellsouth.net

PROJECT BUDGET SUMMARY

BUDGET CATEGORY	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100 PERSONNEL	$13,459	$0	$0	$13,459
SECTION 200 FRINGE BENEFITS	$1,027	$0	N/A	$1,027
SECTION 300 TRAVEL	$0	$0	$0	$0
SECTION 400 EQUIPMENT	$0	$0	$0	$0
SECTION 500 SUPPLIES	$39	$0	$0	$39
SECTION 600 CONTRACTUAL	$0	$0	N/A	$0
SECTION 800 OTHER DIRECT COSTS	$0	$0	$0	$0
TOTAL:	$14,525	$0	$0	$14,525

Provide Source of *Cash* Match:

Provide Source of *In-Kind* Match:

USE OF STOP FUNDS IN PERCENTAGES

Type of Victimization Served:	Percentage of STOP Funds Used:
Sexual Assault	
Domestic Violence/Dating Violence	100%
Stalking	
Total (*must equal 100 percent*)	100%

SECTION 100. PERSONNEL

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

FULL-TIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH F	PAID WITH C
Legal Advocate	Wanda James	FT	$2,915.00	24.94%	7.00	$5,089.00	☒	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
		FT				$0.00	☐	☐
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						$5,089.00	F = Fed Funds C = Cash Match	

PART-TIME OR OVERTIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	PT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH F	PAID WITH C
Community Advocate	Debra Faircloth	PT	$15.00	25.00	53.50%	29.00	$5,818.12	☒	☐
Statistician	Pam Dance	PT	$11.00	10.00	80.00%	29.00	$2,552.00	☒	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
							$0.00	☐	☐
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							$8,370.12	F = Fed Funds C = Cash Match	

VOLUNTEERS:

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
			$0.00
			$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			$0.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	$13,459
CASH MATCH	
IN-KIND MATCH	
PERSONNEL TOTAL	$13,459

SECTION 100. PERSONNEL (Continued) – BRIEFLY EXPLAIN:

☒ Yes ☐ No Are job descriptions for each position attached? If not, explain:

☒ Yes ☐ No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

The Legal Advocate is needed to assist domestic violence victims with legal advocacies in Lincoln Parish and to provide technical assistance to rural advocates.

The Community Advocate is needed to educate the community about the issues of domestic and dating violence, to increase domestic violence awareness in the community, and to let vicitms know where to go for help.

The Statistician is needed to compile statistical information for granting agencies, board of directors, and community events.

B) The basis for determining the salary of each position:

Legal Advocate - salary is comparable to positions with similar duties in this area.

Community Advocate - salary is comparable to positions with similar duties in this area.

Statistician - salary is comparable to positions with similar duties in this area.

C) Project duties of each position requested:

Legal Advocate - assists vistims with obtaining protective orders, accompanys victims to court, makes referrals, provides law enforcement training, and provides technical assistance to rural advocates.

Community Advocate - conducts speaking engagements, provides domestic violence training to professional groups, and writes newspaper articles.

Statistician - collects statistical data for granting agencies, community education, law enforcement, and in-house use.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee is moved must be filled. If employee is the same from the previous grant, indicate if the employee was originally hired for that position.]

Legal Advocate - existing position and personnel; originally hired for this position.

Community Advocate - existing position and personnel; originally hired for this position.

Statistician - existing position and personnel; originally hired for this position.

SECTION 200. FRINGE BENEFITS (Employer's Share Only)

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight employees. For further information and direction, please refer to the application instructions.

Check: ☐ All Fringe Benefits Will Be Paid by Applicant Agency ☐ Additional Fringe Benefits Will Be Paid by Applicant Agency

EMPLOYEES' NAMES:					EMPLOYEES' NAMES: (Continued)				
SOCIAL SECURITY	RATE		SALARY	TOTAL	SOCIAL SECURITY	RATE		SALARY	TOTAL
1. Wanda James	.062		$5,089	$315	5.	.062			$0
2. Debra Faircloth	.062		$5,818	$360	6.	.062			$0
3. Pam Dance	.062		$2,552	$158	7.	.062			$0
4.	.062			$0	8.	.062			$0
MEDICARE	RATE		SALARY	TOTAL	MEDICARE	RATE		SALARY	TOTAL
1. Wanda James	.0145		$5,089	$73	5.	.0145			$0
2. Debra Faircloth	.0145		$5,818	$84	6.	.0145			$0
3. Pam Dance	.0145		$2,552	$37	7.	.0145			$0
4.	.0145			$0	8.	.0145			$0
HEALTH/LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL	HEALTH/LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL
1.				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL	WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL
1.				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
UNEMPLOYMENT TAX Based on first $7,000 or Less	RATE	TYPE	SALARY	TOTAL	UNEMPLOYMENT TAX Based on first $7,000 or Less	RATE	TYPE	SALARY	TOTAL
1.		CHECK TYPE:		$0	5.		CHECK TYPE:		$0
2.				$0	6.				$0
3.		☐ FUTA		$0	7.		☐ FUTA		$0
4.		☐ SUTA		$0	8.		☐ SUTA		$0
PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL	PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL
1.				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
OTHER:	RATE		SALARY	TOTAL	OTHER:	RATE		SALARY	TOTAL
1.				$0	5.				$0
2.				$0	6.				$0
3.				$0	7.				$0
4.				$0	8.				$0
			FRINGE BENEFITS TOTAL (A):	$1,027				FRINGE BENEFITS TOTAL (B):	$0

PLEASE NOTE: IF MORE THAN EIGHT EMPLOYEES CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDENDUM PAGE.

FRINGE BENEFITS TOTAL (A+B): $1,027

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	$1,027
CASH MATCH	
TOTAL FRINGE BENEFITS	$1,027

SECTION 500. SUPPLIES

SECTION A: List items within this category by major type; e.g., office supplies (pens, pencils, paper, etc.), postage, blank cassette tapes, etc. Include tax and shipping costs in Unit Price. If office supplies average $50 per month or less, i.e., $600 for a 12-month grant period, do not itemize items. List as "Basic Supply Allowance" under "Type" and the dollar amount under "Total Cost". Please refer to application instructions for direction.

TYPE OF SUPPLIES	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH F	C	IK
Basic Office Supplies	1.00	$39.00	$39.00	☒	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
			$0.00	☐	☐	☐
SUBTOTAL OF SECTION A SUPPLIES:			$39.00	F = Federal Funds C = Cash Match IK = In-kind Match		

BRIEFLY EXPLAIN:

A) Need for and use of each major supply type requested:

Basic office supplies of pens, pencils, and writing pads are needed for staff listed in this grant to perform daily work activities.

B) Its relationship to this project.

Items purchased will only be used by staff funded by this grant.

SECTION 500. SUPPLIES (Continued)

SECTION B: Use this section only for Publications, workbooks, curriculum guides, videotapes, etc. Under type choose: **P** – Publications; **W** – Workbooks; **CG** – Curriculum Guides; **V** – Videotapes; **O** – Other. Itemize each item separately. Include tax and shipping costs in Unit Price, when applicable.

TYPE	TITLE OF PUBLICATIONS/FILMS	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH F	C	IK
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
				$0.00	☐	☐	☐
SUBTOTAL OF SECTION B SUPPLIES:				$0.00	F = Federal Funds C = Cash Match IK = In-kind Match		

BRIEFLY EXPLAIN:

A) The use of each request and its relationship to the project. Also explain the choice of materials, e.g. based on previous experiences or research showing its effectiveness, etc.:

The basic supplies requested for this grant are items routinely used by the three staff members listed in this grant.

SECTION 500. SUPPLIES SUMMARY	
FEDERAL FUNDS	$39
CASH MATCH	
IN-KIND MATCH	
SUPPLIES TOTAL	$39

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. **Document the need, not the symptoms or solutions.** Be sure to include current **valid local data or state data, if local data is not available,** to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

Between one and three million incidents of violence are committed against women every year in the United States. Although the country is experiencing a crisis of domestic violence, Louisiana is the worst offender out of all 50 states. According to the Violence Policy Center of Washington, DC, Louisiana currently ranks first in the nation in domestic homicides (2009). Since 1997, Louisiana has consistently ranked among the top 5 most dangerous states of residence for women and children (Violence Policy Center, 2009). Statistics reported by the Governor's Office on Women's Policy show that 14,932 women and children received services from a family violence program for the 2008-2009 fiscal year. During this same time frame, DART provided domestic violence services to around 850 women and children. Statistics suggest that despite such high numbers of perople served, many more women and children go unserved.

DART's service area is made up largely of small rural towns with limited job opportunities and no public transportation. Geography, tradition, poor education, and poverty still serve as major barriers to full service provision for domestic violence victims, particularly in remote rural areas. Sixty-six percent of the population in our area lives in towns of less than 1,000 . The racial make-up of DART's service area is 60% Caucasian, 38% African-American, and 2% Other. The average poperty rate is 23.9%. DART is the only domestic violence program in its 5-parish area--Lincoln, Jackson, Union, Bienville, and Claiborne.

DART's legal advocate helps domestic violence victims obtain protective orders, accompaniess victims to court, and makes appropriate referrals to legal services, law enforcement, and the district attorney's office. The community advocate provides community education and awareness programs to let domestic violence victims know how to access servcies and to educate the community about domestic violence issues. The statistician will collect data about the victims served at DART and the numbers and types of services received in order to complete statistical reports.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

Since DART is the only domestic violence program in its 5-parish area, the domestic violence legal assistance program is needed to provide services to domestic violence victims. Target groups include individuals who live in remote towns and communities. Domestic violence victims frequently have difficulty navigating the legal system. DART's legal advocate is available to explain the process to victims and to assist victims with obtaining protective orders, filing charges with law enforcement, or securing legal representation. The community advocate lets the public know about the services available at DART and how to access these services.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

To increase safety for domestic violence victims by letting them know where to receive help and by providing needed legal advocacies.

C. OBJECTIVES

OBJECTIVES: **Provide at least TWO (2) measurable objectives for EACH goal.** Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. **Use absolute numbers, not percentages and be sure to include a baseline number.**

Goal 1: To increase safety for domestic violence victims by letting them know where to receive help and by providing needed legal advocacies.

Objective 1: The community advocate will conduct 25 speaking engagements at local business, churches, and community groups during the 7 month reporting period. The purpose of these activities is to identify domestic violence victims and to advise them of services available in the community.

Objective 2: DART's legal advocate will assist all eligible women with temporary restraining orders, accompany victims to court as requested, and provide safety planning, referrals, and case management--25 advocacies per month.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

Objective 1: The community advocate will call or visit local businesses, churches, schools, and community groups each week and book speaking engagements. Project will begin October 1, 2010, and continue through April 30, 2011. Speaking engagements are designed to help idendity domestic violence victims and to identify domestic violence resources in the community.

Objective 2: The legal advocate will complete paperwork for temporary restraining orders, accompany victims to the clerk's office to file TROs, accompany the victim to court, review safety plans, answer questions, and make appropriate referrals to other agencies. Project will begin October 1, 2010 and continue through April 30, 2011.

D-2. TRAINING PROJECTS

Complete this page in lieu of Section D – Activities/Methods. This page is to be completed only if this application is for the training of individuals involved in the criminal justice system. DO NOT use this for in-house training.

1. Training Curriculum (topics to be included):

N/A

2. Type of personnel to be trained:

3. Number of personnel to be trained:

4. Geographical locations of trainees (who will be invited):

5. Dates and hours of training:

6. Location of training:

7. Explanation supporting the effectiveness of the training program including how the program will meet the identified need.

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☒ 5 ☐ 6 ☐ 7 ☐ All (Statewide Project)

2. Type of Organizations:

Applicant Agency: ☐ Law Enforcement ☐ Prosecution ☐ Court ☒ Non-Profit Organization ☐ Tribal Government

. Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- ☐ Community-Based Organization
- ☐ Court
- ☒ Domestic Violence Program
- ☐ Domestic Violence State Coalition
- ☐ Dual Program (Sexual Assault and Domestic Violence)
- ☐ Dual State Coalition (Sexual Assault and Domestic Violence)
- ☐ Government Agency (Department of Human Services, Bureau of Health)
- ☐ Law Enforcement
- ☐ Probation, Parole, or Other Correctional Agency
- ☐ Prosecution
- ☐ Sexual Assault Program
- ☐ Sexual Assault State Coalition
- ☐ Tribal Coalition
- ☐ Tribal Government
- ☐ Tribal Sexual Assault and/or Domestic Violence Program
- ☐ Unit of Local Government
- ☐ University/School
- ☐ Other (Specify):

☐ Yes ☒ No Is this a faith-based organization?

☐ Yes ☒ No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Wanda James PHONE: (318) 513-9373 EMAIL: wjdart@bellsouth.net

☒ Yes ☐ No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

☒ Yes ☐ No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: http://lcle.la.gov/programs/lavns.asp.

☒ Yes ☐ No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: www.lcle.la.gov/lavns.

G. CRIME VICTIMS REPARATIONS (CVR)

☒ Yes ☐ No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: PHONE: ( ) - EMAIL:

☒ Yes ☐ No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

☒ Yes ☐ No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: http://lcle.la.gov/programs/cvr.asp

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

For the period October 1, 2009 through June 30, 2010, DART's legal advocate provided servcies to 105 women. Services included assistance with 37 temporary restraining orders and 330 advocacies. The community advocate conducted 69 speaking engagements at local churches, business, schools, and community organizations during this same period of time.

2. Did the project work as expected? Explain.

Yes. DART did not have any problems with the project.

3. Have the original goals and objectives been revised? ☐ Yes ☒ No

If Yes, explain what changes will be made in the continuation of this project and why?

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

The legal advocate will submit service forms to document direct services--intakes, TRO Tracking forms, and service forms. The community advocate will submit speaking engagement forms to document each event.

2. When will the data be collected?

Forms will be completed daily then submited to the statistician monthly.

3. Who will collect and analyze the data?

The statistician will compile the data & prepare monthly and quarterly reports. The executive director will review the data.

4. Who will be responsible for submitting the data for the VAWA Annual Report: State name and contact information.

Name: Cathy Ayo Phone: (318) 513-9373 Email: cayodart@bellsouth.net

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

After reviewing the data, the executive director will discuss the project with direct servcie staff. If the statistics are low and/or if the direct service staff identify a problem with the project, the project will be revised.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Monthly statistical reports are submitted to the Board of Directors, the Executive Director, and DSS. Quarterly statistical reports are submitted to the Louisiana Commission on Law Enforcement and the Louisiana Bar Foundation. Annual statistical reports are submitted to the Emergency Shelter's Grants Program, United Way, and the Board of Directors.

J. CONTINUATION

☒ Yes ☐ No Do you plan to continue this project at the conclusion of federal support?
Since continued STOP funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

DART's Board of Directors continues to devise strategies intended to sustain the agency's various programs. Fundraising efforts are made each year by the agency, and corporate grants from industries that have local branch offices in our service area are pursued.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

DART has 2 facilities in Lincoln Parish: a non-residential office located at 108 W. Alabama Street and a 12-bed shelter located at 606 Center Street in Ruston. DART also has four rural non-residential offices: one in Jackson Parish located at 301 Polk Avenue in Jonesboro; one in Bienville Parish located at 2306 Myrtle Street in Arcadia; one in Claiborne Parish located at 300 Murrell Street in Homer, and one in Union Parish located at 107 E. Bayou Street in Farmerville.

In addition to office space, the three staff members included in this grant have equipment and supplies available to them--computer, fax machine, printer, copy machine, and general office supplies.

L. AUDIT REQUIREMENTS

All applications must check one:

☐ This organization/agency expends $500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) **AND MUST SUBMIT THE FOLLOWING INFORMATION:**

1. Date of last audit
2. Dates covered by last audit:
3. Date of next audit:
4. Dates to be covered by next audit:
5. Date next audit will be forwarded to LCLE:

☒ This organization/agency expends less than $500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

☐ Yes ☒ No Are you using volunteers as match?
If yes, describe the duties and functions to be performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). If volunteers are used as match, their duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

☒ Yes ☐ No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

N. CONSULTATION

Law enforcement, prosecution, the courts, probation and parole agencies and victim services providers must consult with each other. Briefly describe the process used to consult, coordinate, and collaborate with each agency. Attach original current letters of support and/or written cooperative agreements indicating awareness and cooperation/role with this project.

The legal advocate works closely with the district attorney's office, victims's assistance staff, clerk of court, judge's office, and law enforcement personnel. DART maintains a good working relationship with these offices in order to provide the best assistance to victims of domestic violence. At the request of the victim, the legal advocate accompanies the victim to appointments with law enforcement and the district attorney's office. In addition, DART provides annual domestic violence training for law enforcement, judges, district attorney's office, and other victim service providers.